



**PLEASANT HILL CITY COUNCIL
REGULAR SESSION
March 8, 2016
6:30 PM**

1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF AGENDA

3. BADGING FOR SERGEANT KILLAM

4. PUBLIC HEARINGS

- a. Fiscal Year 2016-2017 Budget Hearing
 - 1. **Resolution #030816-01** - Approval of Fiscal Year 2016-2017 Budget
- b. Youngstown Trail Phase 1
 - 1. **Resolution #030816-02** – Approval of Plans, Specifications, and Project Award for the Youngstown Trail Phase 1 Project

5. PUBLIC INPUT (5 MINUTES FOR ITEMS NOT ON THE AGENDA)

6. CONSENT ITEMS

- a. Council Minutes - dated 02-23-16
- b. Claims Listing dated 03-08-16
- c. Tax Abatement Report dated February 2016
- d. Public Works Dept Report - dated February 2016
- e. Liquor License Renewal – Copper Creek Golf Course, 4825 Copper Creek Dr.
- f. Liquor License Renewal – Royal China Restaurant, 4830 Maple Dr.
- g. Library Board Minutes dated 01-28-16
- h. **Resolution #030816-03** – Approval of Lien Schedule

7. BUSINESS ITEMS

- a. Request for fund raising event by Pony Express Riders of Iowa, Inc
- b. **Resolution #030816-04** – Approval of Complete Streets Policy
- c. First Reading of **Ordinance No. 801** – Amending Chapter 136 Sidewalk Regulations
- d. First Reading of **Ordinance No. 802** – Amending Chapter 175 Subdivision Regulations
- e. **Resolution #030816-05** – Approval of Policy on Contributions
- f. **Resolution #030816-06** – Approval of IDOT Federal Aid Agreement for STP Program Project
- g. **Resolution #030816-07** – Approval of Amended Intergovernmental Agreement with Des Moines for SE Connector Planning and Development
- h. **Resolution #030816-08** Approval of Site Plan for Magellan Midstream Partners, L.P.
- i. **Resolution #030816-09** Approval of Appointment to Trails and Greenways Committee
- j. **Resolution #030816-10** Approval of Street Lighting Proposal from MidAmerican Energy for the NE 75th Street Improvements Project.
- k. **Resolution #030816-11** Approval of Gas Main Proposal from MidAmerican Energy for the NE 75th Street Improvements Project.

8. CLOSING COMMENTS

9. ADJOURNMENT



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016
TO: MAYOR AND CITY COUNCIL
FROM: DONALD SANDOR, CITY MANAGER
SUBJECT: RESOLUTION APPROVING THE CITY OF PLEASANT HILL BUDGET FY 2016-2017

BACKGROUND:

Cities in Iowa are required to approve an annual budget for each fiscal year and certify that budget prior to March 15th. The enclosed resolution will adopt the Fiscal Year 2016-2017 budget for the City as has been reviewed by the City Council and prepared and advertised by staff. Enclosed with the budget is a memo outlining some of the more significant aspects to the proposed budget .

ALTERNATIVES:

Not approve budget.

FINANCIAL CONSIDERATIONS:

The Fiscal Year 2016-2017 budget maintains the tax levy rate at the current \$11.65 per \$1,000 of valuation.

RECOMMENDATION:

Approve resolution for the adoption of the Fiscal Year 2016-2017 City of Pleasant Hill budget.

Memo:

To: Mayor and Members of the City Council
From: City Manager
Date: March 8, 2016



Re: Budget report for FY 17 budget

It is a pleasure to present the proposed Fiscal Year 2016-2017 City of Pleasant Hill budget to the Mayor, members of the City Council and the citizens of Pleasant Hill. The City Council is conducting a public hearing tonight for consideration of approval of this budget, which, upon approval, becomes effective July 1, 2016, for the fiscal year that runs until June 30, 2017. This memo is intended to highlight for the City Council and the public some of the more significant components of the budget.

The City's 100% taxable valuation increased from \$545.9 million in the current fiscal year to \$571.7 million for next fiscal year, an increase of \$25.8 million or 4.73%. The valuation necessary to meet the tax increment financing obligations increased slightly from \$104.3 million to \$106.1 million. The amount of the City's taxable valuation obligated for TIF purposes is now less than nineteen percent of the total taxable valuation, down from a high of 33.5% in FY 10, and the lowest percentage since FY 04. The growth in the City's taxable valuation will generate sufficient revenue to meet the expenses of the general fund operations and also allow the City to make some personnel additions and changes to accommodate a growing city.

The rollback from the State of Iowa for residential property will decrease in FY 17 from 55.73% to 55.63% of taxable valuation. This is the first decrease in the rollback after seven years of the rollback increasing. This is a 0.2% decrease, and will reflect in the property taxes of residential property. Due to legislative action during a prior legislative session a rollback is now also applied to commercial and industrial property valuations. The State will backfill the lost revenue to local governments for the upcoming fiscal year. There are no assurances after FY 17 the State will continue to backfill the lost revenue due to the rollback for commercial and industrial property.

The Fiscal Year 17 budget as presented proposes a tax levy rate of \$11.65 per \$1,000 of valuation, the same rate as the prior seven years. The emergency fund of \$0.27 is included as part of the total levy to provide partial funding for the equipment replacement fund. The debt service levy rate increases in Fiscal Year 17 by approximately \$0.22 to \$1.37 per \$1,000 of valuation, to pay principal and interest on the \$2 million general obligation bond issued in the Spring 2015. The City has the capacity to issue debt up to approximately \$55 million based upon 5% of the total assessed valuation of Pleasant Hill. In FY 17 the City will have approximately \$4 million in outstanding debt, or 7.3% of its capacity.

The Fiscal Year 17 budget includes a 3% salary increase for all employees except the uniformed police officers, who will be receiving a 4% increase per the union contract that took effect July 1, 2013, and the Police Sergeants. The recently agreed upon contract with the public works employees provides for a 3% salary increase for each of the 5 years of the contract, with the employees increasing their share of the health insurance premium from 5% to 10%, the same as the contract with the police union. Non union employees will also be contributing 10% of the health insurance premium. The budget includes funding for one additional patrol officer in the police department. The fire department started a part-time daytime ambulance staffing of two EMTs during the hours of 8 am to 5 pm, Monday through Friday during FY 16. While no immediate changes to that schedule are proposed, the FY 17 budget has sufficient funds in the fire/ambulance personnel budget to expand the hours for the part-time staffing during the year if it is decided to do so.

Most of the City's operations are funded through the general fund, including police, fire/EMS, library, city clerk, Mayor and Council, legal, planning and IT. Other than the personnel issues discussed above there were not significant changes to the budgets of the various departments. Three items of note includes funding in the cemetery budget for surveying, funding in the planning department for a match to an Agricultural Urbanism Grant that is being applied for, and funding for the City to become a member of the metro wide Bravo organization. The proposal with Bravo will be to contribute \$15,000 in the first year, \$30,000 in the second year and the full 2/7th of the hotel/motel tax revenue in year three.

The City operates four enterprise funds, water, sewer, solid waste and storm sewer. The water fund has minimal activity as there is no operational revenue or expense coming from that fund since Pleasant Hill is a total service customer of Des Moines Water Works. The budget contains funds to be used for water related capital improvement projects to be performed by Des Moines Water Works, in particular the ongoing hydrant replacement program. Paying for these improvements directly helps to keep the water rate increases lower. In the prior year the City sold the remaining excess purchase capacity that was acquired in 1997 to the City of Bondurant for \$1,757,000. Bondurant initially paid the City \$1,257,000 and now pays Pleasant Hill \$50,000 plus interest for 10 years to complete the sale. This sale plus the prior sale of excess purchase capacity to the City of Waukee has provided funds to pay Des Moines Water Works directly for capital improvement projects.

The sanitary sewer fund is projected to have a small surplus in Fiscal Year 17. The budget includes a proposed 5% increase in sanitary sewer rates. The City's share of the flow that goes to the WRF treatment plant has increased, which in turn increases the payment the City must make to the WRA for treatment. Additionally the WRA has plans for capital projects that will result in additional bonding costs in the future. Smaller rate increases in the upcoming years will get the City ahead of a large rate increase that would be necessary when the WRA bonding is done.

The solid waste fund is essentially a pass through fund for money paid by the residents for garbage collection and recycling which the City then pays to the Metro Waste Authority as a

member community. This fund is projected to have a small deficit for FY 17 which will be absorbed by the fund balance for that fund. The Metro Waste Authority is evaluating the merits of having yard waste included in the weekly trash pickup or maintaining the current arrangement. Either option could result in increased costs which may require the City to consider a rate increase with FY 18.

The budget also includes revenue and expenses for the storm water utility fund, which was created July 1 2015 with the passage of the storm water ordinance. The estimated revenue of \$215,000 annually will help offset a portion of the salary of the Senior Planner/Storm Water Coordinator, pay for the GIS mapping of the storm water collection system and help with maintenance and ongoing improvements to the system, including storm sewer work on Andrews Drive.

The City's road use tax fund (RUTF) is funded by revenue collected by the State from gasoline tax, vehicle license plates and registrations, which is the only money permitted to go into this fund. The RUTF provides the funding for the operations of the street department, including salaries for the employees, snow removal expenses, street patching and some equipment purchases. This fund is projected to have a small surplus in Fiscal Year 17 of approximately \$10,000. The funding for RUTF is still tenuous as drivers travel less, purchase more fuel efficient vehicles, and fewer young adults are purchasing vehicles. However, the State Legislature's approval of an increase in the gasoline tax of 10 cents per gallon last year has greatly helped make the RUTF more financially solvent long term. Pleasant Hill has seen an increase of approximately \$153,000 annually to the road use tax fund as a result the gas tax increase. This has allowed the City to better fund the annual panel replacement program and purchase capital equipment for the street department. In the FY 17 budget, a boom truck and a new 1 ton truck are budgeted for purchase, along with a washer for the wash bay and two trailers.

The City Council thoroughly reviewed the five year Capital Improvement Plan (CIP) in preparation of the FY 17 budget. Continued focus on infrastructure and park related improvements are a priority in the budget. Road projects include continuing to bid out panel replacement work for streets throughout the City. Several major street projects are included in the CIP for FY 17. The Oakwood Drive Project is a carryover from FY 16; the reconstruction of NE 60th Street south of University Avenue and Morningstar Court; resurfacing of SE 43rd Street; and reconstruction of NE 70th Street south of University Avenue along with the construction of a portion of Meacham Drive west of NE 70th Street are all projects planned in FY 17. Also included in the budget is money for work on the Vandalia and Pleasant Hill Boulevard reconstruction.

Several park projects are also included in the capital budget, including improvements to Doanes Park baseball fields and some additional roadway and sidewalk work. At Copper Creek Lake Park improvements include south shoreline walkway improvements and a new park identification sign, as this is the only City Park without a sign. A complete listing of the capital projects is included in the budget document under the CIP funds, one fund for projects paid for with TIF and one fund paid for using funds other than TIF. As of this writing the City is still

waiting on the ruling from the Iowa Supreme Court regarding the lawsuit pertaining to the City's use of TIF. The outcome of this case could significantly impact the City's ability to proceed with the proposed CIP street projects.

Equipment purchases proposed in FY 17 include replacement of marked police vehicles and the detective vehicle, body worn cameras for the police department, and money for the projected City portion of the project to upgrade the communication system at South East Polk Schools. Also included is an inspection vehicle for the planning department, a replacement duty vehicle for the fire department, and a skid loader replacement for the parks department. A listing of proposed equipment purchases can be found in the budget document under the Equipment Replacement Fund.

I believe the proposed budget will allow the City to continue to provide the citizens of Pleasant Hill with quality service but is conservative enough to maintain the City's strong financial status as reflected in the City's annual audit and reports from the City's financial consultant. It also provides for growth in the City's operations through personnel additions and changes that will enhance the services provided and put the City in a strong position to accommodate development. Although there are financial issues that have to be dealt with the City of Pleasant Hill is still in an enviable financial setting compared to many other local governments, and the City Council and citizens of Pleasant Hill should be proud of the responsible fiduciary control that has been used over the years in the budgetary process to help the City remain financially strong. The City needs to be prepared to respond to actions taken by other levels of government, in particular the State government, which impacts local finances. The Legislature has implemented a reduction in property tax for commercial and industrial properties. As that process continues, it will remain to be seen whether the State will continue to backfill local governments for lost revenue. Legislation at the State level could also impact the future availability and use of Tax Increment Financing.

Good long term planning and monitoring of current operations will help the City of Pleasant Hill be able to deal with these issues as they arise. The ongoing review and updating of the CIP will help the City Council in making long term decisions for the community.

There are many more aspects to the City of Pleasant Hill's budget than what is covered in this memo. If there are questions that were not addressed we would be pleased to answer them for you.

RESOLUTION # 030816-01

**APPROVING FISCAL YEAR 2016-2017 BUDGET
FOR THE CITY OF PLEASANT HILL, IOWA**

LET IT BE RESOLVED that the annual budget of the City of Pleasant Hill, Iowa, for Fiscal Year 2016-2017 is hereby adopted.

Passed and approved March 8, 2016.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director

**NOTICE OF PUBLIC HEARING
BUDGET ESTIMATE**

FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

City of Pleasant Hill, Iowa

The City Council will conduct a public hearing on the proposed Budget at Pleasant Hill City Hall
on 03/08/2016 at 6:30pm

The Budget Estimate Summary of proposed receipts and expenditures is shown below.

Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property . . . 11.65000

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

515-262-9368
phone number

Dena Spooner
City Clerk/Finance Officer's NAME

		Budget FY 2017	Re-est. FY 2016	Actual FY 2015
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,698,694	4,384,263	3,605,925
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,698,694	4,384,263	3,605,925
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	3,909,849	3,910,757	4,299,527
Other City Taxes	6	1,425,706	1,420,243	1,835,819
Licenses & Permits	7	154,750	133,700	180,312
Use of Money and Property	8	65,906	62,406	80,198
Intergovernmental	9	4,909,458	1,224,718	1,337,499
Charges for Services	10	2,458,480	2,074,786	2,104,850
Special Assessments	11	1,000	1,000	0
Miscellaneous	12	24,022	291,700	135,168
Other Financing Sources	13	10,000,000	2,113,530	341,200
Transfers In	14	22,824,924	14,331,483	11,299,902
Total Revenues and Other Sources	15	50,472,789	29,948,586	25,220,400
Expenditures & Other Financing Uses				
Public Safety	16	3,263,153	3,076,867	2,720,339
Public Works	17	1,240,528	1,070,412	1,105,337
Health and Social Services	18	11,600	10,500	6,849
Culture and Recreation	19	1,110,160	1,039,913	922,443
Community and Economic Development	20	600,236	1,518,570	907,038
General Government	21	1,132,161	1,114,355	1,020,329
Debt Service	22	746,446	658,907	624,142
Capital Projects	23	17,539,000	4,335,330	3,658,029
Total Government Activities Expenditures	24	25,643,284	12,824,854	10,964,506
Business Type / Enterprises	25	2,671,856	2,825,269	2,426,363
Total ALL Expenditures	26	28,315,140	15,650,123	13,390,869
Transfers Out	27	22,824,924	14,331,483	11,299,902
Total Expenditures/Transfers Out	28	51,140,064	29,981,606	24,690,771
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-667,275	-33,020	529,629
Beginning Fund Balance July 1	30	13,757,149	13,790,169	13,260,540
Ending Fund Balance June 30	31	13,089,874	13,757,149	13,790,169

FY 2017

City of Pleasant Hill Annual Budget



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Fiscal Year July 1, 2016
through June 30, 2017



**City of Pleasant Hill, Iowa
Budget 2016-2017
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PLEASANT HILL MAYOR AND CITY COUNCIL



Left to right: Council Members Mark A. Konrad, Dean Cooper, Jeff Mullen, Curt Gause, Barb Malone, and Mayor Sara Kurovski.

CITY INFORMATION

MAYOR - COUNCIL FORM OF GOVERNMENT

ELECTED OFFICIALS

Sara Kurovski..... Mayor
Mark A. Konrad Mayor Pro Tem
Barb Malone..... Councilmember
Dean Cooper Councilmember
Curt Gause Councilmember
Jeff Malone Councilmember

APPOINTED OFFICIALS

Don Sandor, MPA..... City Manager
Brad Skinner, Esq. City Attorney

EXECUTIVE STAFF

Ben Champ, AICP, EDFP, ASLA..... Assistant City Manager
John Lerdal Library Director
Gary Patterson Public Works Director
Russ Paul, CSM..... Assistant Public Works Director
Al Pizzano Police Chief
Tom Solberg Fire Chief
Dena Spooner, CPA City Clerk / Finance Director

Contact:

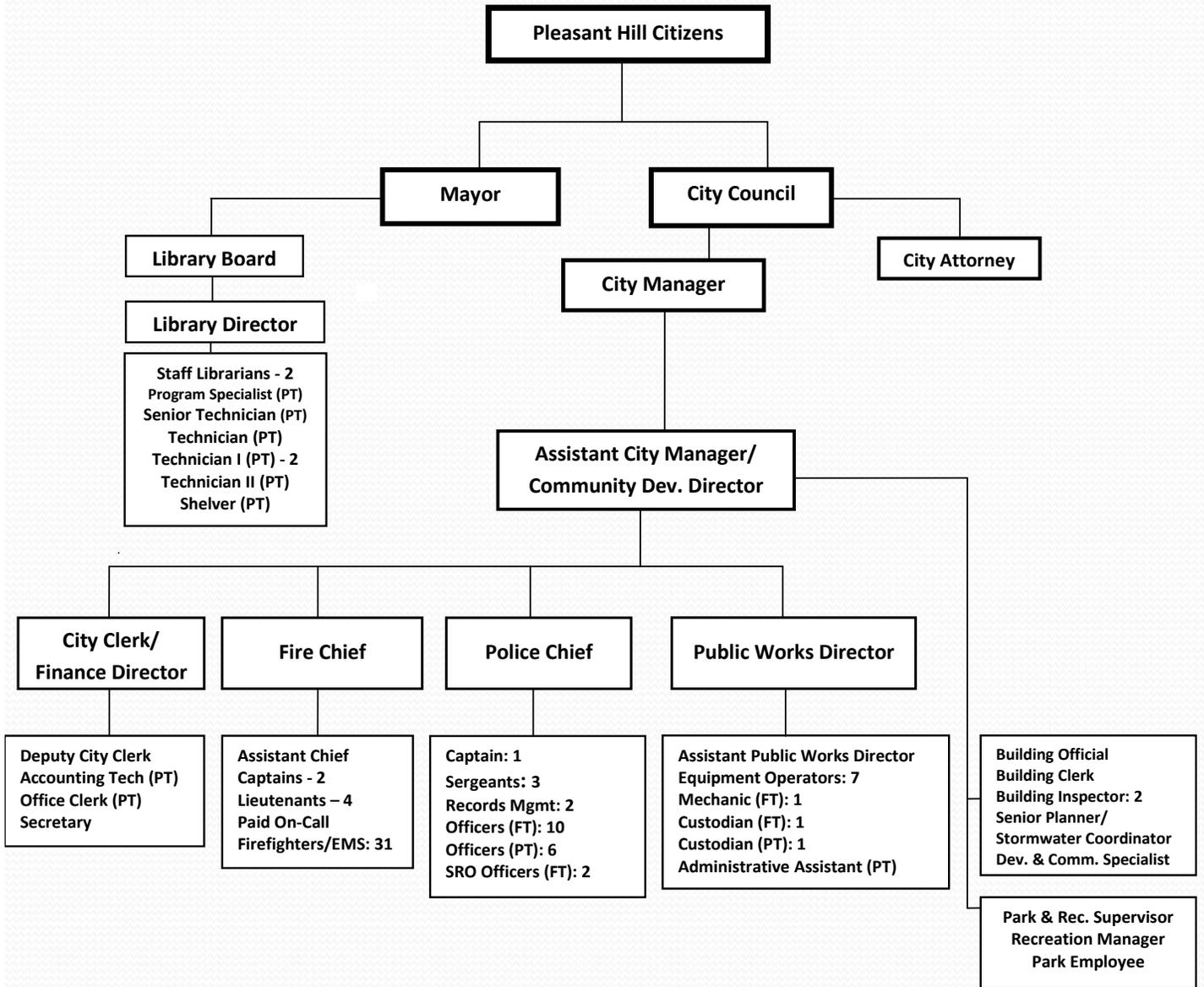
City of Pleasant Hill
5160 Maple Drive, Suite A
Pleasant Hill, Iowa 50327
(515) 262-9368
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Organizational Chart



CITY DEPARTMENTS

City Manager : Under the administrative direction of the City Council and Mayor, The City Manager oversees and administers the operations of all city departments, provides advisory duties to the various boards and commissions of the city, ensures that all business functions of the city are performed in accordance with approved methods and in an efficient manner, and performs duties to coordinate all phases of municipal activities.

City Clerk / Finance: The City Clerk/Finance office serves the Mayor and City Council, City Manager, all City departments, and the Citizens of Pleasant Hill. This office is responsible for compliance and implementation of legal requirements that apply to the management of the City's financial resources, preparation/administration of the City budget, financial reporting, accounts receivable, accounts payable, payroll, insurance, general accounting, keeping all official records of the City, preparation of information for council meetings, recording the council meetings and actions taken. The city clerk's office is also responsible for a variety of services including cemetery records, elections, pet licenses, commercial cigarette and liquor licenses, municipal Code, and permits.

Community Development: The Community Development Department is responsible for current and long-range planning for the city, code enforcement, and building inspection. The department is also involved in economic development and the development and implementation of the city's capital improvement projects. The Building division oversees all construction permits, and performs all construction inspections within the city. The department is also responsible for zoning enforcement, nuisance abatement, and flood plain management. The building division strives to ensure that the homes and commercial buildings within our community are structurally safe, and employ the latest in fire safe technology in accordance with the adopted building codes. Their goal is to provide fast, efficient, and friendly customer service to our citizens, and the entire construction community.

Fire / EMS: Emergency services provides fire and ambulance service to the residents of Pleasant Hill and surrounding properties through a department of 45 volunteers that receive pay per call. The department responds to calls for structure, vehicle, and grass fires, and provides emergency medical services such as rescue people from water and ice, to control releases of hazardous materials, to extricate people from vehicle collisions and overturned farm equipment, to treat and transport injured and ill patients.

Library: The Pleasant Hill Public Library serves residents of Pleasant Hill and the surrounding area. The mission of the library is to provide quality library services that meet the informational needs of all segments of the community in a welcoming, professional, and courteous manner. The library now also has online access to seventy different magazines .

Parks & Recreation: The Pleasant Hill Parks and Recreation manages the city's public parks and open spaces. A variety of recreational opportunities are available throughout the year. Open shelters, baseball fields, and the Doane's Park Youth Center are available to reserve . Pleasant Hill Parks & Recreation was featured on Iowa Public Television's Iowa Outdoors during their Statewide Community Tree Inventory television special .

Pleasant Hill Police Department: The Pleasant Hill Police Department proudly serves the community and provides 24-hour patrol response to criminal activity and is active in all aspects of law enforcement including internet crimes and traffic enforcement. Their Mission Statement is "Work cooperatively with residents within the framework of the constitution to keep people safe, protect their property, solve problems, and improve quality of life for all. Our services will be delivered professionally and with integrity, reflecting upon the values of our city." The core values of the Pleasant Hill Police Department are: **Honor** – Living by the values of respect, duty, loyalty, and personal courage, **Integrity** – Use common sense and do what is right, both legally and morally, **Service** – Experience and expertise head and shoulders above the rest, **Community** – Resident's protection is our top priority, **Employees** – Team environment where employees are valued and their ideas and opinions are encouraged, **Standards** – Do all to attain distinction in our endeavors, and **Readiness** – Be prepared to handle whatever we face. Their "motto" is Honor, Integrity, and Service.

Public Works: The City of Pleasant Hill Public Works Department oversees city streets, sanitary sewers, storm sewers, water main components that serve Pleasant Hill, public right-of-ways, storm warning system, traffic control devices, building services, cemetery, animal control, mosquito control, and the locating of city utilities for excavation operations that take place in the city. This includes, but not limited to: 65 miles of streets, 60 miles of sanitary sewer lines, 775 sanitary sewer manholes, 4 sanitary sewer lift stations, 125 storm sewer outfalls, 950 storm sewer inlets.

DEPARTMENT PERSONNEL COUNTS

Department		Fy 15	FY 16	FY 17	Difference	Explanation for Changes
City Manager	Full Time	1	1	1	0	
	Part time	0	0	0	0	
City Clerk/Finance Department	Full time	3	3	3	0	
	Part time	2	2	2	0	
Community and Economic Development Department	Full time	5	7	7	0	In FY 16, the City Council approved adding a Building Inspector and a Communications Specialist.
	Part time	0	0	0	0	
Fire Department	Full time	1	1	1	0	
	Part time	38	38	38	0	
Library	Full time	3	3	3	0	
	Part time	7	7	7	0	
Parks & Recreation	Full time	2	2	2	0	Both Parks and Recreation Department propose adding an additional seasonal, part-time employee in FY 17.
	Part time	2	2	4	2	
Police Department	Full time	19	19	20	1	The Police Department proposes adding an additional full-time Police Officer position in FY 17.
	Part time	6	6	6	0	
Public Works Department	Full time	9	10	10	0	In FY 16, the City Council approved adding an Assistant Public Works Director.
	Part time	2	2	2	0	

ABOUT THE CITY OF PLEASANT HILL

Pleasant Hill is a young and vibrant community with rapid growth. Incorporated in 1956, the City now exceeds 9,000 residents, which has grown 73.27% since 2000. The population growth rate is much higher than the state average rate of 4.10% and is much higher than the national average rate of 9.71%. Pleasant Hill median household income is \$75,923 in 2014 and has grown by 18.41% since 2000. The income growth rate is lower than the state average rate of 21.52% and is about the same as the national average rate of 19.17%. Pleasant Hill median house value is \$174,000 in 2006-2010 and has grown by 43.33% since 2000. Median house value for new construction is \$257,000 for 2014. The house value growth rate is lower than the state average rate of 49.58% and is lower than the national average rate of 50.42%. As a reference, the national Consumer Price Index (CPI) inflation rate for the same period is 26.63%. On average, the public school district that covers Pleasant Hill is much better than the state average in quality.. Residents have the option between two school districts, Des Moines Public Schools and Southeast Polk Community School District.

Location is a key factor in Pleasant Hill's growth. Pleasant Hill is located close to the center of Iowa and is a part of Polk County. Pleasant Hill has 9.15 square miles of land area and 0.14 square miles of water area. If ground transportation is vital to your business success, Pleasant Hill offers it. The City resides at the intersection of US Highway 65 bypass and Iowa Highway 163, while Interstate 80 and Interstate 35 offer east access to the rest of the metro. If you need to travel via air, the Des Moines International Airport and the Ankeny Regional Airport are only 15 minutes away. The City has improved trail access, which allows residents access to city services without a motorized vehicle.

Getting to places is equally important to local businesses and residents. Pleasant Hill's location allows businesses in the community to draw their staff from almost 60,000 potential employees in communities from Altoona, Carlisle, Prairie City, Urbandale, and Johnston. Residents also have the opportunity to ride the Des Moines Area Regional Transit Authority (DART).

The City focuses on bringing new commercial services to Pleasant Hill along the Hwy 163 corridor. Currently, the City has more than 500 acres of land available along the corridor for high quality commercial and mixed-use development. The City continues to reinvest in areas east of the US Highway 65 bypass to bring redevelopment to the community.

Pleasant Hill provides an anchor for entertainment on the east side of Des Moines, with a multiplex movie theater. Pleasant Hill is the hub of the 4-Mile Creek Gaylea Wilson Trail providing access into Des Moines and the City of Altoona. Pleasant Hill continues to reinvest in the existing parks and trails to provide residents a place to grow, play and live.

Population 8,785 (2010 census) – 9,058 (2014 estimates)
Population Growth 73.27% since 2000 ,
Population Density: 945.81/sq mi,
Median Household Income: \$75,923 at 2014—18.41% increase since 2000,
Median House Price: \$174,000 at 2006-2010—43.33% increase since 2000,
New Construction Price: \$257,000 at 2014,
Time Zone: Central GMT -6:00 with Daylight Saving in the Summer
Land Area: 9.15 sq mi,
Water Area: 0.14 sq mi (1.51%),
State: Iowa
County: Polk County
School Districts: Des Moines Public Schools, S.E. Polk Public Schools
Zip Code: 50327

COMMUNITY PROGRAMS

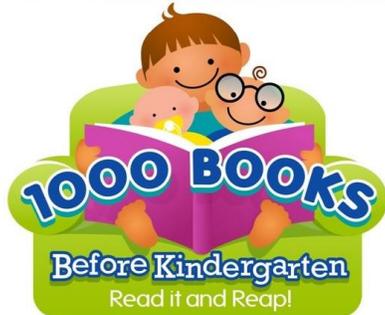
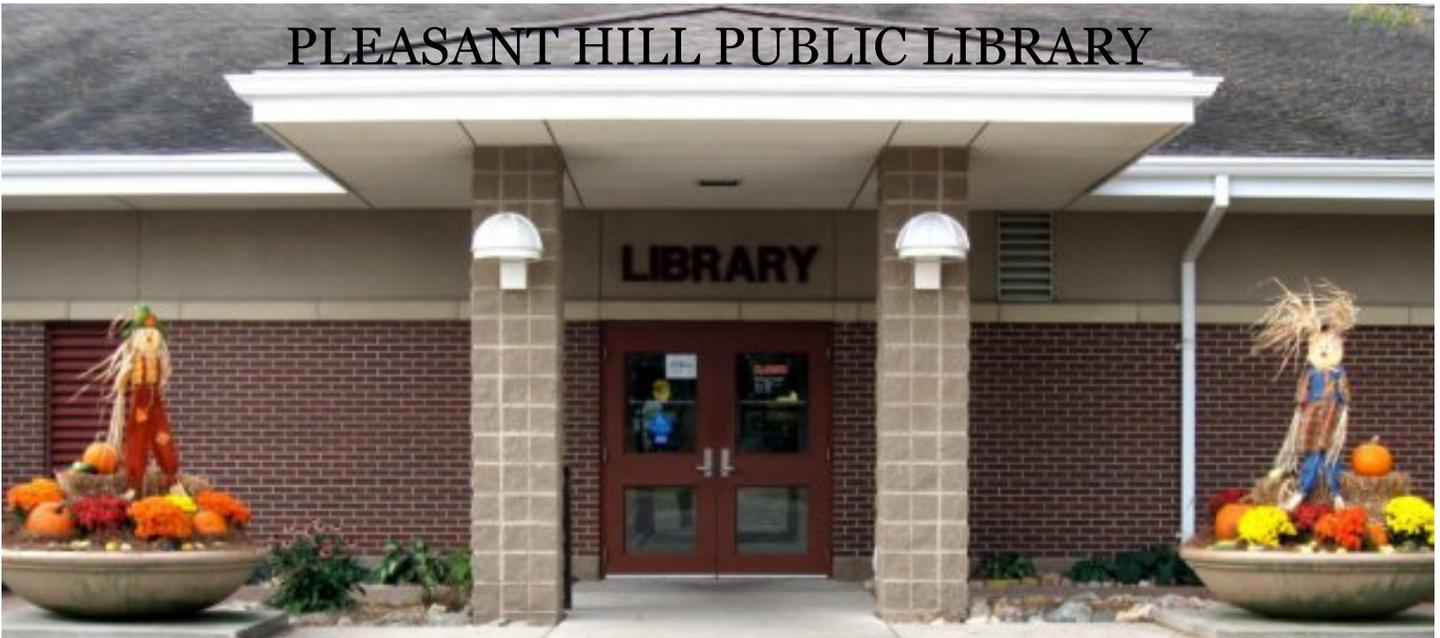


Easter Egg Hunt, Bike Month Social, Halloween Party, Pleasant Hill on Wheels, Youth Fishing Derby, Chill on the Hill, Jazz in July, Springtime Hill Climb, Family Fest, Marfan Walk/Run, Copper Creek Triathlon, Make and Take an Ornament.

POLICE, FIRE, AND PUBLIC WORKS



PLEASANT HILL PUBLIC LIBRARY



Ages: Birth – Pre-Kindergarten

Encourage vital early language and literacy through this fun ongoing program that challenges you to read 1,000 books with your child before kindergarten. When you register, your child will get a browsing bag to gather books for checkout. We will cheer you and your child along on your journey, with recognition at each 100 book milestone.

REGISTER TODAY!



Pleasant Hill



Pleasant Hill on Wheels will be held Tuesday, July 7th from 10–11:30 a.m. at the Pleasant Hill Public Library. This event is open to kids of all ages and provides the opportunity to have photos taken in a snow plow, backhoe, dump truck, toolcat and fire truck.

Questions regarding the event can be directed to the Parks & Recreation Office at (515) 262-9368 or Library at (515) 266-7815. The event is hosted by Pleasant Hill Public Library, Fire Department, Police Department, Public Works, and Parks & Recreation.



PARKS



COPPER CREEK LAKE PARK



DOANES PARK

RECREATION



BUDGET CALENDAR FY 17

FY 16-17

Budget Process:

10-16-15	5 year CIP projection spreadsheets due to City Manager from Department Directors.
10-27-15	Budget Request Worksheets distributed to Department Directors.
12-01-15	Budget Request Worksheets due back to City Manager from Department Directors.
12-01-15	5 yr Personnel Development Plan Worksheet due to City Manager from Directors.
12-03-15	League of Cities Budget Workshop - Finance Director .
12/16/15	IT Budget available.
1/7-1/8/16	Department Directors meet with City Manager to review Budget Worksheets.
01/07/16	Valuations Received from the County Auditor.
01/19/16	Public Work Session – Budget.
01/27/16	Public Work Session – Budget.
02/09/16	Council Resolution to Set Public Hearing on new FY 17 Budget .
02/16/16	Send Hearing Notice to DSM Register for Publication (within 10-20 days of Hearing).
02/17/16	Entire Budget Draft posted on website and made available for public review.
02/19/16	Hearing Notice Published in Des Moines Register.
03/08/16	Public Hearing - Council Resolution to Approve new FY 17 Budget.
03/11/16	Budget Certified/Delivered to County Auditor (Due 03/15/16).

Documentation:

- Signed Tax Levy Page: 2 originals for County Auditor, 1 for City (stamped by Auditor).
- Proof of Publication: 1 original clipping + 1 copy for County Auditor, 1 copy for City (stamped by Auditor).
- Full copy of Budget Workbook: 1 for County Auditor to keep, 1 copy for City (stamped by Auditor).
- Upload electronic version online to Iowa Department of Management: print and keep submittal confirmation proof for City.

Budget Amendment:

- Note: An increase in any one of the 9 expenditure programs over the budgeted amount *REQUIRES* an amendment to the budget *PRIOR* to making the expenditure. Cities can amend their budgets as many times as necessary except that the budget cannot be amended later than May 31. The public hearing notice must be published no less than ten, but not more than twenty days before the hearing date.

FINANCIAL POLICIES

City of Pleasant Hill, Iowa Purchasing Policy

A) Authorization:

1. Department heads may purchase goods and services up to \$500 without prior approval. Purchases over that amount require approval from the city manager, or in his absence, the city clerk.
2. In the event of an emergency department heads are authorized to purchase goods or services up to \$5,000 without prior approval. Emergency purchases are those necessary for the immediate protection of life, safety, health or property. For purchases over \$5,000 every effort should be made to contact the city manager prior to the purchase, or the Mayor in the absence of the manager. If contact can not be made with the manager or the mayor the department head may proceed with the emergency purchase. All emergency purchases, regardless of amount, shall be approved with proper documentation as soon as practical after the emergency.
3. Contracts require approval by the city council.

B) Purchasing process:

1. The City of Pleasant Hill shall use a purchase request form, as provided by the city clerk's office, to document and approve purchases over \$500.00.
2. Approval must be obtained prior to purchase when approval is required as outlined above. The request form which shall be submitted to the manager, which will specify the purchase, the amount, the vendor and any other relevant information. When the request form has been approved and returned by the manager the department director is authorized to proceed with the purchase.
3. Each department shall have request forms to complete to request purchases. After approval a copy shall be given to the city clerk's office and a copy shall be retained by the department.
4. The department director shall approve every purchase from their department or designate another member of the department to approve purchases.

C) Policies:

1. Purchases of goods and services in excess of \$5,000 should have more than one quote when possible. If a written quote is not obtained, a verbal quote shall be documented as to the amount, time and date, vendor's name and person that gave the quote. This information shall be provided to the city manager with the purchase request form at the time approval of the purchase is requested. If the lowest price vendor is not selected an explanation of why another vendor is selected should be included.
2. The City of Pleasant Hill shall make purchases based upon the lowest responsible bid. Vendors within the city limits of Pleasant Hill shall be given preference on the purchase of any good or service per the local preference policy approved by the city council of the City of Pleasant Hill on April 28, 2009.
3. All purchases of goods and services shall comply with the State of Iowa bidding laws when applicable.

