



AGENDA

PARKS & RECREATION COMMISSION REGULAR SESSION

CITY HALL
CITY COUNCIL CHAMBERS
5160 MAPLE DRIVE
PLEASANT HILL IA 50327-8440

THURSDAY, February 11, 2016
6:00 PM

1. CALL TO ORDER / ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES January 14, 2016
4. TIME TO ADDRESS THE COMMISSION – FIVE (5) MINUTE LIMIT
5. NEW BUSINESS
6. REPORTS
 - a. Master Park Plan Update
 - b. Doanes Park Garage & Concession Stand Update
 - c. Four-Page Insert-Pleasant Hill Living
7. FUTURE AGENDA ITEMS/COMMISSIONERS' COMMENTS
8. ADJOURNMENT

◊ Next Regularly Scheduled Meeting March 10, 2016 – 6:00 PM

PLEASANT HILL PARK & RECREATION COMMISSION

January 14, 2016

1. CALL TO ORDER/ROLL CALL

Chair Loren Lown called the regular meeting of the Pleasant Hill Park and Recreation Commission to order at 6:00 p.m. Present: David Dunfee, Anne Johns, Loren Lown, Dan Schmitz, and Olivia Smith. Absent: Gary Denning and Penny Thomsen.

2. APPROVAL OF AGENDA

SCHMITZ/DUNFEE moved to approve the agenda. Ayes: Dunfee, Johns, Lown, Schmitz, Smith. Nays: None. Motion carried.

3. APPROVAL OF MINUTES OF DECEMBER 7, 2015 REGULAR MEETING

SMITH/JOHNS moved to approve the minutes. Ayes: Dunfee, Johns, Lown, Schmitz, Smith. Nays: None. Motion carried.

4. TIME TO ADDRESS THE COMMISSION (5 MINUTE LIMIT) – None

5. NEW BUSINESS – None

6. REPORTS

a. Complete Streets Policy – Madeline Sturms, Senior Planner, addressed the commission regarding the presentation of the policy and examples of where it would be appropriate/necessary, how it relates to the Park & Recreation Commission to work to increase the trail opportunities, etc. The policy would be an opportunity for City Council to work on capital improvement projects for improving roads that at that time consideration would given to improvements for trails and/or bike lanes and making intersections pedestrian friendly. Policy does not require specific actions. Specific designs will not be included in the policy, those will be included as the engineers work on projects. Discussion following MPO recommendations and safety issues of bike trails incorporated into the streets. JOHNS/SMITH moved to recommend the policy to the City Council. Ayes: Dunfee, Johns, Lown, Schmitz, Smith. Nays: None. Motion carried.

b. Park Master Plan – Madeline Sturms, Senior Planner, discussed the development of a master plan for park development. The City Council approved a contract for scope of services at the January 12, 2016 meeting with Confluence, a landscape architecture and planning firm. Confluence has expertise in all components of park planning and development from conceptual designs to construction documents. The firm and the assigned project team are also well known for their public meeting and input facilitation. The firm will lead a process over the next several months with several opportunities for public input and coordination with local park and recreation leaders with goal completion of Summer 2016. The scope of services has been reviewed by the Park and Recreation Commission Chair and the Planning and Zoning Commission Chair. The Park & Recreation Commission will play a large role in developing this area. There are many questions to be addressed with Confluence regarding the development of the park area. Various suggestions for possible uses in the park area were discussed. Participation of commissioners will be necessary.

c. 2015 Annual Report – A copy of the annual report was distributed. Thank you to the Commissioners for leading the charge in helping encourage what has been accomplished in

the last five years. Recreation Manager, Rick Courcier, discussed what has been done in the past year to encourage an increase in recreation programs and the participation in those programs. The dog obedience and tumbling tots have been self-sustaining. Stand up paddle boarding at the lake was introduced and will continue in the coming year. Special events sponsored by the Park and Recreation along with Fire Dept. and Library have been well attended. Staff assists with various events, i.e.: Chill on the Hill, Triathlon, etc. Shelter and Youth Center rentals continue at a high rate. The City ball facilities are intended to support introductory/recreational play as a priority over competitive league play. Ellis explained the city's facility use and maintenance services provided to the various recreational clubs/leagues. Parks Maintenance Programs overview was distributed. Thirteen areas of responsibility of staff were discussed, funded by general fund. Items funded by CIP were discussed, i.e.: work at Doanes Park, new playground equipment at Copper Creek Lake, new fall protection for playgrounds, etc. Sustainable urban forestry grant was received early last year and has provided much assistance with sustainable urban forestry plans within the city. The City has been a Tree City USA participant for 12 years. 2016 parks focus areas – complete urban forestry plan, more improvements at Copper Creek Lake and Doanes Park; working with Phase 1 of installation of Youngstown trail; master plan for the new park; and tobacco free parks. It is important to continue looking at the big picture for park development and updates to park areas. Recreational programs will continue to be offered and plans for increasing participation in programs as new programs are introduced. Plan to work with community members and school to increase programs.

7. FUTURE AGENDA ITEMS/COMMISSIONERS' COMMENTS

Chair Lown reported that the Four-Mile Creek corridor is progressing with purchase of property from Des Moines to Ankeny. There is a push to have the green belt area utilized as a park upon completion along Four-Mile Creek. The creek banks will need to be stabilized before park areas can be established based on flooding issues along Four-Mile Creek.

The US Fish & Wildlife is working toward establishing an Urban Wildlife Refuge from Saylorville Lake to Red Rock Lake. Focus will be on migratory water fowl, migratory birds, green corridor and watershed management.

8. ADJOURNMENT – DUNFEE/SMITH moved to adjourn. Ayes: Dunfee, Johns, Lown, Schmitz, Smith. Nays: None. Motion carried. Meeting adjourned at 7:05 p.m.

- NEXT SCHEDULED MEETING – February 11, 2016