D) Effective Date: This policy shall be effective July 1, 2009.

FINANCIAL POLICIES cont.

CITY OF PLEASANT HILL

PUBLIC PURPOSE POLICY FOR THE EXPENDITURE OF FUNDS FOR CITY EMPLOYEES, ELECTED OFFICIALS AND MEMBERS OF CITY BOARDS AND COMMISSIONS

The following are policy guidelines for the expenditure of City funds for employees, elected officials and City Board and Commission members' recognition, flowers and sustenance supplies:

The City may send flowers or a plant to the employees or family members of employees and/or elected or appointed officials who are suffering an illness or who experience a death in their immediate family. "Immediate family" shall be that as defined in the Personnel Policy Manual. The maximum city expenditure for said gifts should not exceed \$40.00 per gift (including delivery charges) for an illness, and \$40.00 per gift (including delivery charges) for a death.

The City may recognize length of service by an employee with a certificate, plaque, and/or a gift card not to exceed \$100, based upon years of employment, or upon retirement (IRS rules state no more than \$400.00 every five years).

Upon Completion of a term of office, a recognition certificate or plaque will be presented to the following officeholders: Mayor, Council and members of Commissions and Boards appointed by the Mayor or Council

The city may purchase sustenance supplies for the city's use. Sustenance supplies will include, but not be limited to, the following items:

Coffee, coffee creamer, coffee filters, sweetener, paper products, including plates, cups, utensils, paper towels or napkins, and any products deemed necessary by the department director and falling under the term "sustenance." The City may also purchase cake, cookies and other diminutive treats for a recognition event.

Approved by Council 12-17-13 by resolution #121713-07.

FINANCIAL POLICIES cont.

INVESTMENT POLICY CITY OF PLEASANT HILL, IOWA

SECTION 1 – SCOPE OF INVESTMENT POLICY:

The investment policy of the City of Pleasant Hill, Iowa shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of Pleasant Hill, Iowa. Each investment made pursuant to this investment policy must be authorized by applicable law and this written investment policy.

The investment of bond funds or sinking funds shall comply not only with this investment policy, but also be consistent with any applicable bond resolution.

This investment policy is intended to comply with Iowa Code Chapter 12B.

Upon passage and upon future amendment, if any, copies of this investment policy shall be delivered to all of the following:

1. The governing body or officer of the City of Pleasant Hill, to which the investment policy applies.
2. All depository institutions or fiduciaries for public funds of the City of Pleasant Hill.
3. The auditor engaged to audit any fund of the City of Pleasant Hill.
4. Every fiduciary or third party assisting with or facilitating investment of the funds of the City of Pleasant Hill.

SECTION 2 – DELEGATION OF AUTHORITY:

In accordance with Section 12B.10 (1) of the Code of Iowa, the responsibility for conducting investment transactions resides with the Treasurer of the City of Pleasant Hill. Only the Treasurer and those authorized by resolution may invest public funds and a copy of any empowering resolution shall be attached to this investment policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the City of Pleasant Hill, shall require the outside person to notify in writing the City Manager within thirty (30) days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the City of Pleasant Hill by the outside person.

FINANCIAL POLICIES cont.

INVESTMENT POLICY cont.

The records of investment transactions made by or on behalf of the City of Pleasant Hill are public records and are the property of the City of Pleasant Hill, whether in the custody of the City or in the custody of a fiduciary or other third party.

The Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the City of Pleasant Hill, responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for the City of Pleasant Hill.

1. Investing public funds.
2. Advising on the investment of public funds.
3. Directing the deposit or investment of public funds.
4. Acting in a fiduciary capacity for the City of Pleasant Hill.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

The Treasurer of the City of Pleasant Hill, and all employees authorized to place investments shall be bonded in the amount of \$10,000.00.

SECTION 3—OBJECTIVES OF INVESTMENT POLICY:

The primary objectives, in order of priority, of all investment activities involving the financial assets of the City of Pleasant Hill shall be the following:

1. SAFETY: Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. LIQUIDITY: Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. RETURN: Obtaining a reasonable return is the third investment objective.

SECTION 4—PRUDENCE:

The Treasurer of the City of Pleasant Hill, when investing or depositing public funds shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the Section 3 investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment to deposit

FINANCIAL POLICIES cont.

INVESTMENT POLICY cont.

plays within the portfolio of the assets of the City of Pleasant Hill, and the investment objectives stated in Section 3.

When investing assets of the City of Pleasant Hill for a period longer than 365 days, the Treasurer shall request competitive investment proposals for comparable credit and term investments for a minimum of three (3) investment providers.

SECTION 5 –INSTRUMENTS ELIGIBLE FOR INVESTMENT:

Assets of the City of Pleasant Hill may be invested in the following:

1. Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in the State of Iowa. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the governing body of the City of Pleasant Hill. Deposits in any financial institution shall not exceed the depository resolution maximum amount approved by the City Council of the City of Pleasant Hill.
2. Obligations of the United States government, its agencies and instrumentalities.
3. Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to Iowa Code Chapter 12C.
4. Iowa Public Agency Investment Trust (IPAIT).
5. Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a federal reserve bank.
6. Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the Superintendent of Banking.
7. Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the City of Pleasant Hill takes delivery of the collateral either directly or through an authorized custodian.
8. An open-end management investment company registered with the Securities & Exchange Commission under the Federal Investment Company Act of 1940, 15 U.S.C. Section 80 (a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in Section 5 of this investment policy.

FINANCIAL POLICIES cont.

INVESTMENT POLICY cont.

All instruments eligible for investment are further qualified by all other provisions of this investment policy, including Section 7 investment maturity limitations and Section 8 diversification requirements.

SECTION 6—PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES:

Assets of the City of Pleasant Hill shall not be invested in reverse repurchase agreements or futures and options contracts.

Assets of the City of Pleasant Hill shall not be invested pursuant to the following investment practices:

1. Trading of securities for speculation or the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent of fiduciary based upon the performance of the invested assets.

If a fiduciary or other third party with custody of public investment transaction records of the City of Pleasant Hill fails to produce requested records when requested by the City of Pleasant Hill within a reasonable time, the City of Pleasant Hill shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

SECTION 7—INVESTMENT MATURITY LIMITATIONS:

Operating funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in Section 5 are further subject to the following investment maturity limitations:

1. Operating funds may only be invested in instruments authorized in Section 5 of this investment policy that mature within three hundred ninety-seven (397) days.
2. The Treasurer may invest funds of the City of Pleasant Hill that are not identified as operating funds in investments with maturities longer than three hundred ninety-seven days (397) days. However, all investments shall have maturities that are consistent with the needs and use of the City of Pleasant Hill.

FINANCIAL POLICIES cont.

INVESTMENT POLICY cont.

SECTION 8—DIVERSIFICATION:

Investments of the City of Pleasant Hill are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City of Pleasant Hill shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City of Pleasant Hill shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City of Pleasant Hill shall be in commercial paper or other short-term corporate debt,
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City of Pleasant Hill shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the City of Pleasant Hill to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bill or cash on hand shall be used at all times.
3. Risks of market price volatility shall be controlled through maturity diversification so that aggregate price losses on instruments with maturities

FINANCIAL POLICIES cont.

INVESTMENT POLICY cont.

approaching one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.

SECTION 9—SAFEKEEPING AND CUSTODY:

All invested assets of the City of Pleasant Hill involving the use of public funds custodial agreement, as defined in Iowa Code Section 12B.10C shall comply with all rules adopted pursuant to Iowa Code Section 12B.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

SECTION 10—ETHICS AND CONFLICT OF INTEREST:

The Treasurer and all officers and employees of the City of Pleasant Hill involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

SECTION 11—REPORTING:

The Treasurer shall submit an investment report that summarizes investment for the fiscal year. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

SECTION 12—INVESTMENT POLICY REVIEW AND AMENDMENT:

This investment policy shall be reviewed periodically as appropriate. Notice of amendments to the investment policy shall be promptly given to all parties noted in Section 1.

APPROVED BY THE CITY COUNCIL
OF THE CITY OF PLEASANT HILL, IOWA.

10/11/2011
(Date)

GLOSSARY

BASIS OF ACCOUNTING: The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. The cash method of accounting, also known as cash-basis accounting, records revenue when cash is received, and expenditures when they are paid in cash.

BALANCED BUDGET: State laws dictate that nearly all cities operate under *balanced-budget requirements*, meaning that cities almost always plan on ending the fiscal year with a surplus to carry forward. This ending balance, often referred to as a "reserve" or "rainy day fund," which is often capped in size, becomes available revenue for the next fiscal year.

BUDGET APPROPRIATION: means the allocation of the total appropriation to each program for the following fiscal year, as provided for by a city's budget as finally adopted. All appropriations shall be allocated to one or more of the nine programs as defined in this rule. Any expenditure authorized in Iowa Code sections 384.23 to 384.94 shall be deemed appropriated.

FUND BALANCE: The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for by a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues and expenditures.

REVENUES AND EXPENDITURES ARE CLASSIFIED BY FUND TYPES:

GENERAL FUND: Includes revenues and expenditures which are not accounted for in other funds. The Regular General, Ag Land, and twenty other permissible levies (see Tax Levies on Form 635.1, for list) are levied in this fund. Your city may have multiple funds under this major category.

SPECIAL REVENUES & TIF SPECIAL REVENUES FUNDS: To comply with recent legislation, the SPECIAL REVENUES FUND is split between regular Special Revenues and TIF Special Revenues. The regular Special Revenues includes revenues and expenditures from the Emergency, FICA & IPERS, employee benefit levies, road use taxes, and Self-Supporting Municipal Improvement Districts (SSMID). Account for proceeds from specific sources (other than those accounted for within capital projects funds) which are usually required by law or regulation to be accounted for in separate funds and to be expended for specific purposes. The TIF Special Revenue Fund includes Tax Increment Financing (TIF) Revenues resulting from debt certified to the county auditor.

DEBT SERVICE FUND: Includes revenues and expenditures for judgments, G.O. bond interest and principal, Iowa Community Development Loan, lease/lease-purchase agreements, loan agreements, and registrar fees. Payments of special assessments by property owners are also reflected in the Debt Service fund and the proceeds are paid from this fund to retire the respective outstanding indebtedness.

CAPITAL PROJECTS FUND: Includes revenues such as bond proceeds, block grants, transfers in and Capital Improvement Reserve levy, and expenditures used for the acquisition and/or construction of major capital facilities. Facilities that might be classified as a capital project should last at least ten years and cost \$25,000 or more.

PERMANENT FUNDS: Account for revenues that are legally restricted to the extent that only the earnings, and not principal, may be used for purposes that support the reporting of government's programs (i.e., for the benefit of the government or its citizenry). The funds previously classified as non-expendable trusts, such as a Perpetual Care Cemetery fund, should be reported here. Earnings from nonexpendable trust funds that are permitted to be budgeted and spent should be credited to a governmental fund type such as general or special revenue fund.

ENTERPRISE FUNDS: A classification used to account for city's acquisition, operation and maintenance of city facilities and services which are entirely or predominantly self-supporting by charges for service, e.g., water, electric, sewer, internal service funds, etc. You must report and appropriate all internal service revenues not generated from other city funds. An example would be reimbursement from the county for their share of a joint services contract. The major use of internal service funds by Iowa city governments is for self-insurance. Cities are encouraged to account for all proprietary funds in the same manner as you budget for governmental funds (e.g., General Fund). For example, include expenditures for the acquisition of fixed assets but do not include amounts for fixed assets in the fund balance, do not budget for depreciation.

Memo:

To: Mayor and Members of the City Council
From: City Manager
Date: March 8, 2016



Re: Budget report for FY 17 budget

It is a pleasure to present the proposed Fiscal Year 2016-2017 City of Pleasant Hill budget to the Mayor, members of the City Council and the citizens of Pleasant Hill. The City Council is conducting a public hearing tonight for consideration of approval of this budget, which, upon approval, becomes effective July 1, 2016, for the fiscal year that runs until June 30, 2017. This memo is intended to highlight for the City Council and the public some of the more significant components of the budget.

The City's 100% taxable valuation increased from \$545.9 million in the current fiscal year to \$571.7 million for next fiscal year, an increase of \$25.8 million or 4.73%. The valuation necessary to meet the tax increment financing obligations increased slightly from \$104.3 million to \$106.1 million. The amount of the City's taxable valuation obligated for TIF purposes is now less than nineteen percent of the total taxable valuation, down from a high of 33.5% in FY 10, and the lowest percentage since FY 04. The growth in the City's taxable valuation will generate sufficient revenue to meet the expenses of the general fund operations and also allow the City to make some personnel additions and changes to accommodate a growing city.

The rollback from the State of Iowa for residential property will decrease in FY 17 from 55.73% to 55.63% of taxable valuation. This is the first decrease in the rollback after seven years of the rollback increasing. This is a 0.2% decrease, and will reflect in the property taxes of residential property. Due to legislative action during a prior legislative session a rollback is now also applied to commercial and industrial property valuations. The State will backfill the lost revenue to local governments for the upcoming fiscal year. There are no assurances after FY 17 the State will continue to backfill the lost revenue due to the rollback for commercial and industrial property.

The Fiscal Year 17 budget as presented proposes a tax levy rate of \$11.65 per \$1,000 of valuation, the same rate as the prior seven years. The emergency fund of \$0.27 is included as part of the total levy to provide partial funding for the equipment replacement fund. The debt service levy rate increases in Fiscal Year 17 by approximately \$0.22 to \$1.37 per \$1,000 of valuation, to pay principal and interest on the \$2 million general obligation bond issued in the Spring 2015. The City has the capacity to issue debt up to approximately \$55 million based upon 5% of the total assessed valuation of Pleasant Hill. In FY 17 the City will have approximately \$4 million in outstanding debt, or 7.3% of its capacity.

The Fiscal Year 17 budget includes a 3% salary increase for all employees except the uniformed police officers, who will be receiving a 4% increase per the union contract that took effect July 1, 2013, and the Police Sergeants. The recently agreed upon contract with the public works employees provides for a 3% salary increase for each of the 5 years of the contract, with the employees increasing their share of the health insurance premium from 5% to 10%, the same as the contract with the police union. Non union employees will also be contributing 10% of the health insurance premium. The budget includes funding for one additional patrol officer in the police department. The fire department started a part-time daytime ambulance staffing of two EMTs during the hours of 8 am to 5 pm, Monday through Friday during FY 16. While no immediate changes to that schedule are proposed, the FY 17 budget has sufficient funds in the fire/ambulance personnel budget to expand the hours for the part-time staffing during the year if it is decided to do so.

Most of the City's operations are funded through the general fund, including police, fire/EMS, library, city clerk, Mayor and Council, legal, planning and IT. Other than the personnel issues discussed above there were not significant changes to the budgets of the various departments. Three items of note includes funding in the cemetery budget for surveying, funding in the planning department for a match to an Agricultural Urbanism Grant that is being applied for, and funding for the City to become a member of the metro wide Bravo organization. The proposal with Bravo will be to contribute \$15,000 in the first year, \$30,000 in the second year and the full 2/7th of the hotel/motel tax revenue in year three.

The City operates four enterprise funds, water, sewer, solid waste and storm sewer. The water fund has minimal activity as there is no operational revenue or expense coming from that fund since Pleasant Hill is a total service customer of Des Moines Water Works. The budget contains funds to be used for water related capital improvement projects to be performed by Des Moines Water Works, in particular the ongoing hydrant replacement program. Paying for these improvements directly helps to keep the water rate increases lower. In the prior year the City sold the remaining excess purchase capacity that was acquired in 1997 to the City of Bondurant for \$1,757,000. Bondurant initially paid the City \$1,257,000 and now pays Pleasant Hill \$50,000 plus interest for 10 years to complete the sale. This sale plus the prior sale of excess purchase capacity to the City of Waukee has provided funds to pay Des Moines Water Works directly for capital improvement projects.

The sanitary sewer fund is projected to have a small surplus in Fiscal Year 17. The budget includes a proposed 5% increase in sanitary sewer rates. The City's share of the flow that goes to the WRF treatment plant has increased, which in turn increases the payment the City must make to the WRA for treatment. Additionally the WRA has plans for capital projects that will result in additional bonding costs in the future. Smaller rate increases in the upcoming years will get the City ahead of a large rate increase that would be necessary when the WRA bonding is done.

The solid waste fund is essentially a pass through fund for money paid by the residents for garbage collection and recycling which the City then pays to the Metro Waste Authority as a

member community. This fund is projected to have a small deficit for FY 17 which will be absorbed by the fund balance for that fund. The Metro Waste Authority is evaluating the merits of having yard waste included in the weekly trash pickup or maintaining the current arrangement. Either option could result in increased costs which may require the City to consider a rate increase with FY 18.

The budget also includes revenue and expenses for the storm water utility fund, which was created July 1 2015 with the passage of the storm water ordinance. The estimated revenue of \$215,000 annually will help offset a portion of the salary of the Senior Planner/Storm Water Coordinator, pay for the GIS mapping of the storm water collection system and help with maintenance and ongoing improvements to the system, including storm sewer work on Andrews Drive.

The City's road use tax fund (RUTF) is funded by revenue collected by the State from gasoline tax, vehicle license plates and registrations, which is the only money permitted to go into this fund. The RUTF provides the funding for the operations of the street department, including salaries for the employees, snow removal expenses, street patching and some equipment purchases. This fund is projected to have a small surplus in Fiscal Year 17 of approximately \$10,000. The funding for RUTF is still tenuous as drivers travel less, purchase more fuel efficient vehicles, and fewer young adults are purchasing vehicles. However, the State Legislature's approval of an increase in the gasoline tax of 10 cents per gallon last year has greatly helped make the RUTF more financially solvent long term. Pleasant Hill has seen an increase of approximately \$153,000 annually to the road use tax fund as a result the gas tax increase. This has allowed the City to better fund the annual panel replacement program and purchase capital equipment for the street department. In the FY 17 budget, a boom truck and a new 1 ton truck are budgeted for purchase, along with a washer for the wash bay and two trailers.

The City Council thoroughly reviewed the five year Capital Improvement Plan (CIP) in preparation of the FY 17 budget. Continued focus on infrastructure and park related improvements are a priority in the budget. Road projects include continuing to bid out panel replacement work for streets throughout the City. Several major street projects are included in the CIP for FY 17. The Oakwood Drive Project is a carryover from FY 16; the reconstruction of NE 60th Street south of University Avenue and Morningstar Court; resurfacing of SE 43rd Street; and reconstruction of NE 70th Street south of University Avenue along with the construction of a portion of Meacham Drive west of NE 70th Street are all projects planned in FY 17. Also included in the budget is money for work on the Vandalia and Pleasant Hill Boulevard reconstruction.

Several park projects are also included in the capital budget, including improvements to Doanes Park baseball fields and some additional roadway and sidewalk work. At Copper Creek Lake Park improvements include south shoreline walkway improvements and a new park identification sign, as this is the only City Park without a sign. A complete listing of the capital projects is included in the budget document under the CIP funds, one fund for projects paid for with TIF and one fund paid for using funds other than TIF. As of this writing the City is still

waiting on the ruling from the Iowa Supreme Court regarding the lawsuit pertaining to the City's use of TIF. The outcome of this case could significantly impact the City's ability to proceed with the proposed CIP street projects.

Equipment purchases proposed in FY 17 include replacement of marked police vehicles and the detective vehicle, body worn cameras for the police department, and money for the projected City portion of the project to upgrade the communication system at South East Polk Schools. Also included is an inspection vehicle for the planning department, a replacement duty vehicle for the fire department, and a skid loader replacement for the parks department. A listing of proposed equipment purchases can be found in the budget document under the Equipment Replacement Fund.

I believe the proposed budget will allow the City to continue to provide the citizens of Pleasant Hill with quality service but is conservative enough to maintain the City's strong financial status as reflected in the City's annual audit and reports from the City's financial consultant. It also provides for growth in the City's operations through personnel additions and changes that will enhance the services provided and put the City in a strong position to accommodate development. Although there are financial issues that have to be dealt with the City of Pleasant Hill is still in an enviable financial setting compared to many other local governments, and the City Council and citizens of Pleasant Hill should be proud of the responsible fiduciary control that has been used over the years in the budgetary process to help the City remain financially strong. The City needs to be prepared to respond to actions taken by other levels of government, in particular the State government, which impacts local finances. The Legislature has implemented a reduction in property tax for commercial and industrial properties. As that process continues, it will remain to be seen whether the State will continue to backfill local governments for lost revenue. Legislation at the State level could also impact the future availability and use of Tax Increment Financing.

Good long term planning and monitoring of current operations will help the City of Pleasant Hill be able to deal with these issues as they arise. The ongoing review and updating of the CIP will help the City Council in making long term decisions for the community.

There are many more aspects to the City of Pleasant Hill's budget than what is covered in this memo. If there are questions that were not addressed we would be pleased to answer them for you.

City of Pleasant Hill, Iowa Goal Setting Report

December 1, 2015

Mayor:

Sara Kurovski

City Council:

Mark Konrad

Barb Malone

Dean Cooper

Jeff Mullen

Len Murray (out-going)

Curt Gause (in-coming)

City Staff:

Don Sandor, City Manager

Ben Champ, Assistant City Manager/Community Development Director

Dena Spooner, City Clerk/Finance Director

Gary Patterson, Public Works Director

Al Pizzano, Police Chief

Tom Solberg, Fire Chief

John Lerdal, Library Director



Facilitated by:

Jeff Schott

Institute of Public Affairs

University of Iowa

**CITY OF PLEASANT HILL, IOWA
GOAL SETTING SESSION
2015**

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CITY OF PLEASANT HILL, IOWA

GOAL SETTING SESSION

2015

Introduction

The City of Pleasant Hill requested the Institute of Public Affairs (IPA) to assist the city with goal setting. IPA agreed to organize and facilitate a process that involved the following steps:

1. Prepare a questionnaire to identify recent accomplishments, issues/trends/concerns, potential new initiatives/programs/policies and suggestions to improve organizational effectiveness.
2. Conduct a preliminary session with department heads.
3. Conduct a goal-setting session with the elected officials.
4. Preparation of this report.

Goal Setting Work Session

The Mayor and City Council held a work session conducted by the IPA on December 1, 2015. In attendance and participating at this meeting was Mayor Sara Kurovski, Council Members Mark Konrad, Barb Malone, Dean Cooper, Jeff Mullen, and Len Murray (outgoing) and Council Member elect Curt Gause. Also participating in this session was City Manager Don Sandor, Assistant City Manager and Community Development Director Ben Champ, City Clerk/Finance Director Dena Spooner, Public Works Director Gary Patterson, Police Chief Al Pizzano, Fire Chief Tom Solborg, and Library Director John Lerdal.

A preliminary session was held with city department heads on October 29, 2015. In attendance and participating in that session includes City Manager Don Sandor, Assistant City Manager and Community Development Director Ben Champ, City Clerk/Finance Director Dena Spooner, Public Works Director Gary Patterson, Police Chief Al Pizzano, Fire Chief Tom Solborg, and Library Director John Lerdal.

Major Accomplishments

The following were identified as major city accomplishments during the past two years:

Budget and Finance

- Maintained tax levy at \$11.65
- Financially stable
- Maintained Moody's A3 credit rating
- 2015 Series GO Bond at \$2.12M
- Two TIF internal loans at \$4.4M each
- Approval of storm water utility
- Ability to infuse extra money for Water Works improvements in attempt to minimize rate increases
- Sale of remaining excess water capacity to Bondurant

Infrastructure

- Several major street projects completed, including Christie Lane
- Continued annual street patching program
 - Completed initial rounds through the city, now starting over
- Fairview Drive rehabilitation completed
- 75th Street under construction
- Major CIP planning for Meacham Drive/70th, 60th, Oakwood, S. Shadyview, 55th Street connection
- Two watershed management authorities created – Four Mile Creek and Mud, Camp and Spring Creeks
- Completion of SE Connector alignment study and acquisition plats
- Start GIS mapping of city sanitary sewer system
- Improvements to Copper Creek Lake area along Highway 163 with addition of signs and landscaping identifying entrance into city

Housing

- Development agreement with tax credit developer for senior housing under construction - \$10M project
- Facilitated rescue of failed Copper Wynd development
- Two phases of Spring Creek Hills development completed
- Partnership with Jerry's Homes to add a new phase to Sunrise Pointe development
- 57 lot addition to Arbor Lake
- Completed another round of voluntary annexations – 75th Street area

Major Accomplishments (continued)

City Operations and Facilities

- New Comprehensive Plan adopted
- Policies - updated and/or adopted new:
 - Personnel Manual
 - Complaint policy
 - Take home city vehicle
 - Drug and Alcohol
 - Open Records
 - Acting assignments
 - Sanitary Sewer Backup
 - Safety Procedures Manual (in process)
- Updated job descriptions
- Resolution of multiple lawsuits involving the city
- Updated/reorganized several staff positions:
 - New City Clerk/Finance Director – first CPA
 - Development and Communications Specialist
 - New Assistant Public Works Director
 - Additional building inspector
- Ability for public to use credit/debit cards to pay
- Staff increasing level of education
- Building updates completed, including renovations to staff break areas and new office space created
- Social media being utilized in a more effective manner
- Continued leadership roles in metro-wide organizations by staff on boards, committees, and professional groups
- CPM training for key leadership development positions
- Public Works Maintenance Shop addition
- Ability to provide good equipment to staff to complete jobs efficiently
 - Upgraded 3 new Public Works pickups
 - Purchased 2 snow plows
 - Purchased 2 John Deere mowers
 - New ambulance
- Columbarium in Oakwood Cemetery
- Salt storage building at Vandalia shop
- Improved presence of citizens' connection to City, Library and Police Dept in social media

Parks and Recreation

- Purchased new park land
- Adopted new Park and Open Space Plan
- New tennis courts/basketball courts, play equipment and infrastructure improvements at Doanes Park
- Renewed emphasis on importance of trail development

Major Accomplishments (continued)

Economic Development

- EPRD offices move to Pleasant Hill
- Renewed commitment to Eastern Polk Regional Development and new executive director
- Process used to encourage Fareway to build in their current location
- Amendment to outdoor storage requirements in light industrial areas
- Made possible several new projects including Dee Zee 80,000 sq. ft. addition, 50-150 jobs; Hawkeye Lawncare, US Erectors, Engine Rebuilders, storage units
- Orthodontist office building
- Riley Resource Group
- Major tank expansion to Magellan

Public Safety

- Hired new Police Chief
- Hired full-time Fire Chief
 - New coordination with building inspection team
- Adoption of new international building and fire codes
- Fire Department moved forward with part-time ambulance daytime staffing
- Remodel of Fire Dept kitchen
- National Standards and Practices implemented for Fire and Police Departments
- Cosmetic building updates to Police Department

Library

- New circulation system now in use
- New self-checkout machine
- Online access to magazines and additional resources

Other

- Growing stronger regional and statewide relationships
- Cooperative interaction between city staff, mayor, council, board and commissions, Chamber and citizens
- Council works together with no hidden motives
- City is featured in media in more positive light

Issues, Concerns, Trends and Opportunities

The following were identified as issues, concerns, trends, and opportunities that may affect future city services, policies, finances or operations:

Economic Development

- Annexations/borders/growth
- Lack of retail growth, particularly dining establishments or to draw revenue from neighboring communities, competition with Altoona for retail
- TIF law changes and potential additional restrictions limiting economic development options
- Lawsuit with SEP school/citizens on TIF: hampers development, cost to defend, lost opportunities, potential for more lawsuits when property is developed
- Stalled commercial development in both old and new areas
- Vacant and visible real estate
- Lack of ready-made lots for commercial and residential for companies or individuals to purchase and build
- Lack of local employment centers – still too much of a bedroom community
- EPRD working closely with current businesses to assist in expansions or having the ability to persuade others to move to city
- Separation of Altoona from EPRD – seems to drive competition instead of cooperation
- Attracting new businesses to the city, compatible with Comprehensive Plan
- Growth rate not keeping pace with other metro suburbs
- Next phase of economic development leadership
- Possible funding of areas in city to spur development
- No defined downtown area
- Continued eyesore on Highway 163 (University Ave with businesses that do not enhance image of City with traffic going thru town)
- Consider economic development in all policies

Infrastructure

- Find way to connect city over/under Hwy 163 and Hwy 65
- Continue to fund repair and maintenance projects for city streets to catch up with needs
- MLK Connection
- Sanitary and storm sewer upgrades and mapping
- Plan for anticipating future development when building infrastructure
- Lack of dedicated GIS staff position – impacts ability to update and maintain accurate information for all departments
- Survey and GIS mapping of Oakwood Cemetery
- Urbanization of streets and right-of-ways that will reflect urban design standards
- Continue to fund repair and maintenance projects for city streets
- Continued expansion of sewer and water projects that will encourage business and residential development

Issues, Concerns, Trends and Opportunities (continued)

City Operations and Facilities

- Increase in operational costs of city due to inflation coupled with possible stagnant or decreasing property tax revenues
- Focus on quality of life issues, like parks and trails
- Key management personnel retiring in upcoming years – will cause a loss of city history for items that are not documented
- Funding positions that are/will be needed in the next few years
- Use of consultants
 - Are local experts available?
 - Is consultant always needed or can staff do it?
- How to utilize Eastern Polk Community Foundation
- No Human Resource personnel
- Uncertainty of state legislative changes affecting property taxes and usage of TIF for some public facilities
- Implementation of space needs study
- Additional staffing in Public Works Department
- Continue to fund equipment replacement program for Public Works so operations can work efficiently
- Potential population growth – more demand for city services
- Consider health in all policies
- Development of new park ground

Communications/Citizen Engagement/Intergovernmental Relations

- Lack of community engagement from citizens
- Continued improvement of communications with city residents
- Need to improve relationships with Altoona residents, SE Polk HS, acreages out east, and East HS
- DMWW governance structure – lack of Pleasant Hill input in decision-making
- Lack of strong city identify
- New website and new Development and Communications Specialist will provide effective ways to communicate to citizens with more timely information; website should be more interactive – creates opportunity for higher level of accessibility to City resources by greater population

Issues, Concerns, Trends and Opportunities (continued)

Public Safety

- Public safety communication coverage within school properties and various locations throughout city
- Current noise issue with certain business that needs to be resolved
- Fire and Police Training standards and requirements
 - Professional development of Police resources – expand training opportunities and conference attendance
- Expand staffing for Fire and Police
- Lack of workspace for Police personnel to grow, to manage property and evidence properly, and to appropriately store equipment
- Expansion of Police resources to deal with city's growth, transient population and Homeland Security concerns (Magellan Pipeline, MidAmerican Energy)
- Need for full-time IT personnel dedicated to needs of Police and Fire
- Addressing underserved populations such as the elderly with educational opportunities for digital awareness/use, fraud protection, and city programs available
- Potential state fireworks legislation

On-Going Commitments/Obligations

The following were identified as on-going commitments/obligations of the City for the upcoming 24 month period:

- Develop plan to begin implementing recommendations from new Comprehensive Plan and Parks and Recreation Plan
- SE Connector consultant study – Phase II
- Highway 163 corridor redevelopment
- Continue economic development programs
- Doanes Park improvements – concession stand
- Support efforts for interstate designation of Highway 65
- Continue street panel replacement throughout city
- Develop master plan for new park
- Reconstruction of 60th St/Morningstar Ct
- Extension of roads to 55th St
- Meachem Drive extension
- Oakwood Drive repair and overlay
- Deck reconstruction on Vandalia Road bridge
- 75th and Highway 163 project
- Additional part-time Ambulance staffing
- Copper Creek Lake development
- Develop multi-year city staffing plan
- Evaluate fiber optic service to the city

New Priority Projects, Programs, Policies and Initiatives

The Mayor and City Council reviewed potential projects, programs, policies and initiatives for consideration and selected the following as new priorities for the upcoming 24 month period (listed in priority order):

- 1 (Tie) Make a decision and implement space needs program for Police and Fire Departments and Library
- 1 (Tie) Extend NE 70th Street south to make connection with SE 6th Ave and allow for additional development
- 1 (Tie) Acquire ROW needed for SE connector/work in coordination with Des Moines and the MPO on funding strategies for remaining roadway development

- 4 (Tie) Issue additional bonds to fund significant portion of infrastructure repairs/improvements to be done immediately (4 or 5 major projects in a single construction season is ideal)
- 4 (Tie) Develop trail system, including trail connection in the SE Connector plans, through annual capital commitment
- 4 (Tie) Look at specialized study for crossing Highway 163 for non-motorized vehicles

- 7 (Tie) Improvements in radio communications for School Resource Officers when inside school facilities
- 7 (Tie) Riverside development
- 7 (Tie) Develop annexation education and incentive program
(potential incentive - Extend sanitary sewer into Rising Sun area to east of Pleasant Hill conditional upon annexation)

A complete list of all programs and initiatives considered by the Mayor and City Council members is attached as **Exhibit A**.

Organizational Effectiveness

The Mayor and City Council reviewed a variety of ideas relating to improving organizational effectiveness to accomplish the selected goals and priorities. After review and discussion, the Mayor and City Council selected the following steps to improve organizational effectiveness:

- Coordinate with engineering consultants to assure projects can be designed to meet city timelines
- Incorporate “Lessons Learned” process; do formal post-action review/analysis and determine if something could have been done better/differently
- Provide training for board and commission members
- Review content of departmental reports with city council
- Enhance volunteer opportunities and improve awareness and availability of city volunteer programs

Final Comments

It was a pleasure to once again assist the City of Pleasant Hill with this goal setting process. I was extremely impressed by the level of leadership and teamwork exhibited by the participants in these sessions.

It is important to note the prioritization of projects and initiatives is not “cast in stone.” They can be modified as new circumstances may occur.

It is recommended that city staff prepare an “action plan” for accomplishing the planning goals. The action plan would define the steps that would be needed to accomplish each goal, identify who is responsible for implementation, and establish a timeline for accomplishment. The action plan should then be presented to the Mayor and City Council for review and approval. It is also recommended staff review with the Mayor and City Council the status of implementing the goals on a quarterly basis.

Jeff Schott
Institute of Public Affairs
University of Iowa
December 2, 2015

Exhibit A
City of Pleasant Hill
Goal Setting Session – 2015

SIGNIFICANT INITIATIVES OR PROGRAMS CONSIDERED

- Evaluate current economic development programs to identify and possibly enhance incentives to bring in new businesses, including:
 - Targeted business incentive program
 - Formalization of redevelopment and economic development incentive options with assistance from Eastern Polk Regional Development and Ferguson
 - Determine possible funding mechanism for areas of City that are too small to attract developers but would attract builders if utilities were in place and construction would create infill projects
- Make a decision and implement space needs program for Police and Fire Departments and Library
- Develop a City facilities improvement plan
- Develop annexation education and incentive program (potential incentive – extend sanitary sewer into Rising Sun area to east of Pleasant Hill conditional upon annexation)
- Riverside development
- Develop plans for beautification projects at all city entrances/exits
- Issue additional bonds to fund significant portion of infrastructure repairs/improvements to be done immediately (4 or 5 major projects in a single construction season is ideal)
- Develop trail system, including trail connection in the SE Connector plans, through annual capital commitment
- Identify or purchase more park land, especially for ball fields – land south of Highway 163
- Virtual Neighborhood Watch program – potential app development or interactive software
- Interactive City map of locations of parks and rec opportunities, facilities, available resources, etc.
- Improvements in radio communications for School Resource Officers when inside school facilities
- Introduction of Community Services Liaison to fill gap in service response in areas of code enforcement, animal control, community outreach programs, etc.
- Install additional water main to allow for additional development of Sunrise Pointe area
- Install temporary cul-de-sac on east end of Pine Valley Drive
- Extend NE 70th St south to make connection with SE 6th Ave and allow for additional development of area

- Perform study of south complex seeking to identify ways to increase heating and cooling efficiency of building
- Fireworks regulations
- Ambulance City Ordinance
- Acquire ROW needed for SE connector/work in coordination with Des Moines and the MPO on funding strategies for remaining roadway development
- Complete an ADA plan – budget for regular sidewalk and accessibility improvements in existing areas
- Look at specialized study for crossing Highway 163 for non-motorized traffic



General Fund Summary for FY 16-17

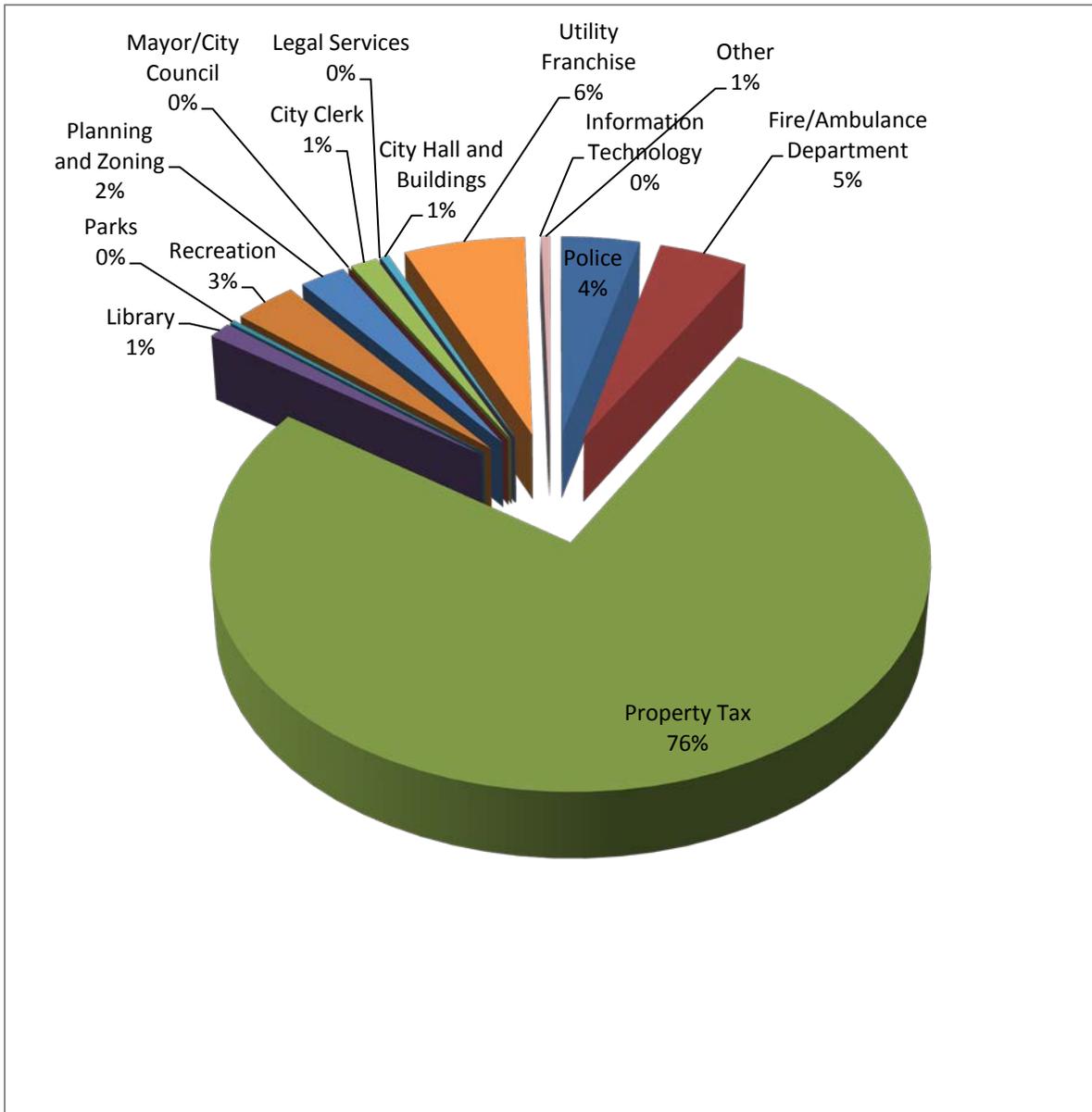
<u>Department</u>	<u>Departmental Expenditures</u>	<u>% of total</u>	<u>Departmental Revenue</u>	<u>% of total</u>	<u>Net cost</u>	<u>% of total</u>
Police	\$ 2,328,485.00	37.26%	\$ 245,911.00	3.93%	\$ (2,082,574)	-43.64%
Emergency Management	\$ 13,350.00	0.21%	\$ -	0.00%	\$ (13,350)	-0.28%
Fire Department	\$ 841,368.00	13.46%	\$ -	0.00%	\$ (841,368)	-17.63%
Ambulance	\$ 75,950.00	1.22%	\$ 277,500.00	4.44%	\$ 201,550	4.22%
Animal Control	\$ 3,000.00	0.05%	\$ 600.00	0.01%	\$ (2,400)	-0.05%
Street Lighting	\$ 138,000.00	2.21%	\$ -	0.00%	\$ (138,000)	-2.89%
Traffic Control	\$ 50,000.00	0.80%	\$ 2,000.00	0.03%	\$ (48,000)	-1.01%
Mosquito Control	\$ 11,600.00	0.19%	\$ 500.00	0.01%	\$ (11,100)	-0.23%
Library	\$ 614,064.00	9.83%	\$ 73,000.00	1.17%	\$ (541,064)	-11.34%
Parks	\$ 281,780.00	4.51%	\$ 16,500.00	0.26%	\$ (265,280)	-5.56%
Recreation	\$ 183,866.00	2.94%	\$ 199,350.00	3.19%	\$ 15,484	0.32%
Cemetery	\$ 30,450.00	0.49%	\$ 24,500.00	0.39%	\$ (5,950)	-0.12%
Planning and Zoning	\$ 545,091.00	8.72%	\$ 145,050.00	2.32%	\$ (400,041)	-8.38%
Mayor	\$ 10,510.00	0.17%	\$ -	0.00%	\$ (10,510)	-0.22%
City Council	\$ 98,050.00	1.57%	\$ -	0.00%	\$ (98,050)	-2.05%
City Clerk	\$ 390,963.00	6.26%	\$ 84,700.00	1.36%	\$ (306,263)	-6.42%
Elections	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
Legal Services	\$ 145,000.00	2.32%	\$ -	0.00%	\$ (145,000)	-3.04%
City Hall and Buildings	\$ 272,138.00	4.35%	\$ 27,336.00	0.44%	\$ (244,802)	-5.13%
Utility Franchise	\$ 90,000.00	1.44%	\$ 380,000.00	6.08%	\$ 290,000	6.08%
Information Technology	\$ 125,500.00	2.01%	\$ -	0.00%	\$ (125,500)	-2.63%
Department Totals	\$ 6,249,165.00	100.00%	\$ 1,476,947.00	23.63%	\$ (4,772,218)	100.00%

Property Tax Revenue:

Taxable valuation	\$	465,589,247	
Tax Rate	\$	8.100000	\$ 3,771,273
Commercial/Industrial Replacement - General Fund			\$ 89,158
Benefit rate	\$	1.904280	\$ 886,612
Commercial/Industrial Replacement - Special Fund			\$ 21,211
Ag Property Revenue			\$ 4,289
Property Tax Revenue Total			\$ 4,772,543
Net Surplus/<Deficit>			\$ 325

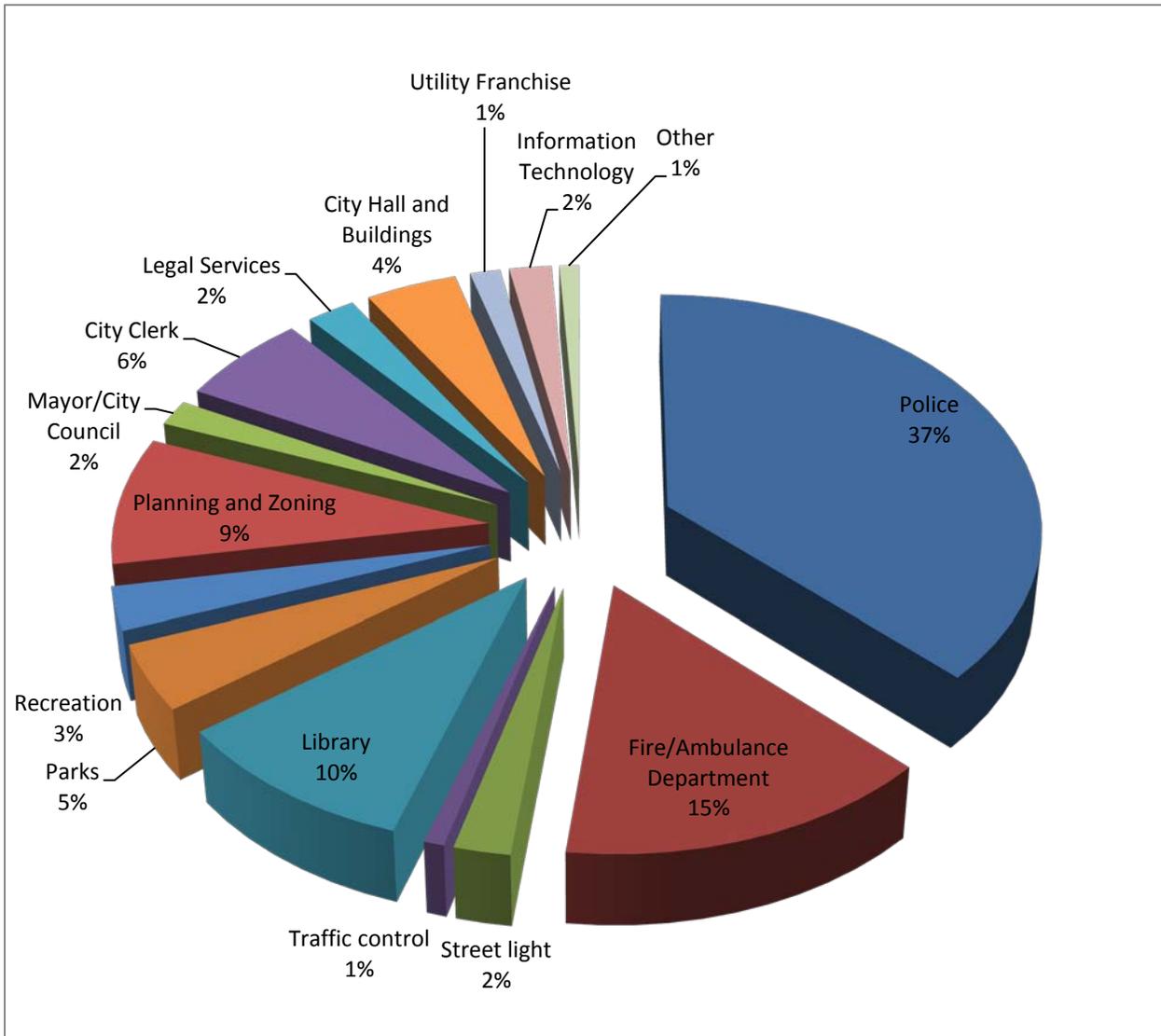


General Fund Summary FY 2016-17 Revenues





General Fund Summary FY 2016-17 Expenditures





FY 16-17 BUDGET SUMMARY OF OPERATING FUNDS

Listed below are the city's operating funds and the projected revenue and expenses for each fund, net of transfers.

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>Excess over(under)</u>
General Fund	\$ 6,249,490	\$ 6,249,165	\$ 325
Road Use Tax Fund	\$ 1,062,985	\$ 1,052,528	\$ 10,457
Special Revenue Funds	\$ 63,349	\$ 56,145	\$ 7,204
Debt Service Fund	\$ 801,660.00	\$ 746,446	\$ 55,214
Capital Improvement Fund	\$ 3,500.00	\$ 1,131,000	\$ (1,127,500) *
TIF CIP Fund	\$ 17,228,400.00	\$ 16,604,000	\$ 624,400 **
Equipment Replacement Fund	\$ 324,601.00	\$ 300,500	\$ 24,101
Water Fund	\$ 56,000	\$ 350,000	\$ (294,000)
Sewer Fund	\$ 1,445,880	\$ 1,408,106	\$ 37,774
Solid Waste Fund	\$ 419,500	\$ 424,750	\$ (5,250)
Storm Water Fund	\$ 231,000	\$ 231,000	\$ -
TOTAL	\$ 27,886,365	\$ 28,553,640	\$ (667,275)

* Planned deficit spending for funds received in previous fiscal year.

** Subject to TIF bond approval



**TAX RATE
CITY OF PLEASANT HILL
2016/2017**

	2016/2017		2015/2016		2014/2015		2013/2014		2012/2013	
VALUATIONS:										
REGULAR - TAXABLE	\$ 465,589,247		\$ 441,566,569		\$ 402,412,210		\$ 396,423,872		\$ 355,489,174	
TIF - TAXABLE	\$ 106,122,319		\$ 104,320,803		\$ 114,883,739		\$ 115,938,577		\$ 119,225,800	
REG/TIF - TAXABLE	\$ 571,711,566		\$ 545,887,372		\$ 517,295,949		\$ 512,362,449		\$ 474,714,974	
AG - TAXABLE	\$ 1,427,783		\$ 1,447,844		\$ 1,273,555		\$ 1,431,736		\$ 1,335,590	
TAX CALCULATIONS:	Tax Rate	Tax Revenue								
Regular Tax Levy	8.10	\$ 3,771,273	8.10	\$ 3,576,689	8.10	\$ 3,259,539	8.10	\$ 3,211,033	8.10	\$ 2,879,462
Employee Benefits Levy	1.90428	\$ 886,612	2.13062	\$ 940,811	2.08586	\$ 839,375	2.05	\$ 812,669	1.92	\$ 706,000
Debt Service Levy	1.37572	\$ 786,515	1.14938	\$ 627,432	1.19414	\$ 617,726	1.23	\$ 629,009	1.36	\$ 617,129
Emergency Levy	0.27	\$ 125,709	0.27	\$ 119,223	0.27	\$ 108,651	0.27	\$ 107,034	0.27	\$ 95,982
Taxable Levy	11.65	\$ 5,570,109	11.65	\$ 5,264,155	11.65	\$ 4,825,291	11.65	\$ 4,759,745	11.65	\$ 4,298,573
Ag Levy	\$ 3.00375	\$ 4,289	\$ 3.00375	\$ 4,349	\$ 3.00375	\$ 3,825	\$ 3.00335	\$ 4,300	3.00017	\$ 4,007
Total Taxes Revenue		\$ 5,574,398		\$ 5,268,504		\$ 4,829,116		\$ 4,764,045		\$ 4,302,580

77-722

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

Resolution No.: 030816-01

The City of: Pleasant Hill

County Name: POLK

Date Budget Adopted: 03/08/2016

(Date) xxx/xxx

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

515-262-9368
Telephone Number

Signature

County Auditor Date Stamp

January 1, 2015 Property Valuations

	Regular	2a	2b	Without Gas & Electric	Last Official Census
With Gas & Electric		<u>465,589,247</u>		<u>390,421,440</u>	<u>8,785</u>
DEBT SERVICE		<u>571,711,566</u>	3b	<u>496,543,759</u>	
Ag Land		<u>1,427,783</u>	4a		

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General levy	5 3,771,273	3,162,414	43 8.10000
(384)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14	0	52 0
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	0	465 0
(384)		Voted Other Permissible Levies			
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
Total General Fund Regular Levies (5 thru 24)			25 3,771,273	3,162,414	
384.1	3.00375	Ag Land	26 4,289	4,289	63 3.00375
Total General Fund Tax Levies (25 + 26)			27 3,775,562	3,166,703	Do Not Add
Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	28 125,709	105,414	64 0.27000
384.6	Amt Nec	Police & Fire Retirement	29	0	0
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30	0	0
Rules	Amt Nec	Other Employee Benefits	31 886,612	743,472	1,90428
Total Employee Benefit Levies (29,30,31)			32 886,612	743,472	65 1.90428
Sub Total Special Revenue Levies (28+32)			33 1,012,321	848,886	
Valuation					
386	As Req	With Gas & Elec	Without Gas & Elec		
	SSMID 1 (A)	(B)	34	0	66 0
	SSMID 2 (A)	(B)	35	0	67 0
	SSMID 3 (A)	(B)	36	0	68 0
	SSMID 4 (A)	(B)	37	0	69 0
	SSMID 5 (A)	(B)	555	0	565 0
	SSMID 6 (A)	(B)	556	0	566 0
	SSMID 7 (A)	(B)	1177	0	0
Total SSMID			38 0	0	Do Not Add
Total Special Revenue Levies			39 1,012,321	848,886	
384.4	Amt Nec	Debt Service Levy	40 76.10(6)	683,105	70 1.37572
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
Total Property Taxes (27+39+40+41)			42 5,574,400	4,698,694	72 11.65000

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form
- 6) The budget total for the SSMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

CHECK CITY VALUATIONS
 Taxable Valuations By Class By Levy Authority
 100% Valuations By Class By Levy Authority

Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of Pleasant Hill

		(A) Commercial - Non-TIF	(B) Commerical - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1	Taxable	59,322,866	34,324,789	4,069,697	1,347,043
2	100% Assessed	69,728,161	34,324,789	4,671,557	1,347,043

REPLACEMENT \$		FILLS TO:
3	General Fund	\$89,158 REVENUES, LINE 18, COL (C)
4	Special Fund	\$23,933 REVENUES, LINE 18, COL (D)
5	Debt Fund	\$15,143 REVENUES, LINE 18, COL (F)
6	Capital Reserve Fund	\$0 REVENUES, LINE 18, COL (G)

* Please input the amount of revenue being received from State of Iowa sources in the form of grants or reimbursements below.
 Separate the revenues by fund receiving the money. The information below will flow to REVENUES line 18.

	(A) General	(B) Special Revenue	(C) TIF Sp. Revenue	(D) Debt Service	(E) Capital Projects	(F) Proprietary
Other State Grants & Reimbursements	18					

Fund Balance Worksheet for City of

Pleasant Hill

		General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)	
(1)											
*Annual Report FY 2015											
Beginning Fund Balance July 1 (pg 5, line 134) *	1	2,253,328	811,258	1,902,955	103,957	4,333,329	0	9,404,827	3,855,713	13,260,540	
Actual Revenues Except Beg Bal (pg 5, line 132) *	2	7,336,380	1,802,810	7,301,476	601,221	3,372,415	0	20,414,302	4,806,098	25,220,400	
Actual Expenditures Except End Bal (pg 12, line 259) *	3	6,872,520	1,822,518	7,789,580	721,761	3,658,029	0	20,864,408	3,826,363	24,690,771	
Ending Fund Balance June 30 (pg 12, line 261) *	4	2,717,188	791,550	1,414,851	-16,583	4,047,715	0	8,954,721	4,835,448	13,790,169	
(2)											
** Re-Estimated FY 2016											
Beginning Fund Balance	5	2,717,188	791,550	1,414,851	-16,583	4,047,715	0	8,954,721	4,835,448	13,790,169	
Re-Est Revenues	6	7,950,753	1,954,305	8,314,257	641,212	6,517,030	0	25,377,557	4,571,029	29,948,586	
Re-Est Expenditures	7	7,972,536	1,973,395	9,773,669	658,907	4,335,330	0	24,713,837	5,267,769	29,981,606	
Ending Fund Balance	8	2,695,405	772,460	-44,561	-34,278	6,229,415	0	9,618,441	4,138,708	13,757,149	
(3)											
** Budget FY 2017											
Beginning Fund Balance	9	2,695,405	772,460	-44,561	-34,278	6,229,415	0	9,618,441	4,138,708	13,757,149	
Revenues	10	7,699,490	2,099,409	17,763,349	801,660	17,231,900	0	45,595,808	4,876,981	50,472,789	
Expenditures	11	7,699,165	2,089,952	17,755,145	746,446	17,735,000	0	46,025,708	5,114,356	51,140,064	
Ending Fund Balance	12	2,695,730	781,917	-36,357	20,936	5,726,315	0	9,188,541	3,901,333	13,089,874	

* The figures in section (1) are taken from FORM F-66(IA-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30,

2015

** The remaining two sections are filled in by the software once ALL worksheets are completed.

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending

2016

Fiscal Years

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2016	ACTUAL 2015
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
PUBLIC SAFETY										
Police Department/Crime Prevention	1	2,164,520	1,000						2,165,520	1,991,342
Jail	2								0	0
Emergency Management	3	11,100							11,100	7,598
Flood Control	4								0	0
Fire Department	5	818,797							818,797	656,865
Ambulance	6	78,450							78,450	62,910
Building Inspections	7								0	0
Miscellaneous Protective Services	8								0	0
Animal Control	9	3,000							3,000	1,624
Other Public Safety	10								0	0
TOTAL (lines 1 - 10)	11	3,075,867	1,000	0			0		3,076,867	2,720,339
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12		820,412						820,412	888,650
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	137,000							137,000	135,433
Traffic Control and Safety	15	50,000							50,000	24,203
Snow Removal	16		63,000						63,000	56,177
Highway Engineering	17								0	0
Street Cleaning	18								0	0
Airport <i>(if not Enterprise)</i>	19								0	0
Garbage <i>(if not Enterprise)</i>	20								0	0
Other Public Works	21								0	874
TOTAL (lines 12 - 21)	22	187,000	883,412	0			0		1,070,412	1,105,337
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27	10,500							10,500	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	6,849
TOTAL (lines 23 - 29)	30	10,500	0	0			0		10,500	6,849
CULTURE & RECREATION										
Library Services	31	598,126							598,126	537,274
Museum, Band and Theater	32								0	0
Parks	33	274,231							274,231	217,586
Recreation	34	160,806							160,806	136,135
Cemetery	35	6,750							6,750	31,448
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37								0	0
TOTAL (lines 31 - 37)	38	1,039,913	0	0			0		1,039,913	922,443

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

RE-ESTIMATED Fiscal Year Ending 2016

Fiscal Years

GOVERNMENT ACTIVITIES CONT.	(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2016 (J)	ACTUAL 2015 (K)
COMMUNITY & ECONOMIC DEVELOPMENT											
Community Beautification	39									0	0
Economic Development	40				601,000					601,000	489,580
Housing and Urban Renewal	41				372,669					372,669	0
Planning & Zoning	42		544,901							544,901	417,458
Other Com & Econ Development	43									0	0
TOTAL (lines 39 - 44)	45		544,901	0	973,669			0		1,518,570	907,038
GENERAL GOVERNMENT											
Mayor, Council, & City Manager	46		108,287							108,287	83,225
Clerk, Treasurer, & Finance Adm.	47		373,669							373,669	346,373
Elections	48		3,000							3,000	0
Legal Services & City Attorney	49		135,000							135,000	152,201
City Hall & General Buildings	50		274,149							274,149	334,669
Tort Liability	51									0	0
Other General Government	52		220,250							220,250	103,861
TOTAL (lines 46 - 52)	53		1,114,355	0	0			0		1,114,355	1,020,329
DEBT SERVICE	54					658,907				658,907	624,142
Gov Capital Projects	55						472,580			472,580	3,658,029
TIF Capital Projects	56						3,862,750			3,862,750	0
TOTAL CAPITAL PROJECTS	57		0	0	0		4,335,330	0		4,335,330	3,658,029
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58		5,972,536	884,412	973,669	658,907	4,335,330	0		12,824,854	10,964,506
BUSINESS TYPE ACTIVITIES											
Proprietary: Enterprise & Budgeted ISF											
Water Utility	59							273,000		273,000	0
Sewer Utility	60							1,384,369		1,384,369	899,076
Electric Utility	61							0		0	0
Gas Utility	62							0		0	0
Airport	63							0		0	0
Landfill/Garbage	64							393,000		393,000	426,242
Transit	65							0		0	0
Cable TV, Internet & Telephone	66							0		0	0
Housing Authority	67							0		0	0
Storm Water Utility	68							172,500		172,500	0
Other Business Type (city hosp., ISF, parking, etc.)	69							0		0	619,558
Enterprise DEBT SERVICE	70							0		0	163,567
Enterprise CAPITAL PROJECTS	71							602,400		602,400	317,920
Enterprise TIF CAPITAL PROJECTS	72							0		0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 56 - 68)	73							2,825,269		2,825,269	2,426,363
TOTAL ALL EXPENDITURES (lines 58+74)	74		5,972,536	884,412	973,669	658,907	4,335,330	0	2,825,269	15,650,123	13,390,869
Regular Transfers Out	75		2,000,000	1,088,983					2,442,500	5,531,483	3,902,283
Internal TIF Loan Transfers Out	76				8,800,000					8,800,000	7,397,619
Total ALL Transfers Out	77		2,000,000	1,088,983	8,800,000	0	0	0	2,442,500	14,331,483	11,299,902
Total Expenditures and Other Fin Uses (lines 73+74)	78		7,972,536	1,973,395	9,773,669	658,907	4,335,330	0	5,267,769	29,981,606	24,690,771
Ending Fund Balance June 30	79		2,695,405	772,460	-44,561	-34,278	6,229,415	0	4,138,708	13,757,149	13,790,169

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 THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

RE-ESTIMATED REVENUES DETAIL

RE-ESTIMATED Fiscal Year Ending

2016

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
REVENUES & OTHER FINANCING SOURCES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2016	ACTUAL 2015
Taxes Levied on Property	1	2,966,244	877,825		540,194				4,384,263	3,605,925
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	2,966,244	877,825		540,194	0			4,384,263	3,605,925
Delinquent Property Taxes	4								0	0
TIF Revenues	5			3,910,757					3,910,757	4,299,527
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6	614,794	182,210		87,239				884,243	1,279,253
Utility franchise tax (Iowa Code Chapter 364.2)	7	375,000							375,000	380,009
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11	161,000							161,000	176,557
Other Local Option Taxes	12								0	0
Subtotal - Other City Taxes (lines 6 thru 12)	13	1,150,794	182,210		87,239	0			1,420,243	1,835,819
Licenses & Permits	14	133,700							133,700	180,312
Use of Money & Property	15	53,736	170	3,500		3,500		1,500	62,406	80,198
Intergovernmental:										
Federal Grants & Reimbursements	16	61,278			13,779				75,057	8,366
Road Use Taxes	17		865,322						865,322	913,486
Other State Grants & Reimbursements	18								0	250
Local Grants & Reimbursements	19	284,339							284,339	415,397
Subtotal - Intergovernmental (lines 16 thru 19)	20	345,617	865,322	0	13,779	0		0	1,224,718	1,337,499
Charges for Fees & Service:										
Water Utility	21							55,686	55,686	0
Sewer Utility	22							1,333,600	1,333,600	1,289,600
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27							402,500	402,500	423,875
Hospital	28								0	0
Transit	29								0	0
Cable TV, Internet & Telephone	30	68,000							68,000	67,307
Housing Authority	31								0	0
Storm Water Utility	32							215,000	215,000	0
Other Fees & Charges for Service	33								0	324,068
Subtotal - Charges for Service (lines 21 thru 33)	34	68,000	0		0	0	0	2,006,786	2,074,786	2,104,850
Special Assessments	35							1,000	1,000	0
Miscellaneous	36	291,700							291,700	135,168
Other Financing Sources:										
Regular Operating Transfers In	37	2,940,962	28,778					2,561,743	5,531,483	3,902,283
Internal TIF Loan Transfers In	38			4,400,000		4,400,000			8,800,000	7,397,619
Subtotal ALL Operating Transfers In	39	2,940,962	28,778	4,400,000	0	4,400,000	0	2,561,743	14,331,483	11,299,902
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					2,113,530			2,113,530	21,200
Proceeds of Capital Asset Sales	41								0	320,000
Subtotal-Other Financing Sources (lines 36 thru 38)	42	2,940,962	28,778	4,400,000	0	6,513,530	0	2,561,743	16,445,013	11,641,102
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	7,950,753	1,954,305	8,314,257	641,212	6,517,030	0	4,571,029	29,948,586	25,220,400
Beginning Fund Balance July 1	44	2,717,188	791,550	1,414,851	-16,583	4,047,715	0	4,835,448	13,790,169	13,260,540
TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	45	10,667,941	2,745,855	9,729,108	624,629	10,564,745	0	9,406,477	43,738,755	38,480,940

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2017

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
PUBLIC SAFETY											
Police Department/Crime Prevention	1	2,328,485	1,000						2,329,485	2,165,520	1,991,342
Jail	2								0	0	0
Emergency Management	3	13,350							13,350	11,100	7,598
Flood Control	4								0	0	0
Fire Department	5	841,368							841,368	818,797	656,865
Ambulance	6	75,950							75,950	78,450	62,910
Building Inspections	7								0	0	0
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	3,000							3,000	3,000	1,624
Other Public Safety	10								0	0	0
TOTAL (lines 1 - 10)	11	3,262,153	1,000				0		3,263,153	3,076,867	2,720,339
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12		987,528						987,528	820,412	888,650
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	138,000							138,000	137,000	135,433
Traffic Control and Safety	15	50,000							50,000	50,000	24,203
Snow Removal	16		65,000						65,000	63,000	56,177
Highway Engineering	17								0	0	0
Street Cleaning	18								0	0	0
Airport (if not Enterprise)	19								0	0	0
Garbage (if not Enterprise)	20								0	0	0
Other Public Works	21								0	0	874
TOTAL (lines 12 - 21)	22	188,000	1,052,528				0		1,240,528	1,070,412	1,105,337
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27	11,600							11,600	10,500	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	6,849
TOTAL (lines 23 - 29)	30	11,600	0				0		11,600	10,500	6,849
CULTURE & RECREATION											
Library Services	31	614,064							614,064	598,126	537,274
Museum, Band and Theater	32								0	0	0
Parks	33	281,780							281,780	274,231	217,586
Recreation	34	183,866							183,866	160,806	136,135
Cemetery	35	30,450							30,450	6,750	31,448
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37								0	0	0
TOTAL (lines 31 - 37)	38	1,110,160	0				0		1,110,160	1,039,913	922,443

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2017

Fiscal Years

GOVERNMENT ACTIVITIES CONT. (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
COMMUNITY & ECONOMIC DEVELOPMENT											
Community Beautification	39								0	0	0
Economic Development	40			26,000					26,000	601,000	489,580
Housing and Urban Renewal	41			29,145					29,145	372,669	0
Planning & Zoning	42	545,091							545,091	544,901	417,458
Other Com & Econ Development	43								0	0	0
	44										
TOTAL (lines 39 - 44)	45	545,091	0	55,145			0		600,236	1,518,570	907,038
GENERAL GOVERNMENT											
Mayor, Council, & City Manager	46	108,560							108,560	108,287	83,225
Clerk, Treasurer, & Finance Adm.	47	390,963							390,963	373,669	346,373
Elections	48	0							0	3,000	0
Legal Services & City Attorney	49	145,000							145,000	135,000	152,201
City Hall & General Buildings	50	272,138							272,138	274,149	334,669
Tort Liability	51								0	0	0
Other General Government	52	215,500							215,500	220,250	103,861
TOTAL (lines 46 - 52)	53	1,132,161	0	0			0		1,132,161	1,114,355	1,020,329
DEBT SERVICE	54				746,446				746,446	658,907	624,142
Gov Capital Projects	55					935,000			935,000	472,580	3,658,029
TIF Capital Projects	56					16,604,000			16,604,000	3,862,750	0
TOTAL CAPITAL PROJECTS	57	0	0	0		17,539,000	0		17,539,000	4,335,330	3,658,029
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	6,249,165	1,053,528	55,145	746,446	17,539,000	0		25,643,284	12,824,854	10,964,506
BUSINESS TYPE ACTIVITIES											
Proprietary: Enterprise & Budgeted ISF											
Water Utility	59						350,000		350,000	273,000	0
Sewer Utility	60						1,408,106		1,408,106	1,384,369	899,076
Electric Utility	61								0	0	0
Gas Utility	62								0	0	0
Airport	63								0	0	0
Landfill/Garbage	64						424,750		424,750	393,000	426,242
Transit	65								0	0	0
Cable TV, Internet & Telephone	66								0	0	0
Housing Authority	67								0	0	0
Storm Water Utility	68						188,500		188,500	172,500	0
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0	619,558
Enterprise DEBT SERVICE	70								0	0	163,567
Enterprise CAPITAL PROJECTS	71						300,500		300,500	602,400	317,920
Enterprise TIF CAPITAL PROJECTS	72								0	0	0
TOTAL Business Type Expenditures (lines 59 - 73)	73						2,671,856		2,671,856	2,825,269	2,426,363
TOTAL ALL EXPENDITURES (lines 58+74)	74	6,249,165	1,053,528	55,145	746,446	17,539,000	0	2,671,856	28,315,140	15,650,123	13,390,869
Regular Transfers Out	75	1,450,000	1,036,424						2,442,500	5,124,924	5,531,483
Internal TIF Loan / Repayment Transfers Out	76			17,700,000					17,700,000	8,800,000	7,397,619
Total ALL Transfers Out	77	1,450,000	1,036,424	17,700,000	0	196,000	0	2,442,500	22,824,924	14,331,483	11,299,902
Total Expenditures & Fund Transfers Out (lines 75+78)	78	7,699,165	2,089,952	17,755,145	746,446	17,735,000	0	5,114,356	51,140,064	29,981,606	24,690,771
Ending Fund Balance June 30	79	2,695,730	781,917	-36,357	20,936	5,726,315	0	3,901,333	13,089,874	13,757,149	13,790,169

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

The last two columns will fill in once the Re-Est forms are completed

REVENUES DETAIL
Fiscal Year Ending 2017

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2017	RE-ESTIMATED 2016	ACTUAL 2015
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
REVENUES & OTHER FINANCING SOURCES											
	1	3,166,703	848,886		683,105	0			4,698,694	4,384,263	3,605,925
	2								0	0	0
	3	3,166,703	848,886		683,105	0			4,698,694	4,384,263	3,605,925
	4								0	0	0
	5			3,909,849					3,909,849	3,910,757	4,299,527
Other City Taxes:											
	6	608,859	163,435		103,412	0			875,706	884,243	1,279,253
	7	380,000							380,000	375,000	380,009
	8								0	0	0
	9								0	0	0
	10								0	0	0
	11	170,000							170,000	161,000	176,557
	12								0	0	0
	13	1,158,859	163,435		103,412	0			1,425,706	1,420,243	1,835,819
	14	154,750							154,750	133,700	180,312
	15	57,236	170	3,500		3,500		1,500	65,906	62,406	80,198
Intergovernmental:											
	16								0	75,057	8,366
	17		1,062,985						1,062,985	865,322	913,486
	18	89,158	23,933	0	15,143	0		0	128,234	0	250
	19	339,839				3,378,400			3,718,239	284,339	415,397
	20	428,997	1,086,918	0	15,143	3,378,400		0	4,909,458	1,224,718	1,337,499
Charges for Fees & Service:											
	21							56,000	56,000	55,686	0
	22							1,400,880	1,400,880	1,333,600	1,289,600
	23							0	0	0	0
	24							0	0	0	0
	25							0	0	0	0
	26							0	0	0	0
	27							419,500	419,500	402,500	423,875
	28							0	0	0	0
	29							0	0	0	0
	30	68,000							68,000	68,000	67,307
	31							0	0	0	0
	32							231,000	231,000	215,000	0
	33	283,100							283,100	0	324,068
	34	351,100	0		0	0	0	2,107,380	2,458,480	2,074,786	2,104,850
	35							1,000	1,000	1,000	0
	36	24,022							24,022	291,700	135,168
Other Financing Sources:											
	37	2,357,823						2,767,101	5,124,924	5,531,483	3,902,283
	38			3,850,000		13,850,000			17,700,000	8,800,000	7,397,619
	39	2,357,823	0	3,850,000	0	13,850,000	0	2,767,101	22,824,924	14,331,483	11,299,902
	40			10,000,000					10,000,000	2,113,530	21,200
	41								0	0	320,000
	42	2,357,823	0	13,850,000	0	13,850,000	0	2,767,101	32,824,924	16,445,013	11,641,102
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)											
	43	7,699,490	2,099,409	17,763,349	801,660	17,231,900	0	4,876,981	50,472,789	29,948,586	25,220,400
	44	2,695,405	772,460	-44,561	-34,278	6,229,415	0	4,138,708	13,757,149	13,790,169	13,260,540
	45	10,394,895	2,871,869	17,718,788	767,382	23,461,315	0	9,015,689	64,229,938	43,738,755	38,480,940

CITY OF

Pleasant Hill

ADOPTED BUDGET SUMMARY
YEAR ENDED JUNE 30, 2017

Fiscal Years

(A)	(B)	(C) GENERAL	(D) SPECIAL REVENUES	(E) TIF SPECIAL REVENUES	(F) DEBT SERVICE	(G) CAPITAL PROJECTS	(H) PERMANENT	(I) PROPRIETARY	(J) BUDGET 2017	(K) RE-ESTIMATED 2016	(L) ACTUAL 2015
Revenues & Other Financing Sources											
Taxes Levied on Property	1	3,166,703	848,886		683,105	0			4,698,694	4,384,263	3,605,925
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	3,166,703	848,886		683,105	0			4,698,694	4,384,263	3,605,925
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			3,909,849					3,909,849	3,910,757	4,299,527
Other City Taxes	6	1,158,859	163,435		103,412	0			1,425,706	1,420,243	1,835,819
Licenses & Permits	7	154,750	0					0	154,750	133,700	180,312
Use of Money and Property	8	57,236	170	3,500	0	3,500	0	1,500	65,906	62,406	80,198
Intergovernmental	9	428,997	1,086,918	0	15,143	3,378,400		0	4,909,458	1,224,718	1,337,499
Charges for Fees & Service	10	351,100	0		0	0	0	2,107,380	2,458,480	2,074,786	2,104,850
Special Assessments	11	0	0		0	0		1,000	1,000	1,000	0
Miscellaneous	12	24,022	0		0	0		0	24,022	291,700	135,168
Sub-Total Revenues	13	5,341,667	2,099,409	3,913,349	801,660	3,381,900	0	2,109,880	17,647,865	13,503,573	13,579,298
Other Financing Sources:											
Total Transfers In	14	2,357,823	0	3,850,000	0	13,850,000	0	2,767,101	22,824,924	14,331,483	11,299,902
Proceeds of Debt	15	0	0	10,000,000	0	0		0	10,000,000	2,113,530	21,200
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	320,000
Total Revenues and Other Sources	17	7,699,490	2,099,409	17,763,349	801,660	17,231,900	0	4,876,981	50,472,789	29,948,586	25,220,400
Expenditures & Other Financing Uses											
Public Safety	18	3,262,153	1,000	0			0		3,263,153	3,076,867	2,720,339
Public Works	19	188,000	1,052,528	0			0		1,240,528	1,070,412	1,105,337
Health and Social Services	20	11,600	0	0			0		11,600	10,500	6,849
Culture and Recreation	21	1,110,160	0	0			0		1,110,160	1,039,913	922,443
Community and Economic Development	22	545,091	0	55,145			0		600,236	1,518,570	907,038
General Government	23	1,132,161	0	0			0		1,132,161	1,114,355	1,020,329
Debt Service	24	0	0	0	746,446		0		746,446	658,907	624,142
Capital Projects	25	0	0	0		17,539,000	0		17,539,000	4,335,330	3,658,029
Total Government Activities Expenditures	26	6,249,165	1,053,528	55,145	746,446	17,539,000	0		25,643,284	12,824,854	10,964,506
Business Type Proprietary: Enterprise & ISF	27							2,671,856	2,671,856	2,825,269	2,426,363
Total Gov & Bus Type Expenditures	28	6,249,165	1,053,528	55,145	746,446	17,539,000	0	2,671,856	28,315,140	15,650,123	13,390,869
Total Transfers Out	29	1,450,000	1,036,424	17,700,000	0	196,000	0	2,442,500	22,824,924	14,331,483	11,299,902
Total ALL Expenditures/Fund Transfers Out	30	7,699,165	2,089,952	17,755,145	746,446	17,735,000	0	5,114,356	51,140,064	29,981,606	24,690,771
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31 32	325 9,457	9,457	8,204	55,214	-503,100	0	-237,375	-667,275	-33,020	529,629
Beginning Fund Balance July 1	33	2,695,405	772,460	-44,561	-34,278	6,229,415	0	4,138,708	13,757,149	13,790,169	13,260,540
Ending Fund Balance June 30	34	2,695,730	781,917	-36,357	20,936	5,726,315	0	3,901,333	13,089,874	13,757,149	13,790,169

**LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

City Name: Pleasant Hill

Fiscal Year
2017

Project Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Date Certified to County Auditor (D)	Debt Resolution Number (E)	Principal Due FY 2017 (F)	Interest Due FY 2017 +(G)	Bond Reg./ Paying Agent Fees Due FY 2017 +(H)	Total Obligation Due FY 2017 =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =-(J)	Amount Paid Current Year Debt Service Levy =(K)
(1) Serie 2009 GO Bond	2,865,000	GO	04/2009	031009-02	190,000	6,270	500	196,770		196,770
(2) Series 2009B GO Sewer Bond	620,000	GO	12/2009	111709-01	55,000	11,285	500	66,785		66,785
(3) Evans Blvd Box Culvert	223,776	GO	05/2014	042214-02	22,376			22,376		22,376
(4) Series 2012 GO Bond	2,000,000	GO	07/2012	061212-01	300,000	15,690	500	316,190		316,190
(5) Series 2015 GO Bond	2,120,000	GO	06/2015	062315-04	100,000	83,146	1,250	184,396		184,396
(6)		NO SELECTION						0		0
(7)		NO SELECTION						0		0
(8)		NO SELECTION						0		0
(9)		NO SELECTION						0		0
(10)		NO SELECTION						0		0
(11)		NO SELECTION						0		0
(12)		NO SELECTION						0		0
(13)		NO SELECTION						0		0
(14)		NO SELECTION						0		0
(15)		NO SELECTION						0		0
(16)		NO SELECTION						0		0
(17)		NO SELECTION						0		0
(18)		NO SELECTION						0		0
(19)		NO SELECTION						0		0
(20)		NO SELECTION						0		0
(21)		NO SELECTION						0		0
(22)		NO SELECTION						0		0
(23)		NO SELECTION						0		0
(24)		NO SELECTION						0		0
(25)		NO SELECTION						0		0
(26)		NO SELECTION						0		0
(27)		NO SELECTION						0		0
(28)		NO SELECTION						0		0
(29)		NO SELECTION						0		0
(30)		NO SELECTION						0		0
TOTALS					667,376	116,391	2,750	786,517	0	786,517

CONGRATULATIONS! THE BUDGET FILE CONTAINS NO ERRORS IN THE FOUR CATEGORIES

(1)

OPERATING TRANSFERS IN / OPERATING TRANSFERS OUT COMPARISONS

(2)

ENDING YEAR FUND BALANCE / BEGINNING YEAR FUND BALANCE COMPARISONS

0
0

0
0

0
0

(3)

AN ERROR MESSAGE APPEARS IN **RED** BELOW IF THE BUDGET DOES NOT CONTAIN ALL 3 YEARS OF DATA

(4)

AN ERROR MESSAGE APPEARS IN **RED** BELOW IF A "DEBT TYPE" WAS NOT SELECTED ON THE LT DEBT TAB.

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
PROPERTY TAX REVENUE
FUNCTION 0

BUDGET

REVENUES

TAXES

001-4-000-4-4000 PROPERTY TAXES	3,162,414
001-4-000-4-4001 PROPERTY TAX - AG LAND	4,289
001-4-000-4-4002 GEN PROP TAX - EXCISE TAX	<u>608,859</u>
TOTAL TAXES	3,775,562

INTERGOVERNMENTAL

001-4-000-4-4464 GEN FUND - COMM/INDUST RPLCMNT	<u>89,158</u>
TOTAL INTERGOVERNMENTAL	89,158

DEBT SERVICE

001-4-000-4-4830 TRANSFER IN	<u>2,357,823</u>
TOTAL DEBT SERVICE	2,357,823

4-000-4-4830 TRANSFER IN

PERMANENT NOTES:

Employee Benefits Transfer In - \$907,823
 Resolution #111015-06 - Internal Loan #3 - \$3,850,000:
 \$1,450,000 from General Fund
 \$1,000,000 from Water Fund
 \$1,400,000 from Sewer Fund
 Transferred In for source fund payback from TIF.

TOTAL REVENUE- PROPERTY TAX REVENUE	6,222,543
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REVENUE OVER/(UNDER) EXPENDITURES	6,222,543
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TOTAL REVENUES FUNCTION 0	6,222,543
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TOTAL EXPENSES FUNCTION 0	<u>0</u>
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REVENUE OVER/(UNDER) EXPENDITURES	6,222,543
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
POLICE OPERATIONS
PUBLIC SAFETY

BUDGET

REVENUES

INTERGOVERNMENTAL

001-4-110-2-4442 PRAIRIE MEADOWS GRANT-PD	0
001-4-110-2-4448 GTSB GRANT - EQUIPMENT	4,500
001-4-110-2-4449 GTSB GRANT - PD OT	10,000
001-4-110-2-4467 GRANT MONEY-PUBLIC AGENCY	0
001-4-110-2-4470 SEP/SRO REIMBURSEMENT	144,339
001-4-110-2-4472 COURT FINES - CLERK OF COURT	<u>46,000</u>
TOTAL INTERGOVERNMENTAL	204,839

CHARGES FOR SERVICES

001-4-110-1-4570 POLICE SERVICES	8,000
001-4-110-1-4572 INSPECTION SERVICES - PD	25,000
001-4-110-1-4574 ALARM SYSTEMS	1,000
001-4-110-1-4587 PARKING CITATIONS	<u>2,500</u>
TOTAL CHARGES FOR SERVICES	36,500

MISCELLANEOUS REVENUE

001-4-110-2-4705 GRANTS/DONATIONS-PRIVATE	2,000
001-4-110-2-4710 REFUNDS/REIMBURSEMENTS	572
001-4-110-2-4711 REIMBURSEMENT/EVENT PAY	<u>2,000</u>
TOTAL MISCELLANEOUS REVENUE	4,572

TOTAL REVENUE- POLICE OPERATIONS	245,911
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EXPENDITURES

SALARIES & WAGES

001-5-110-60100 SALARIES - FULL-TIME	1,248,126
001-5-110-60150 SALARIES - RESERVE OFFICERS	6,000
001-5-110-60200 SALARIES - PART-TIME	22,000
001-5-110-60400 OVERTIME	75,000
001-5-110-60410 GTSB GRANT - POLICE OT	<u>10,000</u>
TOTAL SALARIES & WAGES	1,361,126

5-110-60100	SALARIES - FULL-TIME	PERMANENT NOTES:	
		\$92,700 Pizzano	Per Agreement
		\$79,971 Kramer	
		\$68,388 Brown,P	
		\$68,388 Covey	
		\$45,131 Blomquist	
		\$62,275 Bassett	
		\$62,275 Brown, T	
		\$62,275 Burke	
		\$62,275 Choat	
		\$63,835 Dakovich	
		\$60,715 Farrell	
		\$62,275 Gott	

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
POLICE OPERATIONS
PUBLIC SAFETY

BUDGET

	\$62,275 Grimes
	\$63,835 Killam
	\$60,715 Mujakic
	\$35,103 Murphy
	\$62,275 Perez
	\$63,835 Zimmerman
	\$54,787 Replacement Position
	\$54,787 Additional Position

EMPLOYEE BENEFITS

001-5-110-61100 SOCIAL SECURITY	84,332
001-5-110-61200 MEDICARE	19,723
001-5-110-61300 IPERS	132,614
001-5-110-61410 DEFERRED COMPENSATION	15,925
001-5-110-61500 GROUP INSURANCE	339,008
001-5-110-61600 WORKERS COMPENSATION	56,964
001-5-110-61700 UNEMPLOYMENT	5,076
001-5-110-61810 UNIFORMS/SAFETY EQUIPMENT	22,000
001-5-110-61820 VEHICLE ALLOWANCES	0
001-5-110-61830 MEDICAL/PHYSICALS	967
TOTAL EMPLOYEE BENEFITS	676,609

STAFF DEVELOPMENT

001-5-110-62100 DUES/MEMBERSHIPS	2,000
001-5-110-62400 TRAVEL & CONFERENCE	6,000
001-5-110-62500 EDUCATION/TRAINING/TUITION REB	25,000
TOTAL STAFF DEVELOPMENT	33,000

REPAIR, MAINT, UTILITIES

001-5-110-63330 MOTOR VEHICLE OPERATING SUPP	55,000
001-5-110-63340 MOTOR VEHICLE MAINT SUPP	10,000
001-5-110-63400 REPAIR/MAINTENANCE - EQUIPMENT	10,000
001-5-110-63730 COMMUNICATIONS	22,300
001-5-110-63840 RADIOS/PAGERS	2,200
TOTAL REPAIR, MAINT, UTILITIES	99,500

5-110-63730	COMMUNICATIONS	PERMANENT NOTES:
		\$11,000 EDACS
		\$ 3,300 Geofeedia
		\$ 2,000 PD phone service
		\$ 6,000 Phablets/Cellphones for PD vehicles

CONTRACTURAL SERVICES

001-5-110-64050 COURT & RECORDING FEES	250
001-5-110-64200 FILM/DEVELOPING/BLEUPRINTS	500
001-5-110-64210 HOMELAND SECURITY	15,000
001-5-110-64220 PREVENTION-PUBLIC SAFETY	3,000
001-5-110-64250 IDOT INSPECTION FEES	8,500
001-5-110-64900 CONSULTANT/PROFESSIONAL FEES	28,000
001-5-110-64990 MISCELLANEOUS CONTRACT	27,000
TOTAL CONTRACTURAL SERVICES	82,250

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
POLICE OPERATIONS
PUBLIC SAFETY

BUDGET

COMMODITIES

001-5-110-65040 MINOR EQUIPMENT	20,500
001-5-110-65060 OFFICE SUPPLIES	5,000
001-5-110-65070 OPERATING SUPPLIES	15,000
001-5-110-65080 POSTAGE/SHIPPING	2,000
001-5-110-65120 PROPOSED GRANT EXPENSE	500
001-5-110-65122 GTSB GRANT - EQUIPMENT	<u>6,000</u>
TOTAL COMMODITIES	49,000

CAPITAL OUTLAY

001-5-110-67210 FURNITURE & FIXTURES	8,000
001-5-110-67380 MISC EQUIPMENT	<u>19,000</u>
TOTAL CAPITAL OUTLAY	27,000

TOTAL EXPENSE- POLICE OPERATIONS	2,328,485
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REVENUE OVER/(UNDER) EXPENDITURES	(2,082,574)
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
EMERGENCY MANAGEMENT
PUBLIC SAFETY

BUDGET

EXPENDITURES

REPAIR, MAINT, UTILITIES

001-5-130-63400 REPAIR/MAINTENANCE - EQUIP	5,000
001-5-130-63710 UTILITY SERVICES	<u>1,600</u>
TOTAL REPAIR, MAINT, UTILITIES	6,600

CONTRACTURAL SERVICES

001-5-130-64260 POLK COUNTY EMERGENCY MGMT	<u>6,750</u>
TOTAL CONTRACTURAL SERVICES	6,750

5-130-64260 POLK COUNTY EMERGENCY MPERMANENT NOTES:
FY16 - \$.50 per capita
FY17 - \$.75 per capita
FY18 - \$1.00 per capita

TOTAL EXPENSE- EMERGENCY MANAGEMENT	13,350
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REVENUE OVER/(UNDER) EXPENDITURES	(13,350)
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
FIRE DEPARTMENT
PUBLIC SAFETY

BUDGET

EXPENDITURES

SALARIES & WAGES

001-5-150-60100 SALARIES - FULL-TIME	86,994
001-5-150-60200 SALARIES - PART-TIME	100,000
001-5-150-60201 SALARIES - PAID ON-CALL	218,000
TOTAL SALARIES & WAGES	404,994

5-150-60100 SALARIES - FULL-TIME PERMANENT NOTES:
\$86,994 Solberg

EMPLOYEE BENEFITS

001-5-150-61100 SOCIAL SECURITY	25,110
001-5-150-61200 MEDICARE	5,872
001-5-150-61300 IPERS	36,722
001-5-150-61410 DEFERRED COMPENSATION	2,610
001-5-150-61500 GROUP INSURANCE	14,635
001-5-150-61600 WORKERS COMPENSATION	170,122
001-5-150-61601 WORKERS' COMP - ACCIDENTAL DEA	2,000
001-5-150-61700 UNEMPLOYMENT	3,103
001-5-150-61810 UNIFORMS/SAFETY EQUIPMENT	38,000
001-5-150-61830 MEDICAL/PHYSICALS	8,000
TOTAL EMPLOYEE BENEFITS	306,174

STAFF DEVELOPMENT

001-5-150-62100 DUES/MEMBERSHIPS	1,200
001-5-150-62400 TRAVEL & CONFERENCE	5,000
001-5-150-62500 EDUCATION/TRAINING	5,000
TOTAL STAFF DEVELOPMENT	11,200

REPAIR, MAINT, UTILITIES

001-5-150-63100 REPAIR/MAINTENANCE - BLDG	2,000
001-5-150-63110 MAINTENANCE SUPPLIES	1,500
001-5-150-63330 MOTOR VEHICLE OPERATING SUPP	13,000
001-5-150-63340 MOTOR VEHICLE MAINT SUPPLIES	5,000
001-5-150-63400 REPAIR/MAINTENANCE - EQUIP	35,000
001-5-150-63730 COMMUNICATIONS	26,000
TOTAL REPAIR, MAINT, UTILITIES	82,500

CONTRACTURAL SERVICES

001-5-150-64190 DATA PROCESSING	500
001-5-150-64200 FILM/DEVELOPING/BLUE PRINTS	500
001-5-150-64220 PREVENTION-PUBLIC SAFETY	800
001-5-150-64990 MISCELLANEOUS CONTRACT	4,000
TOTAL CONTRACTURAL SERVICES	5,800

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
FIRE DEPARTMENT
PUBLIC SAFETY

BUDGET

COMMODITIES

001-5-150-65040 MINOR EQUIPMENT	5,000
001-5-150-65050 OFFICE EQUIPMENT	700
001-5-150-65060 OFFICE SUPPLIES	1,000
001-5-150-65080 POSTAGE/SHIPPING	500
001-5-150-65130 HOSE	6,000
001-5-150-65140 KNOX BOX EXPENSES	0
001-5-150-65550 RESCUE MINOR EQUIPMENT	6,000
001-5-150-65560 HAZMAT EXPENSES	5,000
001-5-150-65580 PRAIRIE MEADOWS GRANT EXP	0
001-5-150-65990 MISCELLANEOUS COMMODITIES	<u>4,500</u>
TOTAL COMMODITIES	28,700

CAPITAL OUTLAY

001-5-150-67210 FURNITURE & FIXTURES	2,000
001-5-150-67350 GRANT PROJECTS	<u>0</u>
TOTAL CAPITAL OUTLAY	2,000

TOTAL EXPENSE- FIRE DEPARTMENT	841,368
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REVENUE OVER/(UNDER) EXPENDITURES	(841,368)
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
AMBULANCE
PUBLIC SAFETY

BUDGET

REVENUES

INTERGOVERNMENTAL

001-4-160-2-4470 EMS CONTRACTS - TOWNSHIPS	65,000
001-4-160-2-4485 PRAIRIE MEADOWS COMM GRANT	0
TOTAL INTERGOVERNMENTAL	65,000

4-160-2-4470 EMS CONTRACTS - TOWNSHPERMANENT NOTES:

Should receive a payment in Dec and June of each.

CHARGES FOR SERVICES

001-4-160-1-4576 FIRE CALLS	500
001-4-160-1-4590 EMS CALLS-\$ FROM INS CO	160,000
001-4-160-1-4591 EMS CALLS-\$ FROM RESIDENTS	50,000
001-4-160-1-4593 KNOX BOXES / FIRE DEPT	0
TOTAL CHARGES FOR SERVICES	210,500

MISCELLANEOUS REVENUE

001-4-160-2-4710 REFUNDS/REIMBURSEMENTS	2,000
001-4-160-2-4711 DONATIONS	0
TOTAL MISCELLANEOUS REVENUE	2,000

TOTAL REVENUE- AMBULANCE	277,500
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EXPENDITURES

EMPLOYEE BENEFITS

001-5-160-61810 UNIFORMS/SAFETY EQUIPMENT	0
001-5-160-61830 MEDICAL/PHYSICALS	0
TOTAL EMPLOYEE BENEFITS	0

STAFF DEVELOPMENT

001-5-160-62100 DUES/MEMBERSHIPS	500
001-5-160-62500 EDUCATION/TRAINING	18,000
TOTAL STAFF DEVELOPMENT	18,500

REPAIR, MAINT, UTILITIES

001-5-160-63330 MOTOR VEHICLE OPERATING SUPP	10,000
001-5-160-63340 MOTOR VEHICLE MAINT SUPP	1,000
001-5-160-63400 REPAIR/MAINTENANCE - EQUIP	5,000
001-5-160-63730 COMMUNICATIONS	0
TOTAL REPAIR, MAINT, UTILITIES	16,000

CONTRACTURAL SERVICES

001-5-160-64120 MEDICAL/CONSULTING FEES	1,200
001-5-160-64270 AMBULANCE BILLING FEES	20,000
TOTAL CONTRACTURAL SERVICES	21,200

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
AMBULANCE
PUBLIC SAFETY

BUDGET

COMMODITIES

001-5-160-65040 MINOR EQUIPMENT	5,000
001-5-160-65060 OFFICE SUPPLIES EMS	1,000
001-5-160-65080 POSTAGE/SHIPPING	250
001-5-160-65990 EMS SUPPLIES	<u>14,000</u>
TOTAL COMMODITIES	20,250

TOTAL EXPENSE- AMBULANCE	75,950
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REVENUE OVER/(UNDER) EXPENDITURES	201,550
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
ANIMAL CONTROL
PUBLIC SAFETY

BUDGET

REVENUES

CHARGES FOR SERVICES

001-4-190-1-4595 SHELTER CHARGES	600
TOTAL CHARGES FOR SERVICES	600

TOTAL REVENUE- ANIMAL CONTROL	600
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EXPENDITURES

CONTRACTURAL SERVICES

001-5-190-64290 ANIMAL RESCUE FEE	2,000
TOTAL CONTRACTURAL SERVICES	2,000

COMMODITIES

001-5-190-65060 OFFICE SUPPLIES	0
001-5-190-65070 OPERATING SUPPLIES	1,000
TOTAL COMMODITIES	1,000

TOTAL EXPENSE- ANIMAL CONTROL	3,000
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REVENUE OVER/(UNDER) EXPENDITURES	(2,400)
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TOTAL REVENUES PUBLIC SAFETY	524,011
TOTAL EXPENSES PUBLIC SAFETY	3,262,153

REVENUE OVER/(UNDER) EXPENDITURES	(2,738,142)
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
STREET LIGHTING
PUBLIC WORKS

BUDGET

REVENUES

MISCELLANEOUS REVENUE

001-4-230-2-4710 REFUNDS/REIMBURSEMENTS 0
TOTAL MISCELLANEOUS REVENUE 0

TOTAL REVENUE- STREET LIGHTING 0

EXPENDITURES

REPAIR, MAINT, UTILITIES

001-5-230-63710 UTILITY SERVICES 138,000
TOTAL REPAIR, MAINT, UTILITIES 138,000

TOTAL EXPENSE- STREET LIGHTING 138,000

REVENUE OVER/(UNDER) EXPENDITURES (138,000)

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL

TRAFFIC CONTROL & SAFETY

PUBLIC WORKS

BUDGET

REVENUES

MISCELLANEOUS REVENUE

001-4-240-2-4710 REFUNDS/REIMBURSEMENTS	2,000
TOTAL MISCELLANEOUS REVENUE	2,000

TOTAL REVENUE- TRAFFIC CONTROL & SAFETY	2,000
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EXPENDITURES

COMMODITIES

001-5-240-65070 OPERATING SUPPLIES	50,000
TOTAL COMMODITIES	50,000

TOTAL EXPENSE- TRAFFIC CONTROL & SAFETY	50,000
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REVENUE OVER/(UNDER) EXPENDITURES	(48,000)
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TOTAL REVENUES PUBLIC WORKS	2,000
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TOTAL EXPENSES PUBLIC WORKS	188,000
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REVENUE OVER/(UNDER) EXPENDITURES	(186,000)
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
MOSQUITO CONTROL
HEALTH/SOCIAL SERVICES

BUDGET

REVENUES

MISCELLANEOUS REVENUE

001-4-350-1-4700 REFUNDS/REIMB-PUBLIC	500
TOTAL MISCELLANEOUS REVENUE	500

TOTAL REVENUE- MOSQUITO CONTROL	500
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EXPENDITURES

COMMODITIES

001-5-350-65070 OPERATING SUPPLIES	11,600
TOTAL COMMODITIES	11,600

TOTAL EXPENSE- MOSQUITO CONTROL	11,600
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REVENUE OVER/(UNDER) EXPENDITURES	(11,100)
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TOTAL REVENUES HEALTH/SOCIAL SERVICES	500
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TOTAL EXPENSES HEALTH/SOCIAL SERVICES	11,600
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REVENUE OVER/(UNDER) EXPENDITURES	(11,100)
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
LIBRARY
CULTURE/RECREATION

BUDGET

REVENUES

INTERGOVERNMENTAL

001-4-410-2-4447 OPEN ACCESS	10,000
001-4-410-2-4448 ENRICH IOWA	3,000
001-4-410-2-4455 GRANTS - LIBRARY	2,000
001-4-410-2-4466 PRAIRIE MEADOWS GRANT	8,000
001-4-410-2-4470 COUNTY LIBRARY	25,000
TOTAL INTERGOVERNMENTAL	48,000

CHARGES FOR SERVICES

001-4-410-1-4550 BEST TRIP REFUNDS/REIMB	12,000
001-4-410-1-4586 LIBRARY FINES AND FEES	10,000
TOTAL CHARGES FOR SERVICES	22,000

MISCELLANEOUS REVENUE

001-4-410-2-4710 REFUNDS/REIMB	1,000
001-4-410-4-4707 LIBRARY DONATIONS	2,000
TOTAL MISCELLANEOUS REVENUE	3,000

TOTAL REVENUE- LIBRARY	73,000
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EXPENDITURES

SALARIES & WAGES

001-5-410-60100 SALARIES - FULL-TIME	214,674
001-5-410-60200 SALARIES - PART-TIME	117,974
001-5-410-60400 OVERTIME	3,000
TOTAL SALARIES & WAGES	335,648

5-410-60100	SALARIES - FULL-TIME	PERMANENT NOTES:
		\$86,994 Lerdal
		\$65,441 McMillen
		\$62,239 Rivas

5-410-60200	SALARIES - PART-TIME	PERMANENT NOTES:
		Part time hours and weekend coverage:
		\$15.91 Cantrell, Miranda
		\$14.26 Cloyd, Elsie
		\$ 9.24 Dyer, Katherine
		\$14.26 Foster, Jamie
		\$17.73 Smith, Krista
		\$23.35 Vandrew, Jeffery

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
LIBRARY
CULTURE/RECREATION

BUDGET

EMPLOYEE BENEFITS	
001-5-410-61100 SOCIAL SECURITY	20,810
001-5-410-61200 MEDICARE	4,867
001-5-410-61300 IPERS	29,973
001-5-410-61410 DEFERRED COMPENSATION	3,887
001-5-410-61500 GROUP INSURANCE	37,908
001-5-410-61600 WORKERS COMPENSATION	1,031
001-5-410-61700 UNEMPLOYMENT	1,785
001-5-410-61830 MEDICAL/PHYSICALS	600
TOTAL EMPLOYEE BENEFITS	100,861
 STAFF DEVELOPMENT	
001-5-410-62100 DUES/MEMBERSHIPS	700
001-5-410-62400 TRAVEL & CONFERENCE	1,000
001-5-410-62410 ICN ROOM	0
001-5-410-62500 EDUCATION/TRAINING	1,500
TOTAL STAFF DEVELOPMENT	3,200
 REPAIR, MAINT, UTILITIES	
001-5-410-63400 REPAIR/MAINTENANCE - EQUIP	10,000
001-5-410-63730 COMMUNICATIONS	700
001-5-410-63990 DATA PROCESSING MAINT/REPAIR	17,000
TOTAL REPAIR, MAINT, UTILITIES	27,700
 CONTRACTURAL SERVICES	
001-5-410-64020 ADVERTISING/LEGAL	250
001-5-410-64190 DATA PROCESSING	11,000
001-5-410-64370 ENRICH IOWA	3,000
001-5-410-64390 DONATIONS PROJECTS	0
001-5-410-64391 SPECIAL PROJECTS	0
001-5-410-64990 CLASSES/PROGRAM SUPPLIES	16,000
001-5-410-64991 BEST PROGRAM	13,000
001-5-410-64995 REFUNDS/REIMBURSEMENTS	3,000
TOTAL CONTRACTURAL SERVICES	46,250
 COMMODITIES	
001-5-410-65020 BOOKS/FILMS/RECORDS/AR	51,455
001-5-410-65040 MINOR EQUIPMENT	3,000
001-5-410-65060 OFFICE SUPPLIES	11,600
001-5-410-65070 MUSIC/CD'S	800
001-5-410-65080 POSTAGE/SHIPPING	5,000
001-5-410-65210 BOOKS ON CD	4,000
001-5-410-65220 DVD'S	800
001-5-410-65230 PERIODICALS	4,500
001-5-410-65240 SHELVING	500
TOTAL COMMODITIES	81,655

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
LIBRARY
CULTURE/RECREATION

BUDGET

CAPITAL OUTLAY	
001-5-410-67210 FURNITURE & FIXTURES	750
001-5-410-67250 CIRCULATION SYSTEM UPGRADE	0
001-5-410-67260 COMPUTER HARDWARE	8,000
001-5-410-67350 GRANT PROJECTS	<u>10,000</u>
TOTAL CAPITAL OUTLAY	18,750

TOTAL EXPENSE- LIBRARY	614,064
REVENUE OVER/(UNDER) EXPENDITURES	(541,064)

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
PARKS
CULTURE/RECREATION

BUDGET

REVENUES

INTERGOVERNMENTAL

001-4-430-2-4456 REFUNDS/REIMBURSEMENTS-GOVERNM	0
001-4-430-2-4468 GRANT MONEY - PUBLIC AGENCY	5,000
001-4-430-2-4485 GRANTS/DONATIONS/RECREATION	5,000
TOTAL INTERGOVERNMENTAL	10,000

MISCELLANEOUS REVENUE

001-4-430-2-4710 REFUNDS/REIMBURSEMENTS	6,500
TOTAL MISCELLANEOUS REVENUE	6,500

TOTAL REVENUE- PARKS	16,500
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EXPENDITURES

SALARIES & WAGES

001-5-430-60100 SALARIES - FULL-TIME	89,651
001-5-430-60200 SALARIES - PART-TIME	10,000
001-5-430-60400 OVERTIME	0
TOTAL SALARIES & WAGES	99,651

5-430-60100	SALARIES - FULL-TIME	PERMANENT NOTES:	
			\$64,853 Ellis
			\$24,798 Hall (1/2 with 110 RUT)

5-430-60200	SALARIES - PART-TIME	PERMANENT NOTES:	
			\$ 10,000 Part time / Seasonal work

EMPLOYEE BENEFITS

001-5-430-61100 SOCIAL SECURITY	6,178
001-5-430-61200 MEDICARE	1,445
001-5-430-61300 IPERS	8,899
001-5-430-61410 DEFERRED COMPENSATION	2,194
001-5-430-61500 GROUP INSURANCE	25,161
001-5-430-61600 WORKERS COMPENSATION	5,800
001-5-430-61700 UNEMPLOYMENT	452
TOTAL EMPLOYEE BENEFITS	50,129

REPAIR, MAINT, UTILITIES

001-5-430-63100 TREE PLANTINGS	5,000
001-5-430-63120 TREE PRUNING	10,000
001-5-430-63140 TREE REMOVAL	18,000
001-5-430-63200 REPAIR/MAINTENANCE - GROUNDS	8,000
001-5-430-63330 MOTOR VEHICLE OPERATING SUPP	7,000
001-5-430-63340 MOTOR VEHICLE MAINT SUPP	5,000
001-5-430-63400 REPAIR/MAINT - EQUIPMENT	8,000
001-5-430-63680 UTILITY SERVICE	18,000
001-5-430-63770 COMMUNICATIONS	3,000

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
PARKS
CULTURE/RECREATION

	BUDGET
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001-5-430-63800 MAINTENANCE-PARKS BUILDINGS	32,000
TOTAL REPAIR, MAINT, UTILITIES	114,000
<u>COMMODITIES</u>	
001-5-430-65040 MINOR EQUIPMENT	2,000
001-5-430-65070 OPERATING SUPPLIES	2,000
001-5-430-65290 JANITORIAL SUPPLIES	4,000
TOTAL COMMODITIES	8,000
<u>CAPITAL OUTLAY</u>	
001-5-430-67350 GRANTS/DONATIONS EXPENSES	10,000
TOTAL CAPITAL OUTLAY	10,000
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TOTAL EXPENSE- PARKS	281,780
REVENUE OVER/(UNDER) EXPENDITURES	(265,280)

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
RECREATION
CULTURE/RECREATION

BUDGET

REVENUES

TAXES

001-4-440-4-4002 HOTEL/MOTEL REVENUES	170,000
TOTAL TAXES	170,000

REVENUE SOURCE 2

001-4-440-1-4200 BLDG RESERVATIONS/RENTALS	27,000
TOTAL REVENUE SOURCE 2	27,000

CHARGES FOR SERVICES

001-4-440-1-4562 RECREATION PROGRAMS	1,000
001-4-440-1-4563 COMMUNITY GARDEN	900
TOTAL CHARGES FOR SERVICES	1,900

MISCELLANEOUS REVENUE

001-4-440-2-4710 REFUNDS/REIMBURSEMENTS	450
TOTAL MISCELLANEOUS REVENUE	450

TOTAL REVENUE- RECREATION	199,350
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EXPENDITURES

SALARIES & WAGES

001-5-440-60100 SALARIES - FULL-TIME	61,800
001-5-440-60200 SALARIES - PART-TIME	12,059
001-5-440-60400 OVERTIME	0
TOTAL SALARIES & WAGES	73,859

5-440-60100	SALARIES - FULL-TIME	PERMANENT NOTES:	
			\$61,800 Courcier

5-440-60200	SALARIES - PART-TIME	PERMANENT NOTES:	
			\$12,059 Part time / Seasonal work

EMPLOYEE BENEFITS

001-5-440-61100 SOCIAL SECURITY	4,579
001-5-440-61200 MEDICARE	1,071
001-5-440-61300 IPERS	6,596
001-5-440-61410 DEFERRED COMPENSATION	1,975
001-5-440-61500 GROUP INSURANCE	8,638
001-5-440-61600 WORKERS COMPENSATION	3,634
001-5-440-61700 UNEMPLOYMENT	943
001-5-440-61810 UNIFORMS/SAFETY EQUIPMENT	1,000
001-5-440-61830 MEDICAL/PHYSICALS	150
TOTAL EMPLOYEE BENEFITS	28,586

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
RECREATION
CULTURE/RECREATION

BUDGET

STAFF DEVELOPMENT

001-5-440-62100 DUES/MEMBERSHIPS	1,000
001-5-440-62400 TRAVEL & CONFERENCE	5,500
001-5-440-62500 EDUCATION/TRAINING	<u>1,800</u>
TOTAL STAFF DEVELOPMENT	8,300

REPAIR, MAINT, UTILITIES

001-5-440-63760 CELLULAR PHONES/COMMUNICATIONS	<u>2,100</u>
TOTAL REPAIR, MAINT, UTILITIES	2,100

CONTRACTURAL SERVICES

001-5-440-64400 CVB	63,571
001-5-440-64401 POLK COUNTY EVENTS CENTER	0
001-5-440-64420 RECREATION PROGRAMS	2,000
001-5-440-64430 COMMUNITY GARDEN	0
001-5-440-64450 COMMUNITY EVENTS	3,000
001-5-440-64480 SERVICE LEARNING PROGRAMS	<u>0</u>
TOTAL CONTRACTURAL SERVICES	68,571

5-440-64400	CVB	PERMANENT NOTES:
		\$48,571 CVB
		\$15,000 BRAVO - year 1

COMMODITIES

001-5-440-65060 OFFICE SUPPLIES	1,200
001-5-440-65080 POSTAGE/SHIPPING	250
001-5-440-65590 REFUNDS	<u>500</u>
TOTAL COMMODITIES	1,950

CAPITAL OUTLAY

001-5-440-67210 FURNITURE & FIXTURES	<u>500</u>
TOTAL CAPITAL OUTLAY	500

TOTAL EXPENSE- RECREATION	183,866
REVENUE OVER/(UNDER) EXPENDITURES	15,484

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
CEMETERY
CULTURE/RECREATION

BUDGET

REVENUES

CHARGES FOR SERVICES

001-4-450-1-4580 CEMETERY LOT SALES	13,000
001-4-450-1-4581 CEMETERY SERVICES	11,000
001-4-450-1-4582 CEMETERY FILING FEES	500
TOTAL CHARGES FOR SERVICES	24,500

TOTAL REVENUE- CEMETERY	24,500
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EXPENDITURES

REPAIR, MAINT, UTILITIES

001-5-450-63100 REPAIR/MAINTENANCE - BLDG	500
001-5-450-63710 UTILITY SERVICES	250
TOTAL REPAIR, MAINT, UTILITIES	750

CONTRACTURAL SERVICES

001-5-450-64990 MISCELLANEOUS CONTRACT	16,000
TOTAL CONTRACTURAL SERVICES	16,000

COMMODITIES

001-5-450-65070 OPERATING SUPPLIES	500
TOTAL COMMODITIES	500

CAPITAL OUTLAY

001-5-450-67370 CEMETERY	13,200
TOTAL CAPITAL OUTLAY	13,200

5-450-67370	CEMETERY	PERMANENT NOTES:	
		SURVEY	\$10,000
		BENCHES	\$ 1,200
		GRANITE PEDISTAL	\$ 2,000

TOTAL EXPENSE- CEMETERY	30,450
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REVENUE OVER/(UNDER) EXPENDITURES	(5,950)
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TOTAL REVENUES CULTURE/RECREATION	313,350
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TOTAL EXPENSES CULTURE/RECREATION	1,110,160
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REVENUE OVER/(UNDER) EXPENDITURES	(796,810)
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
PLANNING & ZONING
COMMUNITY ECONOMIC DEV

BUDGET

REVENUES

LICENSES & PERMITS

001-4-540-1-4122 BUILDING PERMITS	90,000
001-4-540-1-4123 STRMWTR INSP FEE (COSESCO)	1,000
001-4-540-1-4124 ELECTRICAL PERMITS	9,000
001-4-540-1-4128 MECHANICAL PERMITS	5,000
001-4-540-1-4130 PLUMBING PERMITS	7,000
001-4-540-1-4132 SIDEWALK PERMITS	1,000
001-4-540-1-4136 APPROACH PERMITS	1,000
001-4-540-1-4163 OUTSIDE INSPECTIONS	15,000
001-4-540-1-4164 PLAN REVIEW FEES/ COMML	15,000
001-4-540-1-4165 ZONING FEES	0
001-4-540-1-4167 PLATTING FEES	0
001-4-540-1-4168 PLAN REVIEW FEE	0
001-4-540-1-4169 BOARD OF ADJUSTMENT	50
001-4-540-1-4171 STRMWTR PERMITS (COSESCO)	1,000
001-4-540-1-4172 FIRE INSPECTION PERMITS	0
001-4-540-1-4190 MISCELLANEOUS PERMITS	0
TOTAL LICENSES & PERMITS	145,050

MISCELLANEOUS REVENUE

001-4-540-2-4710 REFUNDS/REIMBURSEMENTS	0
001-4-540-2-4711 SCHOLARSHIP GRANTS	0
TOTAL MISCELLANEOUS REVENUE	0

TOTAL REVENUE- PLANNING & ZONING	145,050
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EXPENDITURES

SALARIES & WAGES

001-5-540-60100 SALARIES - FULL-TIME	294,131
001-5-540-60200 SALARIES - PART-TIME	6,000
001-5-540-60400 OVERTIME	1,500
TOTAL SALARIES & WAGES	301,631

5-540-60100	SALARIES - FULL-TIME	PERMANENT NOTES:
		\$46,193 Mattix
		\$77,250 Pardekooper
		\$49,554 Sporleder
		\$66,950 Wilwerding
		\$54,184 Workman

EMPLOYEE BENEFITS

001-5-540-61100 SOCIAL SECURITY	18,701
001-5-540-61200 MEDICARE	5,142
001-5-540-61300 IPERS	26,936
001-5-540-61410 DEFERRED COMPENSATION	5,825
001-5-540-61500 GROUP INSURANCE	68,643

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
PLANNING & ZONING
COMMUNITY ECONOMIC DEV

	BUDGET
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001-5-540-61600 WORKERS COMPENSATION	7,953
001-5-540-61700 UNEMPLOYMENT	1,260
001-5-540-61810 UNIFORMS/SAFETY EQUIPMENT	<u>1,500</u>
TOTAL EMPLOYEE BENEFITS	135,960
<u>STAFF DEVELOPMENT</u>	
001-5-540-62100 DUES/MEMBERSHIPS	3,500
001-5-540-62200 PUBLICATIONS/SUBSCRIPTIONS	0
001-5-540-62400 TRAVEL & CONFERENCE	5,500
001-5-540-62500 EDUCATION/TRAINING	5,500
001-5-540-62990 SCHOLARSHIP EXPENSES	<u>0</u>
TOTAL STAFF DEVELOPMENT	14,500
<u>REPAIR, MAINT, UTILITIES</u>	
001-5-540-63330 MOTOR VEHICLE OPERATING SUPP	3,000
001-5-540-63340 MOTOR VEHICLE MAINT SUPP	2,500
001-5-540-63760 CELLULAR PHONES	<u>2,500</u>
TOTAL REPAIR, MAINT, UTILITIES	8,000
<u>CONTRACTURAL SERVICES</u>	
001-5-540-64020 ADVERTISING/LEGAL	1,500
001-5-540-64230 OUTSIDE INSPECTIONS	50,000
001-5-540-64330 MAPPING	500
001-5-540-64711 LICENSES	<u>4,000</u>
TOTAL CONTRACTURAL SERVICES	56,000
<u>COMMODITIES</u>	
001-5-540-65050 COMMUNICATIONS/PR	5,000
001-5-540-65060 OFFICE SUPPLIES	2,500
001-5-540-65070 OPERATING SUPPLIES	5,000
001-5-540-65080 POSTAGE/SHIPPING	1,500
001-5-540-65590 REIMBURSEMENTS/GRANTS	<u>5,000</u>
TOTAL COMMODITIES	19,000
5-540-65590 REIMBURSEMENTS/GRANTS	PERMANENT NOTES:
	ISU Urban Ag Grant \$5,000
<u>CAPITAL OUTLAY</u>	
001-5-540-67610 LIGHT POLE BANNERS	10,000
001-5-540-67650 STORM WATER CONTROL	<u>0</u>
TOTAL CAPITAL OUTLAY	10,000
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TOTAL EXPENSE- PLANNING & ZONING	545,091
REVENUE OVER/(UNDER) EXPENDITURES	(400,041)
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TOTAL REVENUES COMMUNITY ECONOMIC DEV	145,050
TOTAL EXPENSES COMMUNITY ECONOMIC DEV	<u>545,091</u>
REVENUE OVER/(UNDER) EXPENDITURES	(400,041)

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
MAYOR
GENERAL GOVERNMENT

BUDGET

EXPENDITURES

SALARIES & WAGES

001-5-610-60110 SALARIES - ELECTED OFFICIALS	4,800
TOTAL SALARIES & WAGES	4,800

5-610-60110 SALARIES - ELECTED OFFIPERMANENT NOTES:
\$400 per month

EMPLOYEE BENEFITS

001-5-610-61100 SOCIAL SECURITY	0
001-5-610-61200 MEDICARE	70
001-5-610-61300 IPERS	430
001-5-610-61600 WORKERS COMPENSATION	10
TOTAL EMPLOYEE BENEFITS	510

STAFF DEVELOPMENT

001-5-610-62100 DUES/MEMBERSHIPS	1,000
001-5-610-62400 TRAVEL & CONFERENCE	2,700
001-5-610-62500 EDUCATION/TRAINING	0
TOTAL STAFF DEVELOPMENT	3,700

REPAIR, MAINT, UTILITIES

001-5-610-63730 COMMUNICATIONS	1,500
TOTAL REPAIR, MAINT, UTILITIES	1,500

CONTRACTURAL SERVICES

001-5-610-64040 PUBLIC RELATIONS	0
001-5-610-64510 PROMOTIONAL ACTIVITY	0
001-5-610-64990 MISCELLANEOUS CONTRACT	0
TOTAL CONTRACTURAL SERVICES	0

COMMODITIES

001-5-610-65070 OPERATING SUPPLIES	0
TOTAL COMMODITIES	0

TOTAL EXPENSE- MAYOR	10,510
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REVENUE OVER/(UNDER) EXPENDITURES	(10,510)
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
COUNCIL
GENERAL GOVERNMENT

BUDGET

REVENUES

MISCELLANEOUS REVENUE

001-4-615-4-4707 CITIZENS ACADEMY DONATIONS	0
TOTAL MISCELLANEOUS REVENUE	0

TOTAL REVENUE- COUNCIL	0
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EXPENDITURES

SALARIES & WAGES

001-5-615-60100 SALARIES - FULL-TIME	15,000
TOTAL SALARIES & WAGES	15,000

5-615-60100 SALARIES - FULL-TIME PERMANENT NOTES:
\$250 per month per council member

EMPLOYEE BENEFITS

001-5-615-61100 SOCIAL SECURITY	200
001-5-615-61200 MEDICARE	220
001-5-615-61300 IPERS	1,100
001-5-615-61600 WORKERS' COMPENSATION	30
TOTAL EMPLOYEE BENEFITS	1,550

5-615-61300 IPERS PERMANENT NOTES:
Konrad, Cooper, Malone (IPERS)

STAFF DEVELOPMENT

001-5-615-62400 TRAVEL & CONFERENCE	5,000
001-5-615-62500 EDUCATION/TRAINING	1,500
TOTAL STAFF DEVELOPMENT	6,500

CONTRACTURAL SERVICES

001-5-615-64130 PAYMENT TO OTHER AGENCIES	1,000
001-5-615-64530 CITIZEN ACADEMY	1,000
001-5-615-64900 EASTERN POLK REGIONAL DEV	35,000
001-5-615-64950 ECONOMIC DEVELOPMENT	15,000
001-5-615-64990 DONATIONS/PUBLIC RELATIONS	22,000
TOTAL CONTRACTURAL SERVICES	74,000

5-615-64900 EASTERN POLK REGIONAL DPERMANENT NOTES:
\$3.75 x 8,785 pop = \$32,944

5-615-64990 DONATIONS/PUBLIC RELATIPERMANENT NOTES:
\$5,000 Fireworks
\$7,000 Annual Festival
\$5,000 East DM Softball
\$4,000 Other Donations

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
COUNCIL
GENERAL GOVERNMENT

BUDGET

COMMODITIES

001-5-615-65070 OPERATING SUPPLIES 1,000
TOTAL COMMODITIES 1,000

TOTAL EXPENSE- COUNCIL 98,050

REVENUE OVER/(UNDER) EXPENDITURES (98,050)

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
CLERK, TREASURER, ADMIN.
GENERAL GOVERNMENT

BUDGET

REVENUES

LICENSES & PERMITS

001-4-620-1-4100 LIQUOR LICENSES	7,500
001-4-620-1-4105 CIGARETTE PERMITS	600
001-4-620-1-4180 DOG LICENSES	1,200
001-4-620-1-4181 CAT LICENSES	200
001-4-620-1-4190 MISC LICENSES & PERMITS	200
TOTAL LICENSES & PERMITS	9,700

USE OF MONEY & PROPERTY

001-4-620-4-4300 INTEREST	2,000
TOTAL USE OF MONEY & PROPERTY	2,000

CHARGES FOR SERVICES

001-4-620-1-4561 CABLE TV FRANCHISE FEES	68,000
TOTAL CHARGES FOR SERVICES	68,000

MISCELLANEOUS REVENUE

001-4-620-1-4735 STATE FUEL TAX REFUND	5,000
001-4-620-2-4710 REFUNDS/REIMBURSEMENTS	0
001-4-620-2-4711 BANKING FEES	0
TOTAL MISCELLANEOUS REVENUE	5,000

TOTAL REVENUE- CLERK, TREASURER, ADMIN.	84,700
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EXPENDITURES

SALARIES & WAGES

001-5-620-60100 SALARIES - FULL-TIME	193,547
001-5-620-60200 SALARIES - PART-TIME	47,829
001-5-620-60400 OVERTIME	2,000
TOTAL SALARIES & WAGES	243,376

5-620-60100	SALARIES - FULL-TIME	PERMANENT NOTES:
		\$86,994 Spooner
		\$66,950 Johns
		\$39,604 Sievert

5-620-60200	SALARIES - PART-TIME	PERMANENT NOTES:
		Part-Time Cindy Konrad 1,300 hours @ \$19.28 per hour
		Part-Time Sandi Franks 1,300 hours @ \$17.51 per hour

EMPLOYEE BENEFITS

001-5-620-61100 SOCIAL SECURITY	15,089
001-5-620-61200 MEDICARE	3,524
001-5-620-61300 IPERS	21,706
001-5-620-61410 DEFERRED COMPENSATION	5,014
001-5-620-61500 GROUP INSURANCE	45,136

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
CLERK, TREASURER, ADMIN.
GENERAL GOVERNMENT

	BUDGET
<hr/>	
001-5-620-61600 WORKERS COMPENSATION	753
001-5-620-61700 UNEMPLOYMENT	<u>1,515</u>
TOTAL EMPLOYEE BENEFITS	92,737
<u>STAFF DEVELOPMENT</u>	
001-5-620-62100 DUES/MEMBERSHIPS	3,400
001-5-620-62400 TRAVEL & CONFERENCE	3,000
001-5-620-62500 EDUCATION/TRAINING	2,000
001-5-620-62600 MEETING EXPENSE	<u>0</u>
TOTAL STAFF DEVELOPMENT	8,400
<u>REPAIR, MAINT, UTILITIES</u>	
001-5-620-63400 REPAIR/MAINTENANCE - EQUIP	250
001-5-620-63760 CELLULAR PHONES	<u>1,000</u>
TOTAL REPAIR, MAINT, UTILITIES	1,250
<u>CONTRACTURAL SERVICES</u>	
001-5-620-64010 AUDIT EXPENSE	17,000
001-5-620-64020 ADVERTISING/LEGAL	<u>13,500</u>
TOTAL CONTRACTURAL SERVICES	30,500
<u>COMMODITIES</u>	
001-5-620-65060 OFFICE SUPPLIES	5,000
001-5-620-65070 OPERATING SUPPLIES	5,000
001-5-620-65075 BANKING FEES	4,000
001-5-620-65080 POSTAGE/SHIPPING	500
001-5-620-65990 MISCELLANEOUS COMMODITIES	<u>200</u>
TOTAL COMMODITIES	14,700
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TOTAL EXPENSE- CLERK, TREASURER, ADMIN.	390,963
 REVENUE OVER/(UNDER) EXPENDITURES	 (306,263)

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
ELECTIONS
GENERAL GOVERNMENT

BUDGET

EXPENDITURES

CONTRACTURAL SERVICES

001-5-630-64130 PAYMENT TO OTHER AGENCIES 0
TOTAL CONTRACTURAL SERVICES 0

TOTAL EXPENSE- ELECTIONS 0

REVENUE OVER/(UNDER) EXPENDITURES 0

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
LEGAL SERVICES/CITY ATTY
GENERAL GOVERNMENT

BUDGET

REVENUES

MISCELLANEOUS REVENUE

001-4-640-2-4710 REFUNDS/REIMBURSEMENTS	0
TOTAL MISCELLANEOUS REVENUE	0

TOTAL REVENUE- LEGAL SERVICES/CITY ATTY	0
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EXPENDITURES

CONTRACTURAL SERVICES

001-5-640-64100 PROFESSIONAL HR SERVICES	5,000
001-5-640-64900 CONSULTANT/PROFESSIONAL FEES	140,000
TOTAL CONTRACTURAL SERVICES	145,000

5-640-64100 PROFESSIONAL HR SERVICEPERMANENT NOTES:
Public Works Union Contract Ends 2016
Police Union Contract Ends 2018

TOTAL EXPENSE- LEGAL SERVICES/CITY ATTY	145,000
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REVENUE OVER/(UNDER) EXPENDITURES	(145,000)
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
CITY HALL & BUILDINGS
GENERAL GOVERNMENT

BUDGET

REVENUES

USE OF MONEY & PROPERTY

001-4-650-1-4300 INTEREST	0
TOTAL USE OF MONEY & PROPERTY	0

CHARGES FOR SERVICES

001-4-650-1-4562 WATER TOWER RENT	27,336
TOTAL CHARGES FOR SERVICES	27,336

4-650-1-4562	WATER TOWER RENT	PERMANENT NOTES:
		\$1,612.50/month AT&T
		\$665.50/month I-Wireless

MISCELLANEOUS REVENUE

001-4-650-2-4710 REFUNDS/REIMBURSEMENTS	0
TOTAL MISCELLANEOUS REVENUE	0

TOTAL REVENUE- CITY HALL & BUILDINGS	27,336
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EXPENDITURES

SALARIES & WAGES

001-5-650-60100 SALARIES - FULL-TIME	38,132
001-5-650-60200 SALARIES - PART-TIME	0
001-5-650-60400 OVERTIME	500
TOTAL SALARIES & WAGES	38,632

5-650-60100	SALARIES - FULL-TIME	PERMANENT NOTES:
		\$38,132 Jones

EMPLOYEE BENEFITS

001-5-650-61100 SOCIAL SECURITY	2,395
001-5-650-61200 MEDICARE	560
001-5-650-61300 IPERS	3,450
001-5-650-61410 DEFERRED COMPENSATION	381
001-5-650-61500 GROUP INSURANCE	8,638
001-5-650-61600 WORKERS COMPENSATION	3,141
001-5-650-61700 UNEMPLOYMENT	241
TOTAL EMPLOYEE BENEFITS	18,806

REPAIR, MAINT, UTILITIES

001-5-650-63670 UTILITY SERVICE/PW	15,000
001-5-650-63690 UTILITY SERVICE/NORTH COMPLE	15,300
001-5-650-63700 UTILITY SERVICE/SOUTH COMPLE	35,000
001-5-650-63780 COMMUNICATIONS-MAINT BLDG	1,900
001-5-650-63790 COMMUNICATIONS-CITY COMPLEX	23,000
001-5-650-63810 MAINTENANCE-MNTC BLDG	4,500
001-5-650-63820 MAINTENANCE - SOUTH COMPLEX	44,000

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
CITY HALL & BUILDINGS
GENERAL GOVERNMENT

	BUDGET
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001-5-650-63830 MAINTENANCE - NORTH COMPLEX	29,000
TOTAL REPAIR, MAINT, UTILITIES	167,700
<u>CONTRACTURAL SERVICES</u>	
001-5-650-64090 CONTRACTED JANITORIAL SERVICES	24,000
001-5-650-64170 MAINTENANCE	7,000
TOTAL CONTRACTURAL SERVICES	31,000
<u>COMMODITIES</u>	
001-5-650-65070 OPERATING SUPPLIES	9,000
001-5-650-65280 ELECTRONIC SIGN	1,000
001-5-650-65300 JANITORIAL SUPPLIES	6,000
TOTAL COMMODITIES	16,000
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TOTAL EXPENSE- CITY HALL & BUILDINGS	272,138
REVENUE OVER/(UNDER) EXPENDITURES	(244,802)

CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
UTILITY FRANCHISE
GENERAL GOVERNMENT

BUDGET

REVENUES

TAXES

001-4-660-1-4002 FRANCHISE FEE	380,000
TOTAL TAXES	380,000

TOTAL REVENUE- UTILITY FRANCHISE	380,000
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EXPENDITURES

CONTRACTURAL SERVICES

001-5-660-64380 TURF MAINTENANCE	90,000
TOTAL CONTRACTURAL SERVICES	90,000

TOTAL EXPENSE- UTILITY FRANCHISE	90,000
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REVENUE OVER/(UNDER) EXPENDITURES	290,000
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
IT
GENERAL GOVERNMENT

BUDGET

EXPENDITURES

REPAIR, MAINT, UTILITIES

001-5-699-63400 EQUIPMENT/SOFTWARE MAINT	46,400
TOTAL REPAIR, MAINT, UTILITIES	46,400

CONTRACTURAL SERVICES

001-5-699-64190 IT SUPPORT	48,000
001-5-699-64195 WEBSITE HOSTING	4,500
001-5-699-64900 INCODE	8,000
001-5-699-64901 GIS	2,000
001-5-699-64902 LASERFICHE SUPPORT	1,900
001-5-699-64903 PONTEM CEMETERY SUPPORT	1,900
001-5-699-64904 FIREHOUSE/EPCR	4,100
001-5-699-64905 DATAMAXX	1,400
001-5-699-64906 MAINSTAY	1,200
001-5-699-64907 MISC SOFTWARE MAINT	6,100
TOTAL CONTRACTURAL SERVICES	79,100

TOTAL EXPENSE- IT	125,500
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REVENUE OVER/(UNDER) EXPENDITURES	(125,500)
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TOTAL REVENUES GENERAL GOVERNMENT	492,036
TOTAL EXPENSES GENERAL GOVERNMENT	1,132,161

REVENUE OVER/(UNDER) EXPENDITURES	(640,125)
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CITY OF PLEASANT HILL
BUDGET LISTING

001-GENERAL
TRANSFER OUT
OTHER ACTIVITIES

BUDGET

EXPENDITURES

TRANSFERS

001-5-910-69100 TRANSFER OUT	1,450,000
TOTAL TRANSFERS	1,450,000

5-910-69100 TRANSFER OUT

PERMANENT NOTES:
Resolution #111015-06 - Internal Loan #3 - \$3,850,000:
\$1,450,000 from General Fund
\$1,000,000 from Water Fund
\$1,400,000 from Sewer Fund
Original Source Loan #3 to TIF 145.

TOTAL EXPENSE- TRANSFER OUT	1,450,000
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REVENUE OVER/(UNDER) EXPENDITURES	(1,450,000)
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TOTAL REVENUES OTHER ACTIVITIES	0
TOTAL EXPENSES OTHER ACTIVITIES	1,450,000

REVENUE OVER/(UNDER) EXPENDITURES	(1,450,000)
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FUND TOTAL REVENUE	7,699,490
FUND TOTAL EXPENSES	7,699,165

REVENUE OVER/(UNDER) EXPENDITURES	325
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OTHER FINANCING SOURCES (USES)
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TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	325
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CITY OF PLEASANT HILL
BUDGET LISTING

110-ROAD USE
ROADS, BRIDGES, SIDEWALK
PUBLIC WORKS

BUDGET

REVENUES

USE OF MONEY & PROPERTY

110-4-210-4-4300 INTEREST	0
TOTAL USE OF MONEY & PROPERTY	0

INTERGOVERNMENTAL

110-4-210-2-4430 ROAD USE TAX PAYMENT	1,062,985
110-4-210-2-4431 I-JOBS LEGISLATION REVENUES	0
110-4-210-2-4456 ST OF IOWA/FEMA ASSISTANCE	0
110-4-210-2-4470 SEP/SAND-SALT	0
TOTAL INTERGOVERNMENTAL	1,062,985

4-210-2-4430 ROAD USE TAX PAYMENT PERMANENT NOTES:
\$121.00 X population of 8,785

MISCELLANEOUS REVENUE

110-4-210-2-4710 REFUNDS/REIMBURSEMENTS	0
TOTAL MISCELLANEOUS REVENUE	0

TOTAL REVENUE- ROADS, BRIDGES, SIDEWALK	1,062,985
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EXPENDITURES

SALARIES & WAGES

110-5-210-60100 SALARIES - FULL-TIME	383,046
110-5-210-60200 SALARIES - PART-TIME	20,098
110-5-210-60400 OVERTIME	25,000
TOTAL SALARIES & WAGES	428,144

5-210-60100 SALARIES - FULL-TIME PERMANENT NOTES:
 \$52,449 Bray
 \$49,909 Chebuhar
 \$24,798 Hall (1/2 with 430 Parks)
 \$48,354 Jones, Kyle
 \$49,909 Peterson
 \$57,706 Thomas
 \$49,701 VanHouten
 \$50,221 Witt

5-210-60200 SALARIES - PART-TIME PERMANENT NOTES:
 \$20,098 Part time / Seasonal work

EMPLOYEE BENEFITS

110-5-210-61100 SOCIAL SECURITY	26,526
110-5-210-61200 MEDICARE	6,208
110-5-210-61300 IPERS	38,233
110-5-210-61410 DEFERRED COMPENSATION	4,031
110-5-210-61500 GROUP INSURANCE	125,154

CITY OF PLEASANT HILL
BUDGET LISTING

110-ROAD USE
ROADS, BRIDGES, SIDEWALK
PUBLIC WORKS

BUDGET

110-5-210-61600 WORKERS COMPENSATION	34,629
110-5-210-61700 UNEMPLOYMENT	1,918
110-5-210-61810 UNIFORMS/SAFETY EQUIPMENT	6,500
110-5-210-61830 MEDICAL/PHYSICALS	<u>1,000</u>
TOTAL EMPLOYEE BENEFITS	244,199

REPAIR, MAINT, UTILITIES

110-5-210-63110 MAINTENANCE SUPPLIES	5,000
110-5-210-63400 REPAIR/MAINTENANCE - EQUIP	30,000
110-5-210-63401 STREET CLEANING/EQUIP REPAIR	3,000
110-5-210-63760 CELLULAR PHONES	<u>5,000</u>
TOTAL REPAIR, MAINT, UTILITIES	43,000

CONTRACTURAL SERVICES

110-5-210-64130 PAYMENT TO OTHER AGENCIES	0
110-5-210-64170 STREET MAINTENANCE	37,000
110-5-210-64570 MPO ASSESSMENT	8,785
110-5-210-64580 STREET STRIPING	40,000
110-5-210-64711 PESTICIDE LICENSES	<u>2,700</u>
TOTAL CONTRACTURAL SERVICES	88,485

5-210-64170 STREET MAINTENANCE PERMANENT NOTES:
\$ 37,000 Street Maintenance

5-210-64570 MPO ASSESSMENT PERMANENT NOTES:
\$1.00 per capita (pop. 8,785)

COMMODITIES

110-5-210-65260 FUEL	<u>31,000</u>
TOTAL COMMODITIES	31,000

CAPITAL OUTLAY

110-5-210-67100 EQUIPMENT/VEHICLES	147,700
110-5-210-67612 STREET LIGHTS/SIGNS/BARRICADES	<u>5,000</u>
TOTAL CAPITAL OUTLAY	152,700

5-210-67100 EQUIPMENT/VEHICLES PERMANENT NOTES:
\$32,000 Ford 1 ton (2008)
\$78,000 Boom Truck
\$15,000 Stationary Hotsy for Wash Bay
\$ 3,500 10' Trailer
\$ 8,200 18' Trailer
\$11,000 Equipment

TRANSFERS

110-5-210-69100 TRANSFER OUT	<u>0</u>
TOTAL TRANSFERS	0

TOTAL EXPENSE- ROADS, BRIDGES, SIDEWALK	987,528
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REVENUE OVER/(UNDER) EXPENDITURES	75,457
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CITY OF PLEASANT HILL
BUDGET LISTING

110-ROAD USE
SNOW REMOVAL
PUBLIC WORKS

BUDGET

EXPENDITURES

REPAIR, MAINT, UTILITIES

110-5-250-63400 REPAIR/MAINTENANCE - EQUIP 10,000
TOTAL REPAIR, MAINT, UTILITIES 10,000

COMMODITIES

110-5-250-65040 MINOR EQUIPMENT 5,000
110-5-250-65070 OPERATING SUPPLIES 50,000
TOTAL COMMODITIES 55,000

TRANSFERS

110-5-250-69100 TRANSFER OUT 0
TOTAL TRANSFERS 0

TOTAL EXPENSE- SNOW REMOVAL 65,000

REVENUE OVER/(UNDER) EXPENDITURES (65,000)

CITY OF PLEASANT HILL
BUDGET LISTING

110-ROAD USE
STORM SEWERS
PUBLIC WORKS

BUDGET

EXPENDITURES

COMMODITIES

110-5-298-65990 MISCELLANEOUS COMMODITIES	0
TOTAL COMMODITIES	0

5-298-65990 MISCELLANEOUS COMMODITY PERMANENT NOTES:	
\$15,000 Stationary Hotsy for Wash Bay	

TRANSFERS

110-5-298-69100 TRANSFER OUT	0
TOTAL TRANSFERS	0

TOTAL EXPENSE- STORM SEWERS	0
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REVENUE OVER/(UNDER) EXPENDITURES	0
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TOTAL REVENUES PUBLIC WORKS	1,062,985
TOTAL EXPENSES PUBLIC WORKS	<u>1,052,528</u>

REVENUE OVER/(UNDER) EXPENDITURES	10,457
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FUND TOTAL REVENUE	1,062,985
FUND TOTAL EXPENSES	<u>1,052,528</u>

REVENUE OVER/(UNDER) EXPENDITURES	10,457
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OTHER FINANCING SOURCES (USES)
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TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	10,457
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CITY OF PLEASANT HILL
BUDGET LISTING

112-EMPLOYEE BENEFIT FUND
NONDEPARTMENTAL
FUNCTION 0

BUDGET

REVENUES

TAXES

112-4-000-4-4000 PROPERTY TAX-EMP BENEFITS	743,472
112-4-000-4-4002 PROP TAX EMP BENE- EXCISE	<u>143,140</u>
TOTAL TAXES	886,612

USE OF MONEY & PROPERTY

112-4-000-4-4300 INTEREST	<u>150</u>
TOTAL USE OF MONEY & PROPERTY	150

INTERGOVERNMENTAL

112-4-000-4-4464 EMP BENE - COMM/INDUST RPLCMNT	<u>21,061</u>
TOTAL INTERGOVERNMENTAL	21,061

TOTAL REVENUE- NONDEPARTMENTAL	907,823
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EXPENDITURES

TRANSFERS

112-5-000-69100 TRANSFER OUT	<u>907,823</u>
TOTAL TRANSFERS	907,823

TOTAL EXPENSE- NONDEPARTMENTAL	907,823
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REVENUE OVER/(UNDER) EXPENDITURES	0
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TOTAL REVENUES FUNCTION 0	907,823
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TOTAL EXPENSES FUNCTION 0	<u>907,823</u>
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REVENUE OVER/(UNDER) EXPENDITURES	0
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FUND TOTAL REVENUE	907,823
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FUND TOTAL EXPENSES	<u>907,823</u>
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REVENUE OVER/(UNDER) EXPENDITURES	0
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OTHER FINANCING SOURCES (USES)
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TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	0
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CITY OF PLEASANT HILL
BUDGET LISTING

119-EMERGENCY FUND
EMERGENCY FUND
FUNCTION 0

BUDGET

REVENUES

TAXES

119-4-000-4-4000 EMERGENCY FUND TAX	105,414
119-4-000-4-4002 EMER FUND TAX - EXCISE	<u>20,295</u>
TOTAL TAXES	125,709

USE OF MONEY & PROPERTY

119-4-000-4-4300 INTEREST	<u>20</u>
TOTAL USE OF MONEY & PROPERTY	20

INTERGOVERNMENTAL

119-4-000-4-4464 EMER FUND - COMM/INDUST RPLCMN	<u>2,872</u>
TOTAL INTERGOVERNMENTAL	2,872

TOTAL REVENUE- EMERGENCY FUND	128,601
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EXPENDITURES

TRANSFERS

119-5-000-69100 TRANS TO EQUIP REPLACEMENT	<u>128,601</u>
TOTAL TRANSFERS	128,601

TOTAL EXPENSE- EMERGENCY FUND	128,601
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REVENUE OVER/(UNDER) EXPENDITURES	0
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TOTAL REVENUES FUNCTION 0	128,601
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TOTAL EXPENSES FUNCTION 0	<u>128,601</u>
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REVENUE OVER/(UNDER) EXPENDITURES	0
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FUND TOTAL REVENUE	128,601
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FUND TOTAL EXPENSES	<u>128,601</u>
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REVENUE OVER/(UNDER) EXPENDITURES	0
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OTHER FINANCING SOURCES (USES)
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TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	0
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CITY OF PLEASANT HILL
BUDGET LISTING

125-INDUSTRIAL TIF DISTRICT
TIF
COMMUNITY ECONOMIC DEV

BUDGET

REVENUES

TAXES

125-4-530-4-4050 PROPERTY TAX	605,341
TOTAL TAXES	605,341

USE OF MONEY & PROPERTY

125-4-530-4-4300 INTEREST	500
TOTAL USE OF MONEY & PROPERTY	500

DEBT SERVICE

125-4-530-4-4830 TRANSFER IN	0
TOTAL DEBT SERVICE	0

TOTAL REVENUE- TIF	605,841
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EXPENDITURES

CAPITAL OUTLAY

125-5-530-67300 LAND PURC/UNIVERSITY/56TH	0
TOTAL CAPITAL OUTLAY	0

DEBT SERVICE

125-5-530-68011 FRANK SLOAN STREET	0
125-5-530-68012 KENNETH ROGERS TRUST REBATE	0
TOTAL DEBT SERVICE	0

TRANSFERS

125-5-530-69100 TRANSFER OUT	600,000
125-5-530-69110 TRANSFER TO DEBT SERVICE	0
TOTAL TRANSFERS	600,000

5-530-69100 TRANSFER OUT

PERMANENT NOTES:

Resolution #111015-06 - Internal Loan #3 - \$3,850,000
 \$1,450,000 from General Fund (from 126)
 \$1,000,000 from Water Fund (3/5 from 125 & 2/5 from 145)
 \$1,400,000 from Sewer Fund (from 145)
 Transfer loan out to pay back original sources.

TOTAL EXPENSE- TIF	600,000
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REVENUE OVER/(UNDER) EXPENDITURES	5,841
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TOTAL REVENUES COMMUNITY ECONOMIC DEV	605,841
TOTAL EXPENSES COMMUNITY ECONOMIC DEV	600,000

REVENUE OVER/(UNDER) EXPENDITURES	5,841
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FUND TOTAL REVENUE	605,841
FUND TOTAL EXPENSES	600,000

CITY OF PLEASANT HILL
BUDGET LISTING

125-INDUSTRIAL TIF DISTRICT
TIF
COMMUNITY ECONOMIC DEV

BUDGET

REVENUE OVER/(UNDER) EXPENDITURES

5,841

CITY OF PLEASANT HILL
BUDGET LISTING

125-INDUSTRIAL TIF DISTRICT
TIF
COMMUNITY ECONOMIC DEV

BUDGET

OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES) 0

REVENUE & OTHER SOURCES OVER/
(UNDER) EXPENSES & OTHER (USES) 5,841

CITY OF PLEASANT HILL
BUDGET LISTING

126-EAST URBAN RENEWAL TIF
TIF
COMMUNITY ECONOMIC DEV

BUDGET

REVENUES

TAXES

126-4-530-4-4050 PROPERTY TAX	1,483,539
TOTAL TAXES	1,483,539

USE OF MONEY & PROPERTY

126-4-530-4-4300 INTEREST	500
TOTAL USE OF MONEY & PROPERTY	500

DEBT SERVICE

126-4-530-4-4830 TRANSFER IN	0
TOTAL DEBT SERVICE	0

TOTAL REVENUE- TIF	1,484,039
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EXPENDITURES

CONTRACTUAL SERVICES

126-5-530-64130 PAYMENT TO OTHER AGENCIES	0
TOTAL CONTRACTUAL SERVICES	0

DEBT SERVICE

126-5-530-68010 STANBROUGH PRIN REDEMPTION	0
126-5-530-68011 REBATE AGREEMENT/PREMIER ENT	0
126-5-530-68012 MID-IOWA SUBWAY	0
126-5-530-68013 PLEASANT OCCASION PROPERTIES	22,645
TOTAL DEBT SERVICE	22,645

5-530-68013 PLEASANT OCCASION PROPERMANENT NOTES:

Over the Top/Pleasant Occasion per agreement
up to \$120,000 or until 06/17 full tax rebate
due 12/01 and 06/01

TRANSFERS

126-5-530-69100 TRANSFER OUT	1,450,000
126-5-530-69110 TRANSFER TO DEBT SERVICE	0
TOTAL TRANSFERS	1,450,000

5-530-69100 TRANSFER OUT

PERMANENT NOTES:
Resolution #111015-06 - Internal Loan #3 - \$3,850,000
\$1,450,000 from General Fund (from 126)
\$1,000,000 from Water Fund (3/5 from 125 & 2/5 from 145)
\$1,400,000 from Sewer Fund (from 145)
Transfer loan out to pay back original sources.

TOTAL EXPENSE- TIF	1,472,645
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REVENUE OVER/(UNDER) EXPENDITURES	11,394
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CITY OF PLEASANT HILL
BUDGET LISTING

126-EAST URBAN RENEWAL TIF
TIF
COMMUNITY ECONOMIC DEV

BUDGET

TOTAL REVENUES COMMUNITY ECONOMIC DEV	1,484,039
TOTAL EXPENSES COMMUNITY ECONOMIC DEV	<u>1,472,645</u>

REVENUE OVER/(UNDER) EXPENDITURES	11,394
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FUND TOTAL REVENUE	1,484,039
FUND TOTAL EXPENSES	<u>1,472,645</u>

REVENUE OVER/(UNDER) EXPENDITURES	11,394
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OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	11,394
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CITY OF PLEASANT HILL
BUDGET LISTING

127-LMI FUND
LMI
COMMUNITY ECONOMIC DEV

BUDGET

REVENUES

USE OF MONEY & PROPERTY

127-4-520-4-4300 INTEREST INCOME	1,000
TOTAL USE OF MONEY & PROPERTY	1,000

DEBT SERVICE

127-4-520-4-4830 TRANSFER IN	0
TOTAL DEBT SERVICE	0

TOTAL REVENUE- LMI	1,000
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EXPENDITURES

COMMODITIES

127-5-520-65500 LMI EXPENSES	26,000
TOTAL COMMODITIES	26,000

TRANSFERS

127-5-520-69100 TRANSFER OUT	0
TOTAL TRANSFERS	0

TOTAL EXPENSE- LMI	26,000
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REVENUE OVER/(UNDER) EXPENDITURES	(25,000)
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TOTAL REVENUES COMMUNITY ECONOMIC DEV	1,000
TOTAL EXPENSES COMMUNITY ECONOMIC DEV	26,000

REVENUE OVER/(UNDER) EXPENDITURES	(25,000)
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FUND TOTAL REVENUE	1,000
FUND TOTAL EXPENSES	26,000

REVENUE OVER/(UNDER) EXPENDITURES	(25,000)
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OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	(25,000)
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CITY OF PLEASANT HILL
BUDGET LISTING

145-URBAN RENEWAL CCRK TIF
TIF
COMMUNITY ECONOMIC DEV

BUDGET

REVENUES

TAXES

145-4-530-4-4050 PROPERTY TAX	1,820,969
TOTAL TAXES	1,820,969

USE OF MONEY & PROPERTY

145-4-530-4-4300 INTEREST	1,500
TOTAL USE OF MONEY & PROPERTY	1,500

MISCELLANEOUS REVENUE

145-4-530-2-4710 REFUNDS/REIMBURSEMENTS	0
TOTAL MISCELLANEOUS REVENUE	0

DEBT SERVICE

145-4-530-4-4820 DEBT PROCEEDS	10,000,000
145-4-530-4-4830 TRANSFER IN	3,850,000
TOTAL DEBT SERVICE	13,850,000

4-530-4-4820	DEBT PROCEEDS	PERMANENT NOTES: \$10,000,000 TIF Bond subject to approval.
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4-530-4-4830	TRANSFER IN	PERMANENT NOTES: Resolution #111015-06 - Internal Loan #3 - \$3,850,000: \$1,450,000 from General Fund \$1,000,000 from Water Fund \$1,400,000 from Sewer Fund Original Transfer In loan #3 from source funds.
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TOTAL REVENUE- TIF	15,672,469
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EXPENDITURES

CONTRACTURAL SERVICES

145-5-530-64900 PUBLIC FINANCIAL MANAGEMENT	6,500
TOTAL CONTRACTURAL SERVICES	6,500

5-530-64900	PUBLIC FINANCIAL MANAGE	PERMANENT NOTES: PFM pymt per agreement (if bonding then will bill per bond fees)\$6,500
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DEBT SERVICE

145-5-530-68010 REBATE AGREEMENT/CLUB HOUSE	0
TOTAL DEBT SERVICE	0

CITY OF PLEASANT HILL
BUDGET LISTING

145-URBAN RENEWAL CCRK TIF
TIF
COMMUNITY ECONOMIC DEV

BUDGET

TRANSFERS

145-5-530-69100 TRANSFER OUT	15,650,000
145-5-530-69110 TRANSFER TO DEBT SERVICE	<u>0</u>
TOTAL TRANSFERS	15,650,000

5-530-69100 TRANSFER OUT

PERMANENT NOTES:

\$10,000,000 TIF Bond subject to approval.

*

Resolution #111015-06 - Internal Loan #3 - \$3,850,000

\$1,450,000 from General Fund

\$1,000,000 from Water Fund

\$1,400,000 from Sewer Fund

Transfer loan #3 out to TIF CIP 304.

*

Resolution #111015-06 - Internal Loan #3 - \$3,850,000

\$1,450,000 from General Fund (from 126)

\$1,000,000 from Water Fund (3/5 from 125 & 2/5 from 145)

\$1,400,000 from Sewer Fund (from 145)

Transfer loan out to pay back original sources.

TOTAL EXPENSE- TIF	15,656,500
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REVENUE OVER/(UNDER) EXPENDITURES	15,969
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TOTAL REVENUES COMMUNITY ECONOMIC DEV	15,672,469
TOTAL EXPENSES COMMUNITY ECONOMIC DEV	<u>15,656,500</u>

REVENUE OVER/(UNDER) EXPENDITURES	15,969
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TOTAL REVENUES OTHER ACTIVITIES	0
TOTAL EXPENSES OTHER ACTIVITIES	<u>0</u>

REVENUE OVER/(UNDER) EXPENDITURES	0
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FUND TOTAL REVENUE	15,672,469
FUND TOTAL EXPENSES	<u>15,656,500</u>

REVENUE OVER/(UNDER) EXPENDITURES	15,969
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OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES)	0
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CITY OF PLEASANT HILL
BUDGET LISTING

145-URBAN RENEWAL CCRK TIF
TIF
OTHER ACTIVITIES

BUDGET

REVENUE & OTHER SOURCES OVER/
(UNDER) EXPENSES & OTHER (USES)

15,969

CITY OF PLEASANT HILL
BUDGET LISTING

130-SPECIAL ASSESSMENT
NON-DEPARTMENTAL
FUNCTION 0

BUDGET

REVENUES

USE OF MONEY & PROPERTY

130-4-000-4-4300 INTEREST	0
TOTAL USE OF MONEY & PROPERTY	0

DEBT SERVICE

130-4-000-4-4830 TRANSFER IN	0
TOTAL DEBT SERVICE	0

TOTAL REVENUE- NON-DEPARTMENTAL	0
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EXPENDITURES

DEBT SERVICE

130-5-000-68510 INTEREST PAID	0
TOTAL DEBT SERVICE	0

TOTAL EXPENSE- NON-DEPARTMENTAL	0
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REVENUE OVER/(UNDER) EXPENDITURES	0
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TOTAL REVENUES FUNCTION 0	0
TOTAL EXPENSES FUNCTION 0	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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FUND TOTAL REVENUE	0
FUND TOTAL EXPENSES	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	0
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CITY OF PLEASANT HILL
BUDGET LISTING

177-FEDERAL PROCEEDS
POLICE DEPARTMENT
PUBLIC SAFETY

BUDGET

REVENUES

USE OF MONEY & PROPERTY

177-4-110-4-4300 INTEREST 0
 TOTAL USE OF MONEY & PROPERTY 0

MISCELLANEOUS REVENUE

177-4-110-4-4763 DRUG FORFEITURES 0
 TOTAL MISCELLANEOUS REVENUE 0

TOTAL REVENUE- POLICE DEPARTMENT 0

EXPENDITURES

CONTRACTURAL SERVICES

177-5-110-64990 MISCELLANEOUS CONTRACT 1,000
 TOTAL CONTRACTURAL SERVICES 1,000

TOTAL EXPENSE- POLICE DEPARTMENT 1,000

REVENUE OVER/(UNDER) EXPENDITURES (1,000)

TOTAL REVENUES PUBLIC SAFETY 0
 TOTAL EXPENSES PUBLIC SAFETY 1,000

REVENUE OVER/(UNDER) EXPENDITURES (1,000)

FUND TOTAL REVENUE 0
 FUND TOTAL EXPENSES 1,000

REVENUE OVER/(UNDER) EXPENDITURES (1,000)

OTHER FINANCING SOURCES (USES)
 =====

TOTAL OTHER SOURCES & (USES) 0

REVENUE & OTHER SOURCES OVER/
 (UNDER) EXPENSES & OTHER (USES) (1,000)

CITY OF PLEASANT HILL
BUDGET LISTING

180-AVENUE OF FLAGS T & A
AVENUE OF FLAGS
COMMUNITY ECONOMIC DEV

BUDGET

REVENUES

USE OF MONEY & PROPERTY

180-4-520-4-4300 INTEREST - AVENUE OF FLAGS	0
TOTAL USE OF MONEY & PROPERTY	0

DEBT SERVICE

180-4-520-4-4830 TRANSFER IN	0
TOTAL DEBT SERVICE	0

TOTAL REVENUE- AVENUE OF FLAGS	0
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REVENUE OVER/(UNDER) EXPENDITURES	0
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TOTAL REVENUES COMMUNITY ECONOMIC DEV	0
TOTAL EXPENSES COMMUNITY ECONOMIC DEV	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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FUND TOTAL REVENUE	0
FUND TOTAL EXPENSES	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	0
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CITY OF PLEASANT HILL
BUDGET LISTING

182-P&R COMPLEX TRUST & AGN
PARKS
CULTURE/RECREATION

BUDGET

REVENUES

USE OF MONEY & PROPERTY

182-4-430-4-4300 INTEREST	0
TOTAL USE OF MONEY & PROPERTY	0

TOTAL REVENUE- PARKS	0
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EXPENDITURES

TRANSFERS

182-5-430-69100 TRANSFER OUT	0
TOTAL TRANSFERS	0

TOTAL EXPENSE- PARKS	0
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REVENUE OVER/(UNDER) EXPENDITURES	0
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TOTAL REVENUES CULTURE/RECREATION	0
TOTAL EXPENSES CULTURE/RECREATION	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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FUND TOTAL REVENUE	0
FUND TOTAL EXPENSES	0

REVENUE OVER/(UNDER) EXPENDITURES	0
-----------------------------------	---

OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES)	0
------------------------------	---

REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	0
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CITY OF PLEASANT HILL
BUDGET LISTING

183-LIBRARY TRUST & AGENCY
LIBRARY
CULTURE/RECREATION

BUDGET

REVENUES

USE OF MONEY & PROPERTY

183-4-410-4-4300 INTEREST	0
TOTAL USE OF MONEY & PROPERTY	0

MISCELLANEOUS REVENUE

183-4-410-2-4705 PRIVATE CONTRIBUTIONS/DONATION	0
TOTAL MISCELLANEOUS REVENUE	0

DEBT SERVICE

183-4-410-1-4830 TRANSFER IN	0
TOTAL DEBT SERVICE	0

TOTAL REVENUE- LIBRARY	0
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EXPENDITURES

COMMODITIES

183-5-410-65070 SPECIAL PROJECTS	0
TOTAL COMMODITIES	0

TOTAL EXPENSE- LIBRARY	0
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REVENUE OVER/(UNDER) EXPENDITURES	0
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TOTAL REVENUES CULTURE/RECREATION	0
TOTAL EXPENSES CULTURE/RECREATION	0

REVENUE OVER/(UNDER) EXPENDITURES	0
-----------------------------------	---

FUND TOTAL REVENUE	0
FUND TOTAL EXPENSES	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES)	0
------------------------------	---

REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	0
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CITY OF PLEASANT HILL
BUDGET LISTING

184-MEMORIAL TRUST & AGENCY
NON-DEPARTMENTAL
FUNCTION 0

BUDGET

REVENUES

USE OF MONEY & PROPERTY

184-4-000-4-4300 INTEREST	0
TOTAL USE OF MONEY & PROPERTY	0

DEBT SERVICE

184-4-000-4-4830 TRANSFER IN	0
TOTAL DEBT SERVICE	0

TOTAL REVENUE- NON-DEPARTMENTAL	0
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REVENUE OVER/(UNDER) EXPENDITURES	0
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TOTAL REVENUES FUNCTION 0	0
TOTAL EXPENSES FUNCTION 0	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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FUND TOTAL REVENUE	0
FUND TOTAL EXPENSES	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	0
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CITY OF PLEASANT HILL
BUDGET LISTING

500-PERPETUAL TRUST & AGENC
CEMETERY
CULTURE/RECREATION

BUDGET

REVENUES

USE OF MONEY & PROPERTY

500-4-450-2-4300 INTEREST 0
 TOTAL USE OF MONEY & PROPERTY 0

CHARGES FOR SERVICES

500-4-450-1-4561 CEMETERY - PERPETUAL CARE 0
 TOTAL CHARGES FOR SERVICES 0

DEBT SERVICE

500-4-450-4-4830 TRANSFER IN 0
 TOTAL DEBT SERVICE 0

TOTAL REVENUE- CEMETERY 0

REVENUE OVER/(UNDER) EXPENDITURES 0

TOTAL REVENUES CULTURE/RECREATION 0
 TOTAL EXPENSES CULTURE/RECREATION 0

REVENUE OVER/(UNDER) EXPENDITURES 0

TOTAL REVENUES COMMUNITY ECONOMIC DEV 0
 TOTAL EXPENSES COMMUNITY ECONOMIC DEV 0

REVENUE OVER/(UNDER) EXPENDITURES 0

FUND TOTAL REVENUE 0
 FUND TOTAL EXPENSES 0

REVENUE OVER/(UNDER) EXPENDITURES 0

OTHER FINANCING SOURCES (USES)
 =====

TOTAL OTHER SOURCES & (USES) 0

REVENUE & OTHER SOURCES OVER/
 (UNDER) EXPENSES & OTHER (USES) 0

CITY OF PLEASANT HILL
BUDGET LISTING

200-DEBT SERVICE
DEBT SERV
DEBT SERV./CAPIT. OUTLAY

BUDGET

REVENUES

TAXES

200-4-710-4-4000 PROPERTY TAX	683,105
200-4-710-4-4001 DELINQUENT PROPERTY TAX	0
200-4-710-4-4002 DEBT SERV PROP TAX - EXCISE TA	<u>103,412</u>
TOTAL TAXES	786,517

USE OF MONEY & PROPERTY

200-4-710-4-4300 INTEREST	<u>0</u>
TOTAL USE OF MONEY & PROPERTY	0

INTERGOVERNMENTAL

200-4-710-4-4464 DEBT SERV - COMM/INDUST RPLCMN	<u>15,143</u>
TOTAL INTERGOVERNMENTAL	15,143

MISCELLANEOUS REVENUE

200-4-710-4-4710 REFUNDS/REIMBURSEMENTS	<u>0</u>
TOTAL MISCELLANEOUS REVENUE	0

DEBT SERVICE

200-4-710-4-4820 DEBT SERVICE PROCEEDS	0
200-4-710-4-4830 TRANSFER IN	<u>0</u>
TOTAL DEBT SERVICE	0

TOTAL REVENUE- DEBT SERV	801,660
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EXPENDITURES

TRANSFERS

200-5-710-69100 TRANSFER OUT	<u>0</u>
TOTAL TRANSFERS	0

TOTAL EXPENSE- DEBT SERV	0
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REVENUE OVER/(UNDER) EXPENDITURES	801,660
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CITY OF PLEASANT HILL
BUDGET LISTING

200-DEBT SERVICE
2006 URB RENEW/CORP PURP
DEBT SERV./CAPIT. OUTLAY

BUDGET

EXPENDITURES

DEBT SERVICE

200-5-720-68010 \$1,700,000 BONDS - PRIN	0
200-5-720-68510 \$1,700,000 BONDS - INT	0
200-5-720-68990 \$1,700,000 BONDS - FEES	<u>0</u>
TOTAL DEBT SERVICE	0

TOTAL EXPENSE- 2006 URB RENEW/CORP PURP	0
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REVENUE OVER/(UNDER) EXPENDITURES	0
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CITY OF PLEASANT HILL
BUDGET LISTING

200-DEBT SERVICE
2007 URB RENEW/CORP PURP
DEBT SERV./CAPIT. OUTLAY

BUDGET

EXPENDITURES

DEBT SERVICE

200-5-722-68010 \$2.5M BONDS - PRIN	0
200-5-722-68510 \$2.5M BONDS - INT	0
200-5-722-68990 \$2.5M BONDS - FEES	0
TOTAL DEBT SERVICE	0

TOTAL EXPENSE- 2007 URB RENEW/CORP PURP	0
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REVENUE OVER/(UNDER) EXPENDITURES	0
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CITY OF PLEASANT HILL
BUDGET LISTING

200-DEBT SERVICE
2010 URB RENEW/CORP PURP
DEBT SERV./CAPIT. OUTLAY

BUDGET

EXPENDITURES

DEBT SERVICE

200-5-723-68010 \$3,900,000 BONDS - PRIN	0
200-5-723-68510 \$3,900,000 BONDS - INT	0
200-5-723-68990 \$3,900,000 BONDS - FEES	<u>0</u>
TOTAL DEBT SERVICE	0

TOTAL EXPENSE- 2010 URB RENEW/CORP PURP 0

REVENUE OVER/(UNDER) EXPENDITURES 0

CITY OF PLEASANT HILL
BUDGET LISTING

200-DEBT SERVICE
2009 CORP PURP/REFUNDING
DEBT SERV./CAPIT. OUTLAY

BUDGET

EXPENDITURES

DEBT SERVICE

200-5-724-68010 \$2,865,000 BONDS - PRIN	190,000
200-5-724-68510 \$2,865,000 BONDS - INT	6,270
200-5-724-68990 \$2,865,000 BONDS - FEES	<u>500</u>
TOTAL DEBT SERVICE	196,770

TOTAL EXPENSE- 2009 CORP PURP/REFUNDING	196,770
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REVENUE OVER/(UNDER) EXPENDITURES	(196,770)
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CITY OF PLEASANT HILL
BUDGET LISTING

200-DEBT SERVICE
2009 SEWER IMPROVEMENT
DEBT SERV./CAPIT. OUTLAY

BUDGET

EXPENDITURES

DEBT SERVICE

200-5-725-68010 \$620,000 BONDS - PRIN	55,000
200-5-725-68510 \$620,000 BONDS - INT	11,285
200-5-725-68990 \$620,000 BONDS - FEES	<u>500</u>
TOTAL DEBT SERVICE	66,785

TOTAL EXPENSE- 2009 SEWER IMPROVEMENT	66,785
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REVENUE OVER/(UNDER) EXPENDITURES	(66,785)
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CITY OF PLEASANT HILL
BUDGET LISTING

200-DEBT SERVICE
Box Culvert Replace-Evan
DEBT SERV./CAPIT. OUTLAY

BUDGET

EXPENDITURES

DEBT SERVICE

200-5-726-68010 BOX CULVERT REPLACE-EVANS BLVD	22,376
TOTAL DEBT SERVICE	22,376

5-726-68010 BOX CULVERT REPLACE-EVAPERMANENT NOTES:
\$22,376.25 per year (Total \$223,776.32)
due 07/01 each year through 07-01-18

TOTAL EXPENSE- Box Culvert Replace-Evan	22,376
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REVENUE OVER/(UNDER) EXPENDITURES	(22,376)
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CITY OF PLEASANT HILL
BUDGET LISTING

200-DEBT SERVICE
2012 ESSEN/CORP/GEN PURP
DEBT SERV./CAPIT. OUTLAY

BUDGET

EXPENDITURES

DEBT SERVICE

200-5-728-68010 \$2,000,000 BONDS - PRINCIPAL	300,000
200-5-728-68510 \$2,000,000 BONDS - INTEREST	15,690
200-5-728-68990 \$2,000,000 BONDS - FEES	<u>500</u>
TOTAL DEBT SERVICE	316,190

TOTAL EXPENSE- 2012 ESSEN/CORP/GEN PURP	316,190
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REVENUE OVER/(UNDER) EXPENDITURES	(316,190)
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CITY OF PLEASANT HILL
BUDGET LISTING

200-DEBT SERVICE
2012 URB RENEW
DEBT SERV./CAPIT. OUTLAY

BUDGET

EXPENDITURES

DEBT SERVICE

200-5-729-68010 \$3.45M BOND - PRINCIPAL	0
200-5-729-68510 \$3.45M BOND - INTEREST	0
200-5-729-68990 \$3.45M BOND - FEES	<u>0</u>
TOTAL DEBT SERVICE	0

TOTAL EXPENSE- 2012 URB RENEW 0

REVENUE OVER/(UNDER) EXPENDITURES 0

CITY OF PLEASANT HILL
BUDGET LISTING

200-DEBT SERVICE
2015 BOND
DEBT SERV./CAPIT. OUTLAY

BUDGET

EXPENDITURES

DEBT SERVICE

200-5-730-68010 \$2,120,000 BOND - PRINCIPAL	100,000
200-5-730-68510 \$2,120,000 BOND - INTEREST	43,825
200-5-730-68990 \$2,120,000 BOND - FEES	500
TOTAL DEBT SERVICE	144,325

TOTAL EXPENSE- 2015 BOND	144,325
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REVENUE OVER/(UNDER) EXPENDITURES	(144,325)
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TOTAL REVENUES DEBT SERV./CAPIT. OUTLAY	801,660
TOTAL EXPENSES DEBT SERV./CAPIT. OUTLAY	746,446

REVENUE OVER/(UNDER) EXPENDITURES	55,214
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FUND TOTAL REVENUE	801,660
FUND TOTAL EXPENSES	746,446

REVENUE OVER/(UNDER) EXPENDITURES	55,214
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OTHER FINANCING SOURCES (USES)
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TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	55,214
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CITY OF PLEASANT HILL
BUDGET LISTING

301-CAPITAL PROJECTS
CAPITAL PROJECTS
DEBT SERV./CAPIT. OUTLAY

BUDGET

REVENUES

USE OF MONEY & PROPERTY

301-4-750-4-4300 INTEREST	3,500
TOTAL USE OF MONEY & PROPERTY	3,500

INTERGOVERNMENTAL

301-4-750-2-4445 IDOT GRANTS & REIMBURSEMENTS	0
301-4-750-2-4455 GRANTS - CAPITAL PROJECTS	0
301-4-750-2-4456 BZPP GRANT REVENUE	0
301-4-750-4-4457 PC AUDITOR/TRAIL FLASHERS	0
301-4-750-4-4458 ST OF IOWA/PH BLVD RESURF	0
301-4-750-4-4470 REFUNDS/REIMB	0
301-4-750-4-4471 PC ASPHALT-RISING SUN DRIVE	0
301-4-750-4-4477 SALE OF LAND	0
TOTAL INTERGOVERNMENTAL	0

SPECIAL ASSESSMENTS

301-4-750-1-4600 SPECIAL ASSESSMENT FEES	0
TOTAL SPECIAL ASSESSMENTS	0

MISCELLANEOUS REVENUE

301-4-750-4-4710 REFUNDS/REIMBURSEMENT-NON GOVN	0
301-4-750-4-4715 BOND PROCEEDS - \$4.9M 11/2011	0
301-4-750-4-4719 BOND PROCEEDS - \$2M 07/2012	0
301-4-750-4-4720 BOND PROCEEDS - \$3.45M 11/2012	0
TOTAL MISCELLANEOUS REVENUE	0

DEBT SERVICE

301-4-750-4-4800 SALE OF PROPERTY	0
301-4-750-4-4821 \$3.9M BOND REVENUE	0
301-4-750-4-4822 \$2.12M GO BOND REV-SERIES 2015	0
301-4-750-4-4830 TRANSFER IN	0
TOTAL DEBT SERVICE	0

4-750-4-4822 \$2.12M GO BOND REV-SERPERMANENT NOTES:

Planned deficit spending in FY17 from GO Bond 2015 received
in FY 16.

TOTAL REVENUE- CAPITAL PROJECTS	3,500
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EXPENDITURES

REPAIR, MAINT, UTILITIES

301-5-750-63210 CITY COMPLEX IMPROVEMENTS	15,000
301-5-750-63211 SIGNS - CITY ENTRANCE	0
301-5-750-63212 STREET LIGHTS-UNIVERSITY AVE	0
301-5-750-63213 FUEL MANAGEMENT SYSTEM	0
301-5-750-63216 SPACE STUDY/NO-SO COMPLEX	50,000

CITY OF PLEASANT HILL
BUDGET LISTING

301-CAPITAL PROJECTS
CAPITAL PROJECTS
DEBT SERV./CAPIT. OUTLAY

BUDGET

301-5-750-63218 SE CONNECTOR ROW STUDY	0
301-5-750-63219 BOX CULVERT EXT-PARKRIDGE	0
301-5-750-63220 BZPP GRANT EXPENSES	0
TOTAL REPAIR, MAINT, UTILITIES	65,000

5-750-63210 CITY COMPLEX IMPROVEMENPERMANENT NOTES:
\$15,000 Police Dept Interior Upgrades to station

CONTRACTURAL SERVICES

301-5-750-64911 COMPREHENISVE PLAN UPDATE	0
TOTAL CONTRACTURAL SERVICES	0

COMMODITIES

301-5-750-65050 \$1 MILLION BOND EXPENSES	0
TOTAL COMMODITIES	0

CAPITAL OUTLAY

301-5-750-67110 COMMUNITY SIGN	0
301-5-750-67308 UNIV/NE 56TH/ NE 12 IMPRVMTS	0
301-5-750-67311 SPORTS COMPLEX	0
301-5-750-67550 SOUTH COMPLEX IMPROVEMENT	0
301-5-750-67580 ENGINEERING-MISC PROJECTS	0
301-5-750-67581 \$3.9M BOND EXPENSES 2012	0
301-5-750-67582 BOND EXPENSES - \$4.9M 11/2011	0
301-5-750-67583 BOND EXPENSES - \$2M 07/12	0
301-5-750-67584 BOND EXPENSES - \$3.45M 11/12	0
301-5-750-67587 TRAILS DEVELOPMENT	40,000
301-5-750-67588 80TH & MEACHAM PROJECT	0
301-5-750-67595 MEACHAM DRIVE/STUBBS	0
301-5-750-67596 72 /163 /SE 32 AVE OVERLAY	0
301-5-750-67597 MAPLE DR / UNIVERSITY LIGHTS	0
301-5-750-67598 75TH STREET DRIVEWAYS	0
301-5-750-67599 MAPLE/HICKORY CORNER IMP	0
301-5-750-67605 E UNIVERSITY/75TH ST PROJECT	0
301-5-750-67620 STREET REPAIRS	225,000
301-5-750-67650 BRIDGE RAIL/FAIRVIEW 4-MILE	0
301-5-750-67660 PUMP STATION GENERATORS	0
301-5-750-67740 COPPER CREEK LAKE PARK	50,000
301-5-750-67750 COPPER CREEK ESTATES PARK	0
301-5-750-67751 COPPER CREEK VIDEO SURVEILLANC	0
301-5-750-67752 OAK HILL PARK IMPROVEMENTS	0
301-5-750-67753 SUNSET PARK IMPROVEMENTS	0
301-5-750-67755 ADVANCE WARNING SIGNALS	0
301-5-750-67756 STORM SIREN UPGRADE	0
301-5-750-67771 SLOAN'S WAY	0
301-5-750-67780 NE 64TH ST DEV IMP	0
301-5-750-67870 DOANES PARK IMPROVEMENTS	0
301-5-750-67871 PARKS MISC PROJECTS	260,000
301-5-750-67872 PW - OAKWOOD STREET PROJECT	0
301-5-750-67882 PW - PH BLVD ST PROJECT	0

CITY OF PLEASANT HILL
BUDGET LISTING

301-CAPITAL PROJECTS
CAPITAL PROJECTS
DEBT SERV./CAPIT. OUTLAY

BUDGET

301-5-750-67883 PW - ANNUAL ST PANEL REPLAC	105,000
301-5-750-67885 PW - FAIRVIEW DR WCL TO PH BLV	0
301-5-750-67892 PW - 5440 VANDALIA IMPR	0
301-5-750-67893 PW - 1600 S PH BLVD	0
301-5-750-67930 LAND PURCHASE	0
301-5-750-67994 P&Z IMPROVEMENTS	190,000
301-5-750-67995 STORM SEWER IMPROVEMENTS	0
301-5-750-67997 PW - SUNRISE PARK	0
301-5-750-67998 PW - TRAILS	0
TOTAL CAPITAL OUTLAY	870,000

5-750-67587	TRAILS DEVELOPMENT	PERMANENT NOTES: \$15,000 Central Iowa trails signage \$25,000 Trail Dev/Improvements/Repairs
5-750-67620	STREET REPAIRS	PERMANENT NOTES: \$225,000 2017 Panel Replacement
5-750-67871	PARKS MISC PROJECTS	PERMANENT NOTES: \$ 10,000 DM River Boat Ramp & bank repairs \$250,000 New Trail Development
5-750-67883	PW - ANNUAL ST PANEL REPERMANENT NOTES:	VANDALIA \$105,000
5-750-67994	P&Z IMPROVEMENTS	PERMANENT NOTES: \$15,000 COMMUNITY STUDY \$25,000 GROUND CONTROL \$50,000 ZONING ORDINANCE REWRITE \$50,000 ADA PLAN \$50,000 STUDIY FOR UNIVERSITY CROSSING

TRANSFERS

301-5-750-69100 TRANSFER OUT	196,000
TOTAL TRANSFERS	196,000

5-750-69100	TRANSFER OUT	PERMANENT NOTES: Planned deficit spending in FY17 from GO Bond 2015 received in FY 16. * \$196,000 Transfer Out to Equip Replacement for FY17 equip from 2015 GO Bond per CIP schedule.
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TOTAL EXPENSE- CAPITAL PROJECTS	1,131,000
REVENUE OVER/(UNDER) EXPENDITURES	(1,127,500)

TOTAL REVENUES DEBT SERV./CAPIT. OUTLAY	3,500
TOTAL EXPENSES DEBT SERV./CAPIT. OUTLAY	1,131,000

REVENUE OVER/(UNDER) EXPENDITURES	(1,127,500)
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CITY OF PLEASANT HILL
BUDGET LISTING

301-CAPITAL PROJECTS
CAPITAL PROJECTS
DEBT SERV./CAPIT. OUTLAY

BUDGET

FUND TOTAL REVENUE	3,500
FUND TOTAL EXPENSES	<u>1,131,000</u>
REVENUE OVER/(UNDER) EXPENDITURES	(1,127,500)
OTHER FINANCING SOURCES (USES) =====	
TOTAL OTHER SOURCES & (USES)	0
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	(1,127,500)

CITY OF PLEASANT HILL
BUDGET LISTING

304-TIF CAPITAL PROJECTS
CAPITAL PROJECTS
DEBT SERV./CAPIT. OUTLAY

BUDGET

REVENUES

USE OF MONEY & PROPERTY

304-4-750-4-4300 INTEREST	0
TOTAL USE OF MONEY & PROPERTY	0

MISCELLANEOUS REVENUE

304-4-750-4-4710 REFUNDS/REIMBURSEMENTS	3,378,400
TOTAL MISCELLANEOUS REVENUE	3,378,400

4-750-4-4710 REFUNDS/REIMBURSEMENTS PERMANENT NOTES:
\$3,378,400 GRANT - Highway 65 to PH Blvd improvements

DEBT SERVICE

304-4-750-4-4830 TRANSFER IN	13,850,000
TOTAL DEBT SERVICE	13,850,000

4-750-4-4830 TRANSFER IN PERMANENT NOTES:
\$10,000,000 TIF Bond subject to approval.
*
Resolution #111015-06 - Internal Loan #3 - \$3,850,000:
\$1,450,000 from General Fund
\$1,000,000 from Water Fund
\$1,400,000 from Sewer Fund
Transfer In Loan #3 from TIF 145.

TOTAL REVENUE- CAPITAL PROJECTS	17,228,400
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EXPENDITURES

CAPITAL OUTLAY

304-5-750-67610 STREET PATCHING PROJECT	15,863,000
304-5-750-67611 FAIRVIEW DRIVE OVERLAY	0
304-5-750-67900 CHRISTIE LANE PROJECT	0
304-5-750-67901 75TH STREET PROJECT	0
304-5-750-67902 S SHADYVIEW CONNECT TO 55TH ST	431,000
304-5-750-67903 NE 60TH ST IMPROVEMENT PROJECT	0
TOTAL CAPITAL OUTLAY	16,294,000

5-750-67610 STREET PATCHING PROJECT PERMANENT NOTES:
\$1,100,000 Oakwood
\$2,720,000 60th/Morningstar
\$3,610,000 NE 70th
\$ 355,000 SE 43rd
\$3,710,000 Meacham Drive Phase 3-SE70th to SE 64th
\$ 55,000 County Project - NE 23rd and SE 6th Ave overlay
\$4,223,000 SE Connector ROW/PH Blvd Reconstruction (Grant)
\$ 90,000 Shadyview Repairs

CITY OF PLEASANT HILL
BUDGET LISTING

304-TIF CAPITAL PROJECTS
CAPITAL PROJECTS
DEBT SERV./CAPIT. OUTLAY

BUDGET

5-750-67902	S SHADYVIEW CONNECT TO PERMANENT NOTES: \$431,000 carryover from FY 16 budget.	
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<u>DEBT SERVICE</u>		
304-5-750-68000	PARK REPAIRS - NORMAL	310,000
	TOTAL DEBT SERVICE	310,000
5-750-68000	PARK REPAIRS - NORMAL PERMANENT NOTES:	
	\$ 20,000 Oak Hill Park roadway/sidewalk improvements	
	\$ 10,000 Copper Creek south shore walkway improvements	
	\$ 10,000 Copper Creek drinking fountain replacement	
	\$100,000 Doanes Park roadway/sidewalk repairs	
	\$ 50,000 Doanes Park field 3 commons area improvements	
	\$ 50,000 Doanes Park field 3 infield improvements	
	\$ 20,000 Doanes Park drinking fountain replacement (2)	
	\$ 20,000 Doanes Park outfield fences replacement	
	\$ 30,000 Christie Lane Park drinking fountain/meter pit	
<u>TRANSFERS</u>		
304-5-750-69100	TRANSFER OUT	0
	TOTAL TRANSFERS	0
<hr/>		
	TOTAL EXPENSE- CAPITAL PROJECTS	16,604,000
	REVENUE OVER/(UNDER) EXPENDITURES	624,400
<hr/>		
	TOTAL REVENUES DEBT SERV./CAPIT. OUTLAY	17,228,400
	TOTAL EXPENSES DEBT SERV./CAPIT. OUTLAY	16,604,000
	REVENUE OVER/(UNDER) EXPENDITURES	624,400
<hr/>		
	FUND TOTAL REVENUE	17,228,400
	FUND TOTAL EXPENSES	16,604,000
	REVENUE OVER/(UNDER) EXPENDITURES	624,400
	OTHER FINANCING SOURCES (USES)	
	=====	
<hr/>		
	TOTAL OTHER SOURCES & (USES)	0
<hr/>		
	REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	624,400

CITY OF PLEASANT HILL
BUDGET LISTING

600-WATER
WATER ADMINISTRATION
BUSINESS TYPE ACTIVITIES

BUDGET

REVENUES

USE OF MONEY & PROPERTY

600-4-810-4-4314 WTR TWR RENT	0
TOTAL USE OF MONEY & PROPERTY	0

CHARGES FOR SERVICES

600-4-810-1-4500 WATER METER SALES	0
600-4-810-1-4501 METERED SALES	0
600-4-810-1-4502 DMWW	0
600-4-810-1-4504 INTEREST	0
600-4-810-1-4506 WATER TOWER RENT	0
600-4-810-1-4508 SYSTEM DEVELOPMENT FEES	0
600-4-810-1-4510 NON-METERED SALES	0
600-4-810-1-4512 PRIOR YEAR REVENUES	0
600-4-810-1-4530 CUSTOMER PENALTIES	0
600-4-810-1-4531 CR'S & REVERSALS	0
600-4-810-1-4540 CONNECTION FEES	0
600-4-810-1-4541 SE POLK CONNECT FEE	0
600-4-810-1-4550 MISCELLANEOUS REVENUES	0
600-4-810-1-4599 SALES TAX	0
TOTAL CHARGES FOR SERVICES	0

MISCELLANEOUS REVENUE

600-4-810-2-4700 REFUNDS/REIMBURSEMENTS-PUBLIC	0
600-4-810-4-4710 REFUNDS/REIMBURSEMENTS	0
TOTAL MISCELLANEOUS REVENUE	0

DEBT SERVICE

600-4-810-4-4810 BONDURANT WATER SALE	56,000
600-4-810-4-4830 TRANSFER IN	1,000,000
TOTAL DEBT SERVICE	1,056,000

4-810-4-4810 BONDURANT WATER SALE PERMANENT NOTES:
Bondurant Water Rights Sale

4-810-4-4830 TRANSFER IN PERMANENT NOTES:
Resolution #111015-06 - Internal Loan #3 - \$3,850,000:
\$1,450,000 from General Fund
\$1,000,000 from Water Fund
\$1,400,000 from Sewer Fund
Transferred In for source fund payback from TIF.

TOTAL REVENUE- WATER ADMINISTRATION	1,056,000
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CITY OF PLEASANT HILL
BUDGET LISTING

600-WATER
WATER ADMINISTRATION
BUSINESS TYPE ACTIVITIES

BUDGET

EXPENDITURES

SALARIES & WAGES

600-5-810-60100 SALARIES - FULL-TIME	0
600-5-810-60400 OVERTIME	0
TOTAL SALARIES & WAGES	0

EMPLOYEE BENEFITS

600-5-810-61010 FEES	0
600-5-810-61100 FICA	0
600-5-810-61200 MEDICARE	0
600-5-810-61300 IPERS	0
600-5-810-61410 DEFERRED COMPENSATION	0
600-5-810-61500 GROUP INSURANCE	0
600-5-810-61600 WORKERS COMPENSATION	0
600-5-810-61700 UNEMPLOYMENT	0
600-5-810-61810 UNIFORMS/SAFETY EQUIPMENT	0
TOTAL EMPLOYEE BENEFITS	0

CONTRACTURAL SERVICES

600-5-810-64130 PAYMENT TO OTHER AGENCIES	200,000
600-5-810-64710 NEWSLETTER	0
600-5-810-64711 PESTICIDE LICENSE	0
600-5-810-64990 MISCELLANEOUS CONTRACT	0
TOTAL CONTRACTURAL SERVICES	200,000

CAPITAL OUTLAY

600-5-810-67210 HYDRANT HEAD REPLACEMENT	140,000
600-5-810-67211 OAKWOOD STOPS	10,000
TOTAL CAPITAL OUTLAY	150,000

TRANSFERS

600-5-810-69100 TRANSFER OUT	1,000,000
TOTAL TRANSFERS	1,000,000

5-810-69100 TRANSFER OUT

PERMANENT NOTES:

Resolution #111015-06 - Internal Loan #3 - \$3,850,000:
 \$1,450,000 from General Fund
 \$1,000,000 from Water Fund
 \$1,400,000 from Sewer Fund
 Original Source Loan #3 to TIF 145.

TOTAL EXPENSE- WATER ADMINISTRATION	1,350,000
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REVENUE OVER/(UNDER) EXPENDITURES	(294,000)
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TOTAL REVENUES BUSINESS TYPE ACTIVITIES	1,056,000
TOTAL EXPENSES BUSINESS TYPE ACTIVITIES	1,350,000

REVENUE OVER/(UNDER) EXPENDITURES	(294,000)
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CITY OF PLEASANT HILL
BUDGET LISTING

600-WATER
WATER ADMINISTRATION
BUSINESS TYPE ACTIVITIES

BUDGET

FUND TOTAL REVENUE	1,056,000
FUND TOTAL EXPENSES	<u>1,350,000</u>
REVENUE OVER/(UNDER) EXPENDITURES	(294,000)
OTHER FINANCING SOURCES (USES) =====	
TOTAL OTHER SOURCES & (USES)	0
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	(294,000)

CITY OF PLEASANT HILL
BUDGET LISTING

610-SEWER
SEWER DEPARTMENT
BUSINESS TYPE ACTIVITIES

BUDGET

REVENUES

USE OF MONEY & PROPERTY

610-4-815-1-4300 INTEREST	1,500
TOTAL USE OF MONEY & PROPERTY	1,500

CHARGES FOR SERVICES

610-4-815-1-4522 METERED SALES	1,370,880
610-4-815-1-4524 CONNECTIONS	17,000
610-4-815-1-4599 SALES TAX	13,000
TOTAL CHARGES FOR SERVICES	1,400,880

4-815-1-4522	METERED SALES	PERMANENT NOTES: 5% Sewer Rate increase FY17.
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SPECIAL ASSESSMENTS

610-4-815-1-4600 SPECIAL ASSESSMENT FEES	1,000
610-4-815-1-4601 SALES TAX	0
TOTAL SPECIAL ASSESSMENTS	1,000

MISCELLANEOUS REVENUE

610-4-815-2-4710 REFUNDS/REIMBURSEMENTS	0
610-4-815-4-4710 REFUNDS/REIMBURSEMENTS	0
TOTAL MISCELLANEOUS REVENUE	0

DEBT SERVICE

610-4-815-4-4830 TRANSFER IN	1,442,500
TOTAL DEBT SERVICE	1,442,500

4-815-4-4830	TRANSFER IN	PERMANENT NOTES: Storm Water Utility - \$42,500 * Resolution #111015-06 - Internal Loan #3 - \$3,850,000: \$1,450,000 from General Fund \$1,000,000 from Water Fund \$1,400,000 from Sewer Fund Transferred In for source fund payback from TIF.
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TOTAL REVENUE- SEWER DEPARTMENT	2,845,880
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EXPENDITURES

SALARIES & WAGES

610-5-815-60100 SALARIES - FULL-TIME	452,082
TOTAL SALARIES & WAGES	452,082

5-815-60100	SALARIES - FULL-TIME	PERMANENT NOTES: \$122,144 Sandor \$100,805 Champ
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CITY OF PLEASANT HILL
BUDGET LISTING

610-SEWER
SEWER DEPARTMENT
BUSINESS TYPE ACTIVITIES

BUDGET

\$ 86,994 Patterson
\$ 66,950 Sturms
\$ 75,190 Paul

EMPLOYEE BENEFITS

610-5-815-61100 SOCIAL SECURITY	28,029
610-5-815-61200 MEDICARE	6,555
610-5-815-61300 IPERS	40,371
610-5-815-61410 DEFERRED COMPENSATION	13,562
610-5-815-61500 GROUP INSURANCE	79,381
610-5-815-61600 WORKERS COMPENSATION	8,920
610-5-815-61700 UNEMPLOYMENT	1,206
610-5-815-61840 CAR ALLOWANCES	7,800
TOTAL EMPLOYEE BENEFITS	185,824

STAFF DEVELOPMENT

610-5-815-62100 DUES/MEMBERSHIPS	2,100
610-5-815-62400 TRAVEL & CONFERENCE	4,000
610-5-815-62500 EDUCATION/TRAINING	4,000
TOTAL STAFF DEVELOPMENT	10,100

REPAIR, MAINT, UTILITIES

610-5-815-63710 UTILITY SERVICES	12,000
610-5-815-63760 CELLULAR PHONES	3,000
610-5-815-63970 SYSTEM MAINTENANCE	75,000
TOTAL REPAIR, MAINT, UTILITIES	90,000

5-815-63760	CELLULAR PHONES	PERMANENT NOTES:
		Don Sandor
		Ben Champ
		Madeline Sturms
		Russ Paul

CONTRACTURAL SERVICES

610-5-815-64060 INSURANCE - TORT LIABILITY	105,000
610-5-815-64070 SEWER MAPPING	30,000
610-5-815-64700 TAXES	14,000
610-5-815-64710 NEWSLETTER	17,000
610-5-815-64711 PESTICIDE LICENSE	0
610-5-815-64760 WRA PROCESSING	253,000
610-5-815-64770 CHAMBER FEES	0
610-5-815-64771 DONATIONS	0
610-5-815-64781 DMWW COLLECTION FEES	16,000
610-5-815-64900 CONSULTANT/PROFESSIONAL FEES	30,000
TOTAL CONTRACTURAL SERVICES	465,000

CITY OF PLEASANT HILL
BUDGET LISTING

610-SEWER
SEWER DEPARTMENT
BUSINESS TYPE ACTIVITIES

BUDGET

COMMODITIES

610-5-815-65070 OPERATING SUPPLIES	1,000
610-5-815-65071 KYBOS IN PARKS	4,000
610-5-815-65080 POSTAGE/SHIPPING	100
TOTAL COMMODITIES	5,100

CAPITAL OUTLAY

610-5-815-67160 EASTERN POLK REGIONAL DEV	0
610-5-815-67170 POLK COUNTY EVENT CENTER	0
610-5-815-67171 FOUR-MILE WATERSHED STUDY	0
610-5-815-67500 CITY FACILITIES	0
TOTAL CAPITAL OUTLAY	0

DEBT SERVICE

610-5-815-68010 WRA PAYMENTS	200,000
610-5-815-68510 WRA INTEREST	0
TOTAL DEBT SERVICE	200,000

TRANSFERS

610-5-815-69100 TRANSFER OUT	1,400,000
TOTAL TRANSFERS	1,400,000

5-815-69100 TRANSFER OUT

PERMANENT NOTES:

Resolution #111015-06 - Internal Loan #3 - \$3,850,000:
 \$1,450,000 from General Fund
 \$1,000,000 from Water Fund
 \$1,400,000 from Sewer Fund
 Original Source Loan #3 to TIF 145.

TOTAL EXPENSE- SEWER DEPARTMENT	2,808,106
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REVENUE OVER/(UNDER) EXPENDITURES	37,774
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TOTAL REVENUES BUSINESS TYPE ACTIVITIES	2,845,880
TOTAL EXPENSES BUSINESS TYPE ACTIVITIES	2,808,106

REVENUE OVER/(UNDER) EXPENDITURES	37,774
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TOTAL REVENUES OTHER ACTIVITIES	0
TOTAL EXPENSES OTHER ACTIVITIES	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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FUND TOTAL REVENUE	2,845,880
FUND TOTAL EXPENSES	2,808,106

REVENUE OVER/(UNDER) EXPENDITURES	37,774
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CITY OF PLEASANT HILL
BUDGET LISTING

610-SEWER
SEWER DEPARTMENT
OTHER ACTIVITIES

BUDGET

OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES) 0

REVENUE & OTHER SOURCES OVER/
(UNDER) EXPENSES & OTHER (USES) 37,774

CITY OF PLEASANT HILL
BUDGET LISTING

611-SEWER CONSTRUCTION FUND
SEWER DEPARTMENT
BUSINESS TYPE ACTIVITIES

BUDGET

REVENUES

USE OF MONEY & PROPERTY

611-4-815-4-4300 INTEREST INCOME	0
TOTAL USE OF MONEY & PROPERTY	0

CHARGES FOR SERVICES

611-4-815-1-4531 CONNECTION FEES	0
TOTAL CHARGES FOR SERVICES	0

DEBT SERVICE

611-4-815-4-4830 TRANSFER IN	0
TOTAL DEBT SERVICE	0

TOTAL REVENUE- SEWER DEPARTMENT	0
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EXPENDITURES

TRANSFERS

611-5-815-69100 TRANSFER OUT	0
TOTAL TRANSFERS	0

TOTAL EXPENSE- SEWER DEPARTMENT	0
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REVENUE OVER/(UNDER) EXPENDITURES	0
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TOTAL REVENUES BUSINESS TYPE ACTIVITIES	0
TOTAL EXPENSES BUSINESS TYPE ACTIVITIES	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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FUND TOTAL REVENUE	0
FUND TOTAL EXPENSES	0

REVENUE OVER/(UNDER) EXPENDITURES	0
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OTHER FINANCING SOURCES (USES)
=====

TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	0
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CITY OF PLEASANT HILL
BUDGET LISTING

670-SOLID WASTE
SOLID WASTE DEPARTMENT
BUSINESS TYPE ACTIVITIES

BUDGET

REVENUES

USE OF MONEY & PROPERTY

670-4-840-4-4300 INTEREST	0
TOTAL USE OF MONEY & PROPERTY	0

INTERGOVERNMENTAL

670-4-840-1-4485 KEEP IOWA BEAUTIFUL GRANT	0
TOTAL INTERGOVERNMENTAL	0

CHARGES FOR SERVICES

670-4-840-1-4542 GARBAGE FEES	315,000
670-4-840-1-4544 RECYCLING FEES	92,000
670-4-840-1-4546 YARD WASTE TAG FEES	12,500
TOTAL CHARGES FOR SERVICES	419,500

SPECIAL ASSESSMENTS

670-4-840-1-4600 SPECIAL ASSESSMENT FEES	0
TOTAL SPECIAL ASSESSMENTS	0

MISCELLANEOUS REVENUE

670-4-840-4-4710 REFUNDS/REIMBURSEMENTS	0
TOTAL MISCELLANEOUS REVENUE	0

TOTAL REVENUE- SOLID WASTE DEPARTMENT	419,500
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EXPENDITURES

CONTRACTURAL SERVICES

670-5-840-64820 SOLID WASTE COLLECTION FEES	295,000
670-5-840-64830 RECYCLING	85,000
670-5-840-64870 SPRING CLEAN UP	0
670-5-840-64871 DMWW COLLECTION FEES	32,000
TOTAL CONTRACTURAL SERVICES	412,000

COMMODITIES

670-5-840-65070 OPERATING SUPPLIES	250
670-5-840-65081 DUMPSTERS IN PARKS	0
670-5-840-65380 YARD WASTE TAGS	12,500
TOTAL COMMODITIES	12,750

TRANSFERS

670-5-840-69100 TRANSFER OUT	0
TOTAL TRANSFERS	0

TOTAL EXPENSE- SOLID WASTE DEPARTMENT	424,750
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REVENUE OVER/(UNDER) EXPENDITURES	(5,250)
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TOTAL REVENUES BUSINESS TYPE ACTIVITIES	419,500
TOTAL EXPENSES BUSINESS TYPE ACTIVITIES	424,750

CITY OF PLEASANT HILL
BUDGET LISTING

670-SOLID WASTE
SOLID WASTE DEPARTMENT
BUSINESS TYPE ACTIVITIES

BUDGET

REVENUE OVER/(UNDER) EXPENDITURES

(5,250)

CITY OF PLEASANT HILL
BUDGET LISTING

670-SOLID WASTE
SOLID WASTE DEPARTMENT
BUSINESS TYPE ACTIVITIES

BUDGET

FUND TOTAL REVENUE	419,500
FUND TOTAL EXPENSES	<u>424,750</u>
REVENUE OVER/(UNDER) EXPENDITURES	(5,250)
OTHER FINANCING SOURCES (USES) =====	
TOTAL OTHER SOURCES & (USES)	0
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	(5,250)

CITY OF PLEASANT HILL
BUDGET LISTING

699-EQUIPMENT REPLACEMENT
EQUIPMENT REPLACEMENT
BUSINESS TYPE ACTIVITIES

BUDGET

REVENUES

USE OF MONEY & PROPERTY

699-4-845-4-4300 INTEREST INCOME	0
TOTAL USE OF MONEY & PROPERTY	0

INTERGOVERNMENTAL

699-4-845-4-4470 REFUNDS/REIMBURSEMENTS-GOVERNM	0
TOTAL INTERGOVERNMENTAL	0

MISCELLANEOUS REVENUE

699-4-845-2-4710 REFUNDS/REIMBURSEMENTS	0
TOTAL MISCELLANEOUS REVENUE	0

DEBT SERVICE

699-4-845-4-4830 TRANSFER IN	324,601
TOTAL DEBT SERVICE	324,601

4-845-4-4830	TRANSFER IN	PERMANENT NOTES:
		\$128,601 Equip Replacement Transfer In.
		\$196,000 Transfer Out to Equip Replacement for FY17 equip from 2015 GO Bond per CIP schedule.

TOTAL REVENUE- EQUIPMENT REPLACEMENT	324,601
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EXPENDITURES

CAPITAL OUTLAY

699-5-845-67160 CITY COMPLEXES	28,500
699-5-845-67165 CLERKS OFFC - COPIER REPLCMNT	0
699-5-845-67170 LIBRARY EQUIPMENT	0
699-5-845-67175 LIBRARY - CIRC SYS UPGRADE	0
699-5-845-67176 LIBRARY - RPLCMNT BOOK DROP	0
699-5-845-67180 POLICE - VEHICLE REPLACEMENT	80,000
699-5-845-67183 POLICE - IN-CAR EQUIPMENT	26,000
699-5-845-67185 POLICE - AUDIO/VIDEO SYSTEM	10,000
699-5-845-67186 POLICE - KEYLESS ENTRY	0
699-5-845-67187 POLICE - IN-CAR VIDEO SYSTEM	0
699-5-845-67420 POLICE - PORTABLE RADIOS	0
699-5-845-67421 POLICE - TASERS	0
699-5-845-67424 POLICE - RECORDING SYSTEM	10,000
699-5-845-67425 POLICE - ATV REPLACEMENT	0
699-5-845-67430 PD EQUIPMENT	0
699-5-845-67450 PD INFRASTRUCTURE	0
699-5-845-67470 FIRE - DUTY VEHICLE	30,000
699-5-845-67473 FIRE - AMBULANCE	0
699-5-845-67474 PW-PORTABLE RADIOS-INOPERABILI	0
699-5-845-67476 FIRE - CHIEF VEHICLE	0
699-5-845-67477 FIRE - EXTRICATION EQUIPMENT	0

CITY OF PLEASANT HILL
BUDGET LISTING

699-EQUIPMENT REPLACEMENT
EQUIPMENT REPLACEMENT
BUSINESS TYPE ACTIVITIES

BUDGET

699-5-845-67478 FIRE - LIGHT BAR	0
699-5-845-67479 FIRE - NARROW BAND RADIOS	0
699-5-845-67480 PARKS - BOBCAT ATTACHMENTS	0
699-5-845-67481 PARKS - TURF MOWER	0
699-5-845-67482 PARKS - EQUIPMENT	0
699-5-845-67483 PW - PARKS - SAND PRO	0
699-5-845-67484 PARKS - PICK-UP TRUCK W/PLOW	0
699-5-845-67485 PARKS - TRACTOR	0
699-5-845-67488 PW - STORM WATER EQUIPMENT	65,000
699-5-845-67489 PW - TOOL CAT REPLACEMENT	0
699-5-845-67560 FD EQUIPMENT	26,000
699-5-845-67562 FIRE - MOBILE DATA TERM #31	0
699-5-845-67564 FIRE - PRY DOOR	0
699-5-845-67568 PW - FUEL MGMT SYSTEM	0
699-5-845-67570 PW - PLOW TRK W/BLADE & SAND	0
699-5-845-67571 PW - STORMWATER PICK-UP TRUCK	0
699-5-845-67572 PW - PICK UP	0
699-5-845-67573 PW - VAN FOR EQUIP/ANIMAL CONR	0
699-5-845-67574 PW - WALK-BEHIND CONCRETE SAW	0
699-5-845-67575 PW - 14" QUICKIE SAW/CONCRETE	0
699-5-845-67576 PW - TRACTOR	0
699-5-845-67577 PW - FLEXWING ROTARY CUT MOWER	0
699-5-845-67578 PW - REAR TRACTOR MNT SNOW BLW	0
699-5-845-67580 FD - HEART DEFIB/AEDS	0
699-5-845-67581 FD - ICE MACHINE	0
699-5-845-67582 FD - CONFINED-SPACE RESCUE EQU	0
699-5-845-67583 FD - CPR COMPRESSION DEVICE	0
699-5-845-67584 FD - BULIEX FIRE SUPPRESS SYST	0
699-5-845-67595 PLANNING DEPT	25,000
TOTAL CAPITAL OUTLAY	300,500

5-845-67160 CITY COMPLEXES PERMANENT NOTES:
\$28,500 Air Conditioner/Furnace replacement - North Complex

5-845-67180 POLICE - VEHICLE REPLACPERMANENT NOTES:
\$61,000 Police Vehicles
\$19,000 Replace Detective Car

5-845-67185 POLICE - AUDIO/VIDEO SYPERMANENT NOTES:
\$10,000 SEP radio communication upgrade

5-845-67424 POLICE - RECORDING SYSTPERMANENT NOTES:
\$10,000 Body Worn Cameras

5-845-67488 PW - STORM WATER EQUIPMPERMANENT NOTES:
\$ 5,000 Mobile Power Washer
\$10,000 Park Play Equip Replacement
\$10,000 Maintenance Equip Replacement
\$40,000 Skid Loader Replacement

CITY OF PLEASANT HILL
BUDGET LISTING

699-EQUIPMENT REPLACEMENT
EQUIPMENT REPLACEMENT
BUSINESS TYPE ACTIVITIES

BUDGET

5-845-67560	FD EQUIPMENT	PERMANENT NOTES: \$16,000 Security Cameras \$10,000 Thermal Images	
5-845-67595	PLANNING DEPT	PERMANENT NOTES: \$25,000 Inspection Dept Vehicle	
TOTAL EXPENSE- EQUIPMENT REPLACEMENT			300,500
REVENUE OVER/(UNDER) EXPENDITURES			24,101
TOTAL REVENUES BUSINESS TYPE ACTIVITIES			324,601
TOTAL EXPENSES BUSINESS TYPE ACTIVITIES			<u>300,500</u>
REVENUE OVER/(UNDER) EXPENDITURES			24,101
FUND TOTAL REVENUE			324,601
FUND TOTAL EXPENSES			<u>300,500</u>
REVENUE OVER/(UNDER) EXPENDITURES			24,101
OTHER FINANCING SOURCES (USES) =====			
TOTAL OTHER SOURCES & (USES)			0
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)			24,101

CITY OF PLEASANT HILL
BUDGET LISTING

740-STORM WATER
STORM WATER
BUSINESS TYPE ACTIVITIES

BUDGET

REVENUES

USE OF MONEY & PROPERTY

740-4-865-1-4300 INTEREST	0
TOTAL USE OF MONEY & PROPERTY	0

CHARGES FOR SERVICES

740-4-865-1-4500 STORM WATER SERVICE FEE	225,000
740-4-865-1-4599 SALES TAX	6,000
TOTAL CHARGES FOR SERVICES	231,000

MISCELLANEOUS REVENUE

740-4-865-2-4710 REFUNDS/REIMBURSEMENTS	0
TOTAL MISCELLANEOUS REVENUE	0

DEBT SERVICE

740-4-865-4-4830 TRANSFER IN	0
TOTAL DEBT SERVICE	0

TOTAL REVENUE- STORM WATER	231,000
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EXPENDITURES

STAFF DEVELOPMENT

740-5-865-62100 DUES/MEMBERSHIPS	7,000
740-5-865-62500 EDUCATION/TRAINING	0
TOTAL STAFF DEVELOPMENT	7,000

REPAIR, MAINT, UTILITIES

740-5-865-63400 REPAIR/MAINTENANCE - EQUIP	0
740-5-865-63990 MAINTENANCE	29,000
TOTAL REPAIR, MAINT, UTILITIES	29,000

CONTRACTURAL SERVICES

740-5-865-64040 COLLECTIONS EXPENSE	15,000
740-5-865-64130 PERMITTING	0
740-5-865-64180 SALES TAX	6,000
740-5-865-64330 MAPPING	20,000
740-5-865-64900 CONSULTANT/PROFESSIONAL FEES	5,500
740-5-865-64995 REFUNDS/REIMBURSEMENTS	0
TOTAL CONTRACTURAL SERVICES	46,500

5-865-64900 CONSULTANT/PROFESSIONALPERMANENT NOTES:

\$15,500 Pleasant Hill's share of Four Mile Watershed Mgmt

CITY OF PLEASANT HILL
BUDGET LISTING

740-STORM WATER
STORM WATER
BUSINESS TYPE ACTIVITIES

BUDGET

COMMODITIES

740-5-865-65040 MINOR EQUIPMENT	0
740-5-865-65110 PUBLIC AWARENESS	1,500
740-5-865-65990 MISCELLANEOUS COMMODITIES	0
740-5-865-65995 STORMWATER INCENTIVES	<u>5,000</u>
TOTAL COMMODITIES	6,500

CAPITAL OUTLAY

740-5-865-67300 PROPERTY ACQUISITION	0
740-5-865-67350 GRANT EXPENSES	0
740-5-865-67650 STORM SEWER CONSTRUCT/REPAIR	<u>99,500</u>
TOTAL CAPITAL OUTLAY	99,500

5-865-67650 STORM SEWER CONSTRUCT/RPERMANENT NOTES:
\$70,000 Storm Sewer work on Andrews Drive
\$35,000 Storm Sewer Construction

TRANSFERS

740-5-865-69100 TRANSFER OUT	<u>42,500</u>
TOTAL TRANSFERS	42,500

TOTAL EXPENSE- STORM WATER	231,000
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REVENUE OVER/(UNDER) EXPENDITURES	0
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TOTAL REVENUES BUSINESS TYPE ACTIVITIES	231,000
TOTAL EXPENSES BUSINESS TYPE ACTIVITIES	<u>231,000</u>

REVENUE OVER/(UNDER) EXPENDITURES	0
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FUND TOTAL REVENUE	231,000
FUND TOTAL EXPENSES	<u>231,000</u>

REVENUE OVER/(UNDER) EXPENDITURES	0
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OTHER FINANCING SOURCES (USES)
 =====

TOTAL OTHER SOURCES & (USES)	0
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENSES & OTHER (USES)	0
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The End



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016

TO: MAYOR AND CITY COUNCIL

FROM: MADELINE STURMS, AICP, CPM
SENIOR PLANNER

SUBJECT: APPROVAL OF PLANS, SPECIFICATIONS, AND PROJECT AWARD
YOUNGSTOWN TRAIL PHASE 1

BACKGROUND:

The City Council has an existing plan for trail development in the community. Segments of the trail are completed with private development, with roadway projects and as standalone trail projects. The Canterbury Heights project will continue the next section of trail extension for Youngstown Trail and the remainder of the project is on public property. This trail portion connects the on-street facilities at NE 56th Street and will eventually connect to the Gay Lea Wilson trail at Parkridge Avenue. Plans and specifications for the construction have now been completed and a bid letting was held on March 2, 2016. Nine bids were received ranging from \$189,999.00 to \$286,173.00. The following resolution provides for the approval of contract award to Elder Corporation as the low bidder. The engineer will be available at the Council meeting to discuss the project and answer questions.

ALTERNATIVES:

Not award the contract for construction services. However, this would delay or terminate the project.

FINANCIAL CONSIDERATIONS:

There are available funds to complete the project.

RECOMMENDATION:

Consider approval of the attached resolution approving the plans, specification and contract award for the Youngstown Trail Phase 1 project.

RESOLUTION #030816-02

**A RESOLUTION APPROVING PLANS, SPECIFICATIONS, AND CONTRACT
AWARD FOR YOUNGSTOWN TRAIL PHASE 1 PROJECT**

WHEREAS, the City held a bid letting at 10:00 a.m. on March 2, 2016 for the Youngstown Trail Phase 1 project and nine bids were received; and,

WHEREAS, Elder Corporation was the low bidder with a bid of in the amount of \$189,999.00;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Pleasant Hill, Iowa that the plans and specifications for the Youngstown Trail Phase 1 project are hereby approved.

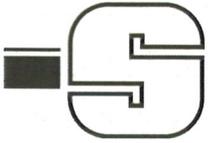
BE IT FURTHER RESOLVED, that the contract for the Youngstown Trail Phase 1 is hereby awarded to Elder Corporation.

ADOPTED March 8, 2016.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director



March 3, 2016

Mr. Ben Champ
City of Pleasant Hill
5160 Maple Drive, Suite A
Pleasant Hill, IA 50327

RE: RECOMMENDATION FOR RECEIPT OF BIDS AND CONTRACT APPROVAL
YOUNGSTOWN TRAIL PHASE 1 PROJECT
PLEASANT HILL, IOWA
S & A Project No. 115.0979.01

Dear Ben,

At 10:00 am on Wednesday, March 2, 2016 bids were received for the Youngstown Trail Phase 1 Project. The proposed project includes clearing and grubbing, grading, PCC paving, culverts, signage fabrication and installation, additional signage fabrication without installation, pedestrian crosswalk across E Oakwood Drive, and all associated work.

There were nine bids received and opened. The bids ranged from a low of \$189,999.00 to a high of \$286,173.00. The Engineer's Opinion of Probable Construction Costs for the bid was \$250,241.00. The low bid of \$189,999.00 was submitted by Elder Corporation, Inc. Please see the attached bid tabulation for additional information.

It is the recommendation of Snyder & Associates that the City of Pleasant Hill accept the bids. We have worked with Elder Corporation in the past and are confident they are capable of performing the work necessary for the completion of this project in a timely manner; it is therefore our recommendation to award the construction contract for the Youngstown Trail Phase 1 Project to Elder Corporation, Inc in the amount of \$189,999.00.

If you have any questions or comments regarding this information, please contact me at your convenience. Thank you.

Sincerely,

SNYDER & ASSOCIATES, INC.



Eric D. Cannon, P.E.

Enclosures

Cc: Rosh Redhead, Elder Corporation
File

**BID TABULATION
YOUNGSTOWN TRAIL PHASE 1
CITY OF PLEASANT HILL
BID DATE: MARCH 2, 2016
PROJECT NO.: 115.0979.01**

ITEM	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S ESTIMATE SNYDER & ASSOCIATES, INC.		ELDER CORPORATION DES MOINES, IA		HOWREY CONSTRUCTION ROCKWELL CITY, IA		ABSOLUTE CONCRETE SLATER, IA		KINGSTON SERVICES LLC DES MOINES, IA	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	CLEARING AND GRUBBING	1	LS	\$10,000.00	\$10,000.00	\$13,000.00	\$13,000.00	\$9,500.00	\$9,500.00	\$12,000.00	\$12,000.00	\$13,650.00	\$13,650.00
2	TOPSOIL, ON-SITE	942	CY	\$10.00	\$9,420.00	\$10.00	\$9,420.00	\$9.00	\$8,478.00	\$2.00	\$1,884.00	\$10.50	\$9,891.00
3	EXCAVATION, CLASS 10	1157	CY	\$20.00	\$23,140.00	\$8.00	\$9,256.00	\$9.75	\$11,280.75	\$5.00	\$5,785.00	\$9.00	\$10,413.00
4	SPECIAL BACKFILL	50	TON	\$35.00	\$1,750.00	\$35.00	\$1,750.00	\$40.00	\$2,000.00	\$35.00	\$1,750.00	\$35.00	\$1,750.00
5	PIPE CULVERT, TRENCHED, RCP, 18 IN. DIA	63	LF	\$45.00	\$2,835.00	\$72.00	\$4,536.00	\$85.00	\$5,355.00	\$60.00	\$3,780.00	\$76.00	\$4,788.00
6	PIPE CULVERT, TRENCHED, ARCH RCP, 18 IN. DIA	28	LF	\$60.00	\$1,680.00	\$140.00	\$3,920.00	\$135.00	\$3,780.00	\$100.00	\$2,800.00	\$147.00	\$4,116.00
7	PIPE CULVERT, TRENCHED, RCP, 24 IN. DIA	66	LF	\$50.00	\$3,300.00	\$90.00	\$5,940.00	\$95.00	\$6,270.00	\$90.00	\$5,940.00	\$96.00	\$6,336.00
8	PIPE APRON, RCP, 18 IN. DIA WITH FOOTING	1	EA	\$2,500.00	\$2,500.00	\$2,100.00	\$2,100.00	\$1,800.00	\$1,800.00	\$1,200.00	\$1,200.00	\$2,200.00	\$2,200.00
9	PIPE APRON, ARCH RCP, 18 IN. DIA WITH FOOTING AND GUARD	2	EA	\$3,000.00	\$6,000.00	\$2,500.00	\$5,000.00	\$2,100.00	\$4,200.00	\$1,800.00	\$3,600.00	\$2,500.00	\$5,000.00
10	PIPE APRON, RCP, 24 IN. DIA WITH FOOTING	1	EA	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$2,250.00	\$2,250.00	\$1,300.00	\$1,300.00	\$2,600.00	\$2,600.00
11	INTAKE SW-512, 24 IN.	1	EA	\$2,500.00	\$2,500.00	\$1,700.00	\$1,700.00	\$1,900.00	\$1,900.00	\$2,200.00	\$2,200.00	\$1,800.00	\$1,800.00
12	MANHOLE SW-401, 60 IN.	1	EA	\$5,500.00	\$5,500.00	\$5,600.00	\$5,600.00	\$6,300.00	\$6,300.00	\$5,000.00	\$5,000.00	\$5,800.00	\$5,800.00
13	MANHOLE ADJUSTMENT, MINOR	2	EA	\$1,000.00	\$2,000.00	\$1,400.00	\$2,800.00	\$1,200.00	\$2,400.00	\$500.00	\$1,000.00	\$1,400.00	\$2,800.00
14	REMOVAL OF SIDEWALK	36	SY	\$15.00	\$540.00	\$12.00	\$432.00	\$10.00	\$360.00	\$25.00	\$900.00	\$12.50	\$450.00
15	SPECIAL SUBGRADE PREPARATION FOR RECREATIONAL TRAIL	2672	SY	\$4.00	\$10,688.00	\$3.00	\$8,016.00	\$2.75	\$7,348.00	\$2.00	\$5,344.00	\$3.00	\$8,016.00
16	RECREATIONAL TRAIL, PCC, 6 IN	2327	SY	\$40.00	\$93,080.00	\$30.00	\$69,810.00	\$29.75	\$69,228.25	\$34.00	\$79,118.00	\$39.00	\$90,753.00
17	DETECTABLE WARNING	48	SF	\$40.00	\$1,920.00	\$50.00	\$2,400.00	\$48.00	\$2,304.00	\$40.00	\$1,920.00	\$24.00	\$1,152.00
18	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING	1.30	AC	\$5,000.00	\$6,500.00	\$3,200.00	\$4,160.00	\$3,100.00	\$4,030.00	\$3,100.00	\$4,030.00	\$3,200.00	\$4,160.00
19	FILTER SOCKS, 12 IN.	408	LF	\$5.00	\$2,040.00	\$2.00	\$816.00	\$2.00	\$816.00	\$2.00	\$816.00	\$2.00	\$816.00
20	FILTER SOCKS, REMOVAL	408	LF	\$1.00	\$408.00	\$1.00	\$408.00	\$0.50	\$204.00	\$0.50	\$204.00	\$0.50	\$204.00
21	TEMPORARY RECP, TYPE 2C	1,334	SY	\$5.00	\$6,670.00	\$1.00	\$1,334.00	\$1.10	\$1,467.40	\$1.10	\$1,467.40	\$2.50	\$3,335.00
22	RIP RAP, CLASS E	48	TON	\$60.00	\$2,880.00	\$50.00	\$2,400.00	\$70.00	\$3,360.00	\$95.00	\$4,560.00	\$51.00	\$2,448.00
23	SILT FENCE OR SILT FENCE DITCH CHECK	2,060	LF	\$3.00	\$6,180.00	\$2.00	\$4,120.00	\$1.45	\$2,987.00	\$1.45	\$2,987.00	\$2.00	\$4,120.00
24	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	2,060	LF	\$1.00	\$2,060.00	\$0.25	\$515.00	\$0.10	\$206.00	\$0.10	\$206.00	\$0.25	\$515.00
25	TURF REINFORCEMENT MAT, TYPE 1	3	SQ	\$300.00	\$900.00	\$75.00	\$225.00	\$75.00	\$225.00	\$75.00	\$225.00	\$100.00	\$300.00
26	MOBILIZATION	1	LS	\$15,000.00	\$15,000.00	\$1,741.00	\$1,741.00	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00	\$15,777.00	\$15,777.00
27	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	4.5	STA	\$500.00	\$2,250.00	\$200.00	\$900.00	\$210.00	\$945.00	\$105.00	\$472.50	\$126.00	\$567.00
28	SIGNING FOR URBAN CROSSING	1	LS	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$975.00	\$975.00	\$1,095.00	\$1,095.00	\$1,100.00	\$1,100.00
29	LARGE CIT DIRECT. STANDARD SIGN ASSEMBLY & INSTALLATION	1	EA	\$5,000.00	\$5,000.00	\$6,300.00	\$6,300.00	\$5,275.00	\$5,275.00	\$5,259.50	\$5,259.50	\$750.00	\$750.00
30	SMALL CIT DIRECT. STANDARD SIGN ASSEMBLY & INSTALLATION	1	EA	\$3,500.00	\$3,500.00	\$5,500.00	\$5,500.00	\$4,650.00	\$4,650.00	\$4,629.25	\$4,629.25	\$500.00	\$500.00
31	SMALL CIT DIRECT. STANDARD SIGN ASSEMBLY & DELIVERY	3	EA	\$3,000.00	\$9,000.00	\$3,600.00	\$10,800.00	\$3,250.00	\$9,750.00	\$3,202.75	\$9,608.25	\$300.00	\$900.00
32	TRAFFIC CONTROL	1	LS	\$3,000.00	\$3,000.00	\$1,600.00	\$1,600.00	\$1,595.00	\$1,595.00	\$2,700.00	\$2,700.00	\$6,200.00	\$6,200.00
	TOTALS				\$250,241.00		\$189,999.00		\$191,239.40		\$198,780.90		\$213,207.00

**BID TABULATION
YOUNGSTOWN TRAIL PHASE 1
CITY OF PLEASANT HILL
BID DATE: MARCH 2, 2016
PROJECT NO.: 115.0979.01**

ITEM	DESCRIPTION	QUANTITY	UNIT	RW EXCAVATING & DOZING PRAIRIE CITY, IA		CONCRETE CONNECTION WEST DES MOINES, IA		IOWA STATE CONTRACTORS OTTUMWA, IA		TK CONCRETE, INC. PELLA, IA		JASPER CONSTRUCTION SERVICES INC, NEWTON, IA	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	CLEARING AND GRUBBING	1	LS	\$4,000.00	\$4,000.00	\$5,500.00	\$5,500.00	\$22,000.00	\$22,000.00	\$14,750.00	\$14,750.00	\$8,500.00	\$8,500.00
2	TOPSOIL, ON-SITE	942	CY	\$8.00	\$7,536.00	\$15.00	\$14,130.00	\$6.00	\$5,652.00	\$12.50	\$11,775.00	\$25.00	\$23,550.00
3	EXCAVATION, CLASS 10	1157	CY	\$4.00	\$4,628.00	\$20.00	\$23,140.00	\$14.00	\$16,198.00	\$15.00	\$17,355.00	\$31.00	\$35,867.00
4	SPECIAL BACKFILL	50	TON	\$9.00	\$450.00	\$30.00	\$1,500.00	\$22.00	\$1,100.00	\$30.00	\$1,500.00	\$38.00	\$1,900.00
5	PIPE CULVERT, TRENCHED, RCP, 18 IN. DIA	63	LF	\$35.00	\$2,205.00	\$66.00	\$4,158.00	\$42.00	\$2,646.00	\$90.00	\$5,670.00	\$75.00	\$4,725.00
6	PIPE CULVERT, TRENCHED, ARCH RCP, 18 IN. DIA	28	LF	\$40.00	\$1,120.00	\$100.00	\$2,800.00	\$40.00	\$1,120.00	\$150.00	\$4,200.00	\$120.00	\$3,360.00
7	PIPE CULVERT, TRENCHED, RCP, 24 IN. DIA	66	LF	\$50.00	\$3,300.00	\$88.00	\$5,808.00	\$46.00	\$3,036.00	\$120.00	\$7,920.00	\$100.00	\$6,600.00
8	PIPE APRON, RCP, 18 IN. DIA WITH FOOTING	1	EA	\$3,000.00	\$3,000.00	\$2,750.00	\$2,750.00	\$800.00	\$800.00	\$2,250.00	\$2,250.00	\$1,800.00	\$1,800.00
9	PIPE APRON, ARCH RCP, 18 IN. DIA WITH FOOTING AND GUARD	2	EA	\$4,500.00	\$9,000.00	\$3,750.00	\$7,500.00	\$750.00	\$1,500.00	\$3,750.00	\$7,500.00	\$3,300.00	\$6,600.00
10	PIPE APRON, RCP, 24 IN. DIA WITH FOOTING	1	EA	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$800.00	\$800.00	\$2,750.00	\$2,750.00	\$2,500.00	\$2,500.00
11	INTAKE SW-512, 24 IN.	1	EA	\$200.00	\$200.00	\$2,750.00	\$2,750.00	\$2,800.00	\$2,800.00	\$2,000.00	\$2,000.00	\$1,750.00	\$1,750.00
12	MANHOLE SW-401, 60 IN.	1	EA	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$3,200.00	\$3,200.00	\$6,725.00	\$6,725.00	\$5,000.00	\$5,000.00
13	MANHOLE ADJUSTMENT, MINOR	2	EA	\$500.00	\$1,000.00	\$750.00	\$1,500.00	\$350.00	\$700.00	\$2,000.00	\$4,000.00	\$1,600.00	\$3,200.00
14	REMOVAL OF SIDEWALK	36	SY	\$40.00	\$1,440.00	\$15.00	\$540.00	\$10.00	\$360.00	\$25.00	\$900.00	\$20.00	\$720.00
15	SPECIAL SUBGRADE PREPARATION FOR RECREATIONAL TRAIL	2672	SY	\$2.50	\$6,680.00	\$4.50	\$12,024.00	\$6.73	\$17,982.56	\$3.50	\$9,352.00	\$4.50	\$12,024.00
16	RECREATIONAL TRAIL, PCC, 6 IN	2327	SY	\$54.00	\$125,658.00	\$38.00	\$88,426.00	\$52.00	\$121,004.00	\$34.00	\$79,118.00	\$39.00	\$90,753.00
17	DETECTABLE WARNING	48	SF	\$4.00	\$192.00	\$25.00	\$1,200.00	\$45.00	\$2,160.00	\$37.50	\$1,800.00	\$35.00	\$1,680.00
18	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING	1.30	AC	\$5,500.00	\$7,150.00	\$4,500.00	\$5,850.00	\$3,500.00	\$4,550.00	\$5,100.00	\$6,630.00	\$3,300.00	\$4,290.00
19	FILTER SOCKS, 12 IN.	408	LF	\$3.00	\$1,224.00	\$2.50	\$1,020.00	\$1.55	\$632.40	\$3.00	\$1,224.00	\$2.50	\$1,020.00
20	FILTER SOCKS, REMOVAL	408	LF	\$1.00	\$408.00	\$1.00	\$408.00	\$0.20	\$81.60	\$1.00	\$408.00	\$0.50	\$204.00
21	TEMPORARY RECP, TYPE 2C	1,334	SY	\$4.00	\$5,336.00	\$2.25	\$3,001.50	\$1.20	\$1,600.80	\$1.50	\$2,001.00	\$1.25	\$1,667.50
22	RIP RAP, CLASS E	48	TON	\$56.00	\$2,688.00	\$110.00	\$5,280.00	\$38.00	\$1,824.00	\$80.00	\$3,840.00	\$80.00	\$3,840.00
23	SILT FENCE OR SILT FENCE DITCH CHECK	2,060	LF	\$2.25	\$4,635.00	\$2.00	\$4,120.00	\$2.00	\$4,120.00	\$2.50	\$5,150.00	\$1.50	\$3,090.00
24	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	2,060	LF	\$1.00	\$2,060.00	\$2.00	\$4,120.00	\$1.00	\$2,060.00	\$1.00	\$2,060.00	\$0.25	\$515.00
25	TURF REINFORCEMENT MAT, TYPE 1	3	SQ	\$70.00	\$210.00	\$100.00	\$300.00	\$150.00	\$450.00	\$200.00	\$600.00	\$100.00	\$300.00
26	MOBILIZATION	1	LS	\$5,000.00	\$5,000.00	\$9,500.00	\$9,500.00	\$12,000.00	\$12,000.00	\$25,000.00	\$25,000.00	\$34,200.00	\$34,200.00
27	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	4.5	STA	\$2,000.00	\$9,000.00	\$150.00	\$675.00	\$105.00	\$472.50	\$250.00	\$1,125.00	\$115.00	\$517.50
28	SIGNING FOR URBAN CROSSING	1	LS	\$2,500.00	\$2,500.00	\$1,900.00	\$1,900.00	\$1,000.00	\$1,000.00	\$1,250.00	\$1,250.00	\$1,200.00	\$1,200.00
29	LARGE CIT DIRECT. STANDARD SIGN ASSEMBLY & INSTALLATION	1	EA	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$6,325.00	\$6,325.00	\$6,500.00	\$6,500.00
30	SMALL CIT DIRECT. STANDARD SIGN ASSEMBLY & INSTALLATION	1	EA	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$5,560.00	\$5,560.00	\$4,800.00	\$4,800.00
31	SMALL CIT DIRECT. STANDARD SIGN ASSEMBLY & DELIVERY	3	EA	\$3,000.00	\$9,000.00	\$3,500.00	\$10,500.00	\$3,300.00	\$9,900.00	\$3,850.00	\$11,550.00	\$3,500.00	\$10,500.00
32	TRAFFIC CONTROL	1	LS	\$4,400.00	\$4,400.00	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00
TOTALS					\$241,520.00		\$242,900.50		\$252,749.86		\$254,288.00		\$286,173.00

**PLEASANT HILL CITY COUNCIL
REGULAR SESSION
February 23, 2016
6:30 PM**

1. CALL TO ORDER/ROLL CALL

Mayor Pro Tem Mark Konrad called the Pleasant Hill City Council meeting to order on February 23, 2016 at 6:30 p.m. in the City Council Chambers. PRESENT: Jeff Mullen, Curt Gause, Dean Cooper, Barb Malone, and Mayor Pro Tem Mark Konrad. ABSENT: Mayor Sara Kurovski.

2. APPROVAL OF AGENDA

Malone/Mullen moved to approve the agenda as presented. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.

3. PUBLIC INPUT (5 MINUTES FOR ITEMS NOT ON THE AGENDA)

There was none.

4. CONSENT ITEMS

Mullen/Gause moved to approve the **CONSENT ITEMS**: Council Minutes - dated 02-09-16, Claims Listing - dated 02-23-16, Expenditure Report - dated January 2016, Revenue Report - dated January 2016, Treasurer's Report - dated January 2016, Fire Department Report - dated January 2016, Police Department Report - dated January 2016, Park and Recreation Commission Minutes dated 02-11-16, Approve Liquor License - Great Escape, 655 NE 56th St., Ste. 100 (f/k/a/ Premiere Bowling), **Resolution #022316-01** - Transfer of Funds – Emergency Fund to Equipment Replacement Fund, **Resolution #022316-02** - Transfer of Funds – Employee Benefits Fund to General Fund. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.

5. BUSINESS ITEMS

a. **Resolution #022316-03** -Approving the Union Agreement Between City of Pleasant Hill, Iowa, Public Works Department and, Teamsters Local Union 238.

Cooper/Malone moved to approve **Resolution #022316-03** -Approving the Union Agreement Between City of Pleasant Hill, Iowa, Public Works Department and, Teamsters Local Union 238. City Manager Don Sandor explained the current agreement with the Public Works union and the Teamsters Local #238 ends on June 30, 2016. Representatives for the City and the union have been meeting to work out a new agreement to be effective July 1, 2016. This proposed contract is identical to the one discussed at the last closed session with Council. The proposed agreement has been approved by the union membership. It provides for a five year agreement, from July 1, 2016 through June 30, 2021. There were no language changes to benefits, work hour, holidays or other paid time off. The janitorial position has been included in the union but the parks and recreation division has been removed, and the list of exempt employees expanded for clarification. There were some language changes, particularly under the sick leave section to bring the contract consistent with the personnel manual. The health insurance plan will remain unchanged, but the employees will increase their share of the premium from the current 5% to 10%. The contract also provides for wage increases of 3% for each year of the contract. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.

b. **Resolution #022316-04** - Approving A Policy Establishing a Tobacco Free Parks and Trails Policy for the City of Pleasant Hill, Iowa.

Mullen/Gause moved to approve **Resolution #022316-04** - Approving A Policy Establishing a Tobacco Free Parks and Trails Policy for the City of Pleasant Hill, Iowa. Recreation Manager Rick Courcier presented a Tobacco-Free Parks policy. Mr. Courcier explained that the Parks & Recreation Commission recommended that all parks and trails be designated as tobacco free areas. Alyssa Reichelt, Tobacco Control Coordinator for the American Lung Association, has been assisting metro area cities with preparing draft policies, and was there to answer any questions. City Manager Don Sandor added that the City Attorney reviewed and approved the policy. Councilmember Konrad asked about any impacts it may have on Chill on the Hill and other special events. Mr. Courcier said the permit packages for those type of events would be approved by the Council, and they would be held in fenced in areas that could be managed to allow for tobacco use. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.

6. CLOSING COMMENTS

Councilmember Mullen talked about the MPO meetings he had recently attended. He said they authorized the transfer of funds from Des Moines to Pleasant Hill for the Vandalia and Pleasant Hill Blvd. intersection project, to which he thanked them for. He also encouraged everyone to go on their website @ dmampo.org to utilize the interactive map that will give input/comments on the water & greenway trails. Councilmember Malone said she went on that site to give her input and it was very easy to use. She encouraged everyone to do so as well.

City Manager Don Sandor said there would not be a work session next week, but instead, a new Community Development group for the new park would be meeting.

Public Works Director Gary Patterson announced that they have begun street sweeping as long as the weather allows in order to remove loads of debris before it goes into the storm sewers. He also requested anyone with pothole reports to let him know so they can repair them while the ground is dry. Mr. Patterson discussed the rising river levels with the melting ice jams, and reported one of the plows was being repaired after a railroad tie did some damage.

7. ADJOURNMENT

Malone/Mullen moved to adjourn the meeting. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0. The meeting was adjourned at 6:44 p.m.

Mark Konrad, Mayor Pro Tem

ATTEST:

Dena J. Spooner, City Clerk/Finance Director

=====PAYMENT DATES=====

PAID ITEMS DATES : 2/24/2016 THRU 3/08/2016

PARTIALLY ITEMS DATES: 2/24/2016 THRU 3/08/2016

UNPAID ITEMS DATES :

VENDOR NAME	DESCRIPTION	ROSS AMOUNT
A & S REPAIR, INC.	LEAF SPRINGS/SHOCKS-TRUCK #27	4,109.23
ADT SECURITY SERVICES	SECURITY MONITORING-NORTH COMP	212.01
AFLAC INSURANCE	INSURANCE	1,092.10
AIA CORPORATION	UNIFORMS	1,269.15
AMAZON.COM	BOOKS	191.19
AMERICAN LIBRARY ASSN	MEMBERSHIP DUES	402.00
ANIMAL RESCUE LEAGUE	LIVE ANIMAL INTAKE	35.00
AREA DIESEL SERVICE INC.	REPAIRS - 4381	169.16
BAKER & TAYLOR	BOOKS	2,210.10
BEN FREEBORN	YC CUSTODIAL	1,215.00
BOUNDTREE MEDICAL	MEDICAL SUPPLIES	1,551.58
BROWN WINICK ATTORNEYS AT	LEGAL COUNSEL - JAN 2016	1,716.00
CARPENTER UNIFORMS/PROMOT	UNIFORMS/SAFETY EQUIP	303.95
CARTER PRINTING	OPERATING SUPPLIES	55.00
CENTURY LINK	YC DSL	63.98
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	189.48
CIVICPLUS	CIVICSEND ANNUAL RENEWAL	2,495.00
COLLECTION SERVICES	GARNISHMENT WITHHOLDING	1,156.66
COMPLETE PLUMBING SERVICES	REPAIR LAVATORY DRAIN	1,994.75
CONSUMER REPORTS	MAGAZINE	26.00
CRAIG MCCLANAHAN	IT SUPPORT/REPAIR/EQUIP	9,312.01
CRYSTAL CLEAR WATER CO.	OPERATING SUPPLIES	21.00
D.R.I.V.E.	D.R.I.V.E. DEDUCTION	10.00
DEERY BROTHERS	VEHICLE REPLACEMENT	10,000.00
DEMCO	BOOK PROCESSING SUPPLIES	206.63
DOUGLAS D ISAACSON	SNOW BLADE REPAIR	808.05
ED M FELD EQUIPMENT CORP	SCBA HYDRO TESTING	350.00
ELECTRONIC ENGINEERING	RADIOS/PAGERS	171.00
FAMILY CIRCLE	MAGAZINE	19.98
FAMILY SUPPORT PAYMENT CEN	GARNISHMENT WITHHOLDING	37.24
FASTENAL COMPANY	NUTS/BOLTS-SNOW PLOW EQUIP	124.69
G & K SERVICES	FLOOR MATS	190.95
GALE RIVAS	BOOKS FROM SCHOLASTIC	58.95
GARLAND'S INC.	SALLY PORT STORAGE PROJECT	799.00
GENERAL FIRE AND SAFETY	EXTINGUISHER MAINTENANCE	168.50
GRIMES ASPHALT & PAVING CO	UPM COLD MIX ASPHALT-POT HOLES	140.16
HALLETT MATERIALS	ICE CONTROL SAND	1,474.07
HDR, INC.	PROF ACOUSTIC ENGR SVCS	11,886.75
HILLYARD/DES MOINES	JANITORIAL SUPPLIES	330.32
HY-VEE - FIRE ACCOUNT	FUEL	8.00
HY-VEE - LIBRARY ACCOUNT	PROGRAM SUPPLIES	80.08
HY-VEE - POLICE ACCOUNT	VEHICLE MAINTENANCE	41.80
I WORK & PLAY - PRO LINES,	UNIFORMS/SAFETY EQUIP	67.92
IAPE, INC	DUES/MEMBERSHIP	50.00

=====PAYMENT DATES=====

PAID ITEMS DATES : 2/24/2016 THRU 3/08/2016

PARTIALLY ITEMS DATES: 2/24/2016 THRU 3/08/2016

UNPAID ITEMS DATES :

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
ICMA-RC	DEFERRED COMPENSATION	2,258.24
INTERNAL REVENUE SERVICE	FED WITHHOLDING	31,117.71
INTERNATIONAL CODE COUNCIL	2015 IFC	101.00
IOWA CODIFICATION	ANNUAL FEE-ORDINANCES ONLINE	475.00
IOWA DEPT OF REVENUE & FI	STATE WITHHOLDING	5,188.00
IOWA FIRE CHIEFS ASSN	PROFESSIONAL DUES	25.00
IOWA LIBRARY ASSOCIATION	MEMBERSHIP DUES	125.00
IPERS-REGULAR	IPERS CONTRIBUTIONS	17,928.70
IVAN CORTES	PARAMEDIC RENEWAL	20.00
JIM'S JOHNS	KYBO RENTAL	336.00
KOCH BROTHERS	OFFICE SUPPLIES	840.75
MEDIACOM	INTERNET ACCESS - CITY HALL	199.95
MENARDS-ALTOONA	SALLY PORT PROJECT MATERIALS	913.34
MERCY COLLEGE OF HEALTH SC	EMT CLASS	725.00
METRO WASTE AUTHORITY	SOLID WASTE COLLECT-FEB '16	32,725.41
MIDAMERICAN ENERGY CO	UTILITY SERVICE	17,357.35
MISCELLANEOUS VENDOR	WPS GHA:AMBULANCE OVERPAYMENT	450.81
NEW YORK LIFE INSURANCE	LIFE INSURANCE DEDUCTION	17.28
OFFICE OF VEHICLE SERVICES	SALVAGE EXAMS - FEB 2016	590.00
P & P SMALL ENGINES	BLOWER REPAIR	122.82
PARTSMASTER	NON-SLIP STAIR EDGE-NORTH COMP	602.58
PITNEY BOWES	QTRLY RNTL-11/30/15-2/28/16	304.14
POLK COUNTY RECORDER	RECORD DEVELOPMENT AGMT	32.00
POLK COUNTY TREASURER	POLK COUNTY ANIMAL CONTROL	215.00
QUILL	JANITORIAL SUPPLIES	444.35
RACOM CORPORATION	PORTABLE RADIO BATTERIES	2,422.50
RECORDED BOOKS	BOOKS ON CD	35.99
RELIANCE STANDARD	DENTAL PREMIUM PAYROLL DEDUCT	3,094.72
RELIASTAR LIFE INSURANCE C	DEFERRED COMP - ING	2,928.32
ROSS CHEMICAL SYSTEMS, INC	CLEANING SOLUTION	74.75
S & S WORLDWIDE, INC.	PROGRAM SUPPLIES	70.75
SOUTHEAST POLK HIGH SCHOOL	POST PROM DONATION	500.00
STROH CORPORATION	FURNACE REPAIR-NORTH COMPLEX	741.01
STRYKER SALES CORP	MEDICAL SUPPLIES	292.18
TASC	FLEXIBLE DEP BENE PLAN	4,178.39
THE BOOK FARM, INC	BOOKS	564.23
THE EQUITABLE	DEFERRED COMP - THE EQUITABLE	675.36
THE HARTFORD	DEFERRED COMP - THE HARTFORD	591.05
THE WALDINGER CORP	REPAIR STREET LIGHTS	9,396.06
TOMPKINS INDUSTRIES INC	REPAIR/MAINTENANCE EQUIP	100.00
TREASURER, CITY OF DES MOI	WRA PAYMENT	33,340.30
TREASURER-STATE OF IA	FEB 2016 SALES TAX (DMWW)	1,596.00
UNITED WAY OF CENTRAL IA	UNITED WAY CONTRIBUTION	38.00
UNITY POINT HEALTH-DES MOI	CPR CARDS	214.80

=====PAYMENT DATES=====

PAID ITEMS DATES : 2/24/2016 THRU 3/08/2016

PARTIALLY ITEMS DATES: 2/24/2016 THRU 3/08/2016

UNPAID ITEMS DATES :

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
UNUM LIFE INSURANCE COMPAN	VOLUNTARY LIFE INSURANCE	143.52
US BANK EQUIPMENT FINANCE	COPIER LEASE	101.69
US CELLULAR	CELL PHONE SERVICE	1,175.51
VAN-WALL EQUIPMENT, INC.	AIR NOZZLE	23.66
VERIZON WIRELESS	MISC CONTRACT	617.93
VISA CARD SERVICES	TRAVEL AND CONFERENCE	7,517.71
WALL STREET JOURNAL	NEWSPAPER RENEWAL	448.40
WALSH DOOR & HARDWARE CO	REPAIR BACK DOOR-NORTH COMPLEX	325.48
WELLMARK BLUE CROSS BLUE S	HEALTH INS PREM PAYROLL DEDUCT	19,914.07
WIMACTEL, INC.	PAYPHONE 515 262-9927	55.00
WINDSTREAM	PHONE SERVICE - PARKS	42.49
ZIEGLER INC	ENGINE COOLANT HEATER REPAIR	268.06
TOTAL - City of Pleasant Hill		261,417.80

=====PAYMENT DATES=====

PAID ITEMS DATES : 2/24/2016 THRU 3/08/2016

PARTIALLY ITEMS DATES: 2/24/2016 THRU 3/08/2016

UNPAID ITEMS DATES :

FUND TOTALS

001	GENERAL	146,450.38
110	ROAD USE	19,757.48
304	TIF CAPITAL PROJECTS	408.30
610	SEWER	48,607.38
670	SOLID WASTE	32,725.41
699	EQUIPMENT REPLACEMENT	13,035.85
740	STORM WATER	433.00
GRAND TOTAL		261,417.80



Tax Abatement Report FEBRUARY 2016

TYPE	ADDRESS	OWNER	VALUATION	DATE ISSUED	PERMIT #	PERMIT FEE
SINGLE FAMILY	5792 Sunburst Dr	Leever Homes	333,126.00	02-15-16	9448	1,634.00
SINGLE FAMILY	130 SE Wildflower Dr	Jerry's Homes Inc	181,927.00	02-22-16	9456	988.00
SINGLE FAMILY	145 SE Wildflower Dr	Jerry's Homes Inc	201,347.00	02-22-16	9457	1,073.00



Pleasant Hill Public Works Department

5440 Vandalia Rd.

Pleasant Hill, Iowa 50327

Ph: (515) 265-1444 • Fax: (515) 265-9984

MONTHLY COUNCIL REPORT FEBRUARY 2016

Winter Operations Statistics for February 2016

Mileage from plowing streets	1,634
Miles of streets applied w/salt brine	99 lane miles
Tons of material (salt/sand mix) used	70 tons
Tons of material used (season-to-date)	736 tons
Number of snow events	8
Snow total*	11.4 inches
Staff hours for snow and ice control	253

*Figure based on National Weather Service data

Year-round Operation Statistics for February 2016

Sewer locates performed	76
Domestic animals collected	3
Lift station service checks	4
Street sweeping debris removal	104 tons
Sanitary sewer backups	2

Monthly Highlights:

- Constructing a secure evidence room and a general storage room in the Police Department sally-port area (271 staff hours).
- Drafting a Snow and Ice Control Policy to aide in administrating future snow operations (ongoing).
- Snow equipment maintenance and snow/ice control material mixing (153.5 staff hours).
- Patching potholes throughout the City (29 staff hours).
- Started citywide street sweeping to collect remaining material on the street used for snow and ice control (114.5 staff hours).

Russ Paul
Pleasant Hill Public Works

Pleasant Hill Library Board of Trustees
January 28, 2016 5:00 p.m.

ROLL CALL: Chair Dan Herrin called the meeting to order at 5:00 p.m. Trustees Present: Janette Diamond, Michael Diver, Jill Duden, Dan Herrin, and Anne Timmerman. Also present: City Manager Don Sandor and Library Director John Lerdal.

01-2016: APPROVAL OF AGENDA: Timmerman/Diamond moved to approve the agenda. All ayes.

02-2016: APPROVE MINUTES: Diamond/Duden moved to approve the minutes of the December 17, 2015 regular meeting as presented. All ayes.

03-2016: PUBLIC INPUT: City Manager Sandor announced that Barb Malone has been appointed as council liaison. .

04-2016: APPROVE CONSENT AGENDA: Diamond/Duden moved to approve the bills from December 17, 2015 to January 28, 2016 in the amount of \$6,259.14 and meeting dates of March 24, 2016 and February 25, 2016. Oriental Trading is for novelty items used for programs, particularly for programs with larger attendance. All ayes.

NEW BUSINESS:

05-2016: Approve Library Technician I Position – Lauren Schwartz has been hired to fill the position and is doing a very good job. She is presently processing magazines and other items and will be involved in future projects. Duden/Diamond moved to approve the hiring of Lauren Schwartz as Library Technician I. All ayes.

06-2015: Update on Website Redesign – Work is continuing on the redesign of the website. Overall design comments are to be submitted to Civic Plus by February with plans to go live by March 31. Director Lerdal distributed copies of the proposed website design and gave an overview of changes. The Library will have a presence on the front page.

07-2015: Ticket to Read and 1,000 Books Before Kindergarten Programs – Director Lerdal was interviewed by WHO TV recently regarding the programs. KCCI will air an interview on Wednesday, February 3. Chair Herrin thanked Director Lerdal for appearing on TV and stated it was a good interview on WHO. The 1,000 Books program is a nationwide program to encourage reading to kids and kids also to read before entering Kindergarten. Studies have shown that it is very important for children to begin reading before entering school. The Ticket to Read is for children already in school to help keep kids involved in reading even outside school. Trustee Diver reinforced the statement that reading to young children is that the single most important thing for a child's future success. It is exciting to have the Library involved in this program. The programs started January 1 and there are presently 50 signed up for the 1,000 Books program and 40 for the Ticket to Read. Credit goes to Krista Smith for research and programs and getting them implemented. Chair Herrin encourages additional promoting of the program. Janet Wilwerding has been very helpful in getting information out about the programs.

OLD BUSINESS:

A. Proposed Library Budget for FY 16/17 – Chair Herrin explained the biggest change in the proposed budget from previous proposals. The City Council approved additional funds in the budget to increase Director Lerdal's salary to bring it in line with other Department Directors. This is also being done with other Directors for this reason. This salary will also bring the salary in line with similar size cities. Thank you to City Manager Sandor for working on this. Director Lerdal discussed the changes in some of

the line items resulting in the overall budget amount being \$614,064.00. The overall increase is 2.66 percent from the current year budget which is less than what was originally proposed and approved. The reason for this is the decrease in the benefits line item of \$13,000 due a decrease in IPERS and insurance benefits. This decrease is based on a higher increase last year that was determined to be higher than necessary so this year's increase was lowered. City Manager Sandor explained that past practice is to give non-union employees the same pay raise as is negotiated for union employees. The contract is presently in negotiations so a final increase in the salary line item will depend on the final negotiations. There were no questions from the City Council regarding the Library budget. Duden/Timmerman moved to approve the proposed budget for FY 16-17. All ayes.

B. Polk County Funding – There is no update at this time. Polk County is working on their budget now. It is expected we will hear something soon.

C. Capital Crossroads – The group is through the process of working with a facilitator and is looking at funding possibilities, i.e.: grants. It is planned to have 3-4 different product demonstrations for the on-line catalog. The staff training day is scheduled for February 2017. This is all moving forward, is time consuming, hope to have more information in the next couple of months.

LIBRARY DIRECTOR'S REPORT:

AARP will be providing tax payer assistance starting Tuesday, February 2 through April 15.

Thank you to Jeff Mullen for serving as liaison to the Library Board. We are looking forward to Barb Malone attending our meetings.

AGENDA ITEMS:

- A. Budget/CIP
- B. Website Redesign
- C. Polk County Funding

TRUSTEE COMMENTS:

- A. Janette Diamond – Nothing
- B. Michael Diver – Appreciate Councilman Jeff Mullen attending meetings as council liaison and being involved with the Library Board as well as thanks to City Manager Sandor for attending meetings.
- C. Jill Duden – Nothing
- D. Dan Herrin – Thank you to Councilman Jeff Mullen for attending meetings as council liaison.
- E. Anne Timmerman – Nothing

ADJOURNMENT:

Diver/Duden moved to adjourn. All ayes. Meeting adjourned at 5:42 p.m.

Cindy Konrad
Recording Secretary

RESOLUTION #030816-03

**RESOLUTION APPROVING THE LIEN SCHEDULES FOR SEWER, GARBAGE,
AND STORM WATER**

WHEREAS, Des Moines Water Works has submitted lien schedules for the city's sewer, garbage, and storm water services; and,

WHEREAS, the schedules represent charges on final accounts that have not been successfully collected via other means, such as water termination; and,

WHEREAS, the February schedule, that represents the amount of \$19.68 uncollected for storm water is ready to be presented to the County Treasurer.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Pleasant Hill, Iowa that staff is authorized to present the lien schedule to the County Treasurer.

ADOPTED March 8, 2016.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016
TO: MAYOR AND CITY COUNCIL
FROM: DONALD SANDOR, CITY MANAGER
SUBJECT: REQUEST FROM PONY EXPRESS INC. FOR ANNUAL FUND RAISING EVENT

BACKGROUND:

Pony Express Riders of Iowa do fund raising for programs offered at Easter Seals Camp Sunnyside. They have done their annual fund raising event in Pleasant Hill for several years, and requested to conduct fund raising at intersection collection points in Pleasant Hill preferably on Saturday, May 21, from 8 am to noon. They have requested the intersection of Hickory and Maple Street. The request has been reviewed and supported by the Chief of Police. They have provided a Certificate of Liability Insurance. Their website is <http://www.ponyexpressridersofiowa.org>.

ALTERNATIVES:

Not approve the fund raising event or designate alternative intersections.

FINANCIAL CONSIDERATIONS:

None to the City

RECOMMENDATION:

Approve request



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016

TO: MAYOR & CITY COUNCIL

FROM: MADELINE STURMS, AICP, CPM
SENIOR PLANNER

SUBJECT: RESOLUTION APPROVING A COMPLETE STREETS POLICY

BACKGROUND:

The City Council approved the Comprehensive Plan and the Parks, Recreation, and Open Space Plan at their November 24, 2015 meeting. Both of these plans addressed transportation and community connectivity recommendations. In the Comprehensive Plan, an objective to foster a transportation network that accommodates all modes of transportation was identified. This would facilitate a network that enables economic growth, regional competitiveness, and active lifestyles throughout the community. In order to help achieve this goal, it was identified and recommended that the City adopt a Complete Streets policy to support roadway design that accommodates all transportation modes and users. Staff has reviewed a draft policy from the DMAMPO along with other Iowa adopted policies to assemble the attached draft for Pleasant Hill. The policy gives guidance and direction to residents, developers, designers, and managers of public streets right-of-way for accommodating an interconnected, multi-modal transportation network for all users and uses of the public travel spaces. New street construction along with street reconstruction and maintenance projects would need to consider the elements of the policy for inclusion. The City has an established practice of working to include sidewalk and trail infill on recent capital projects and the adoption of a complete streets policy would add emphasis and clarity to that effort. The Planning and Zoning Commission and Parks and Recreation Commission have both recommended approval of the policy.

ALTERNATIVES:

Not approve the Complete Streets Policy, or modify the proposed policy.

FINANCIAL CONSIDERATIONS:

None with this action

RECOMMENDATION:

Approve the attached resolution that adopts the Complete Streets Policy.

RESOLUTION #030816-04

A RESOLUTION APPROVING A COMPLETE STREETS POLICY

WHEREAS, the City Council wishes to adopt a Complete Streets Policy; and

WHEREAS, the City has developed and reviewed the attached policy;

THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County, Iowa, does hereby approve the attached Complete Streets Policy.

ADOPTED this 8th day of March, 2016

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director

**CITY OF PLEASANT HILL
COMPLETE STREETS POLICY
MARCH 2016**

1. POLICY GOAL

The Complete Streets Policy is intended to give guidance and direction to residents, developers, designers, and managers of public streets right-of-way for accommodating an interconnected, multi-modal transportation network for all users and uses of the public travel spaces with the goal of developing connectivity between each transportation mode within the public right-of-way. The expectation is to incorporate the principles of complete streets as a matter of course in design and construction.

2. POLICY DEFINITIONS

- A. **COMPLETE STREET:** a street that is designed, built and operates to routinely accommodate safe travel by all modes and all people. A complete street serves everyone who travels, be it by driving, walking, bicycling, riding transit or other means while connecting to a larger transportation network. People of all ages and abilities are able to safely move along and across streets, regardless of how they are traveling. Complete streets are essential for access by people who cannot drive. Streets without safe access for non-motorized transportation represent a barrier for people who use wheelchairs, and for older adults and children. A complete street may look quite different on different sides of the same city, but are designed to balance safety, access and mobility for everyone using the street.
- B. **CONTEXT SENSITIVE DESIGN SOLUTION:** a design which balances safety, mobility, and transportation needs, while preserving scenic, aesthetic, historical, environmental, neighborhood and community values and characteristics.
- C. **STREET:** The street is considered to be the subgrade, base, pavement, grading, storm sewer, and subdrains. (All elements required to build, operate, and maintain the street.)
- D. **NEWLY CONSTRUCTED STREET:** a street constructed where one has not previously existed.
- E. **RECONSTRUCTED STREET:** a street constructed where one has previously existed. Any existing street which has rehabilitation done to it, which is estimated at 50% or higher of the cost of NEWLY CONSTRUCTED STREET (excluding utilities except storm sewer and subdrains), shall also be considered a RECONSTRUCTED STREET for the purposes of this policy.
- F. **PUBLIC STREET:** a roadway owned and maintained by the City of Pleasant Hill, providing frontage for (a) parcel(s) of property as set forth in the City Zoning regulations.
- G. **PUBLIC RIGHT-OF-WAY:** City-owned property designated as right-of-way, which contains items such as roadway, utilities, sidewalks, etc.

- H. PRIVATE STREET: a privately owned and maintained roadway established by final platting or otherwise established as approved by the City of Pleasant Hill, providing frontage for (a) parcel(s) of property as set forth in the City Zoning regulations.
- I. PUBLIC FRONTAGE ROAD: a roadway located with portions of PUBLIC STREET right-of-way, frontage road reservation easement or adjoining other streets, which have access control.
- J. STREET MAINTENANCE: rehabilitation of a street, which generally restores the functionality of the existing street components (either primarily as a street project or in conjunction with underground public utility construction), without significantly altering or adding to those components, and which is estimated at less than 50% of the cost of a NEWLY CONSTRUCTED STREET with those same components. Utility construction (except storm sewer and subdrains) is excluded from this cost calculation.
- K. PARKWAY: the non-driveway area of public right-of-way between the back of curb or edge of roadway and right-of-way line.

3. POLICY STATEMENT

Each City Department that performs physical improvements in the right-of-way (streets, sidewalks, landscaping, public utilities, etc.) and private developers that build infrastructure (streets, public utilities, etc.) for dedication to the City, shall perform such work in compliance with this policy. Streets within the City of Pleasant Hill shall be designed, maintained and operated as Complete Streets per this policy to enable safe, comfortable and convenient access for all users regardless of age or ability, including but not limited to motorists (automobiles, trucks, buses, and emergency vehicles), pedestrians, bicyclists, those with disabilities, and public/private utilities. A Complete Street shall serve as part of a comprehensive, integrated and connected multi-modal street network within the City of Pleasant Hill.

4. APPLICABILITY AND EXCEPTIONS

Complete street design features shall be considered for all newly constructed streets, street reconstruction and street maintenance projects undertaken within the City unless one or more of the following conditions are met:

- A. Bicyclists and pedestrians are prohibited by law from using the roadway. In this instance, a greater effort may be necessary to accommodate all users elsewhere within the right-of-way or within the same transportation corridor.
- B. The cost of establishing complete street accommodations would be excessively disproportionate to the need or significantly use or exceed budget costs.
- C. Where sparsity of population or other factors indicate an absence of future need. (i.e. cul-de-sacs with four or fewer dwellings, topographic or natural resource restraints, annual average daily traffic (AADT) less than 500 vehicles per day.

- D. Other exceptions to this policy will be per policy adopted by City Council, or in the absence thereof, considered on a case-by-case basis by the Pleasant Hill City Council.

5. IMPLEMENTATION

Complete Streets are generally accomplished though considering elements for inclusion such as sidewalks, shared use paths, bike lanes, fewer travel lanes, narrower lane widths, improved street crossings, bump outs, pedestrian signals, wayfinding signage, street furniture, street trees, and transit shelters, access and facilities. The Complete Street shall incorporate one or more of these as reasonable applicable.

Every city, state and federally funded transportation improvement and project phase should be approached as an opportunity to create safer, more accessible streets for all users. Project phases include planning, programming, design, right-of-way acquisition, construction, construction engineering, reconstruction, and operations as well as any change to transportation facilities within street rights-of-way such as capital improvements, re-channelization projects, and major maintenance. Each project undertaken by the City of Pleasant Hill that is a newly constructed street, reconstructed street, or street maintenance within the public right-of-way shall consider the elements included in this policy.

The City shall coordinate with partner agencies, authorities, and transportation supporters including but not limited to Des Moines Area Regional Transit, the Des Moines Area Metropolitan Planning Organization, and the Iowa Department of Transportation to identify bicycle, pedestrian, and transit planning and design opportunities appropriate to the community and capital project needs. The City shall also periodically review and revise related procedures, plans, regulations, design guides and other processes to align goals with the Complete Streets Policy and assist in accommodation of all users in all projects.

6. DESIGN CRITERIA AND CONTEXT SENSITIVE DESIGN

Each street and right-of-way design should be practically undertaken to complement the neighborhood in which it exists, (i.e. a context sensitive design solution), while complying with the latest accepted practices and guidelines, and federal and state laws. (or, alternatively: All designs should be context-sensitive to meet the needs of the community and surrounding area while emphasizing safe and accessible travel for all people.) The design and development of the transportation infrastructure shall improve conditions for transit users, motorists, bicyclists, pedestrians and other users through the subsequent steps:

- A. Plan projects for the long-term. Transportation improvements are long-term investments that remain in place for many years. The design and construction of new facilities should anticipate likely future demand for transit, bicycling, and walking facilities and not preclude the provision of future improvements.
- B. Address the need for bicyclists and pedestrians to cross corridors as well as travel along them. Even where bicyclists and pedestrians may not commonly use a particular corridor that is being improved or constructed, they will likely need to be able to cross that corridor safely and conveniently. Therefore the design of

intersections and interchanges shall accommodate bicyclist and pedestrians in a manner that is safe, accessible, and convenient.

- C. Design facilities to the best currently available standards and guidelines. The design of facilities for should follow design guidelines and standards that are commonly used, such as:
- a. AASHTO Guide for the Development of Bicycle Facilities;
 - b. AASHTO's A policy on Geometric Design of Highways and Streets;
 - c. AASHTO's Guide for the Planning, Design, and Operation of Pedestrian Facilities;
 - d. SUDAS: State Urban Design and Specifications Manual;
 - e. Federal Highway Administration's Manual on Uniform Traffic Control Devices for Streets and Highways;
 - f. ITE Recommended Practice Context Sensitive Solutions in Designing Major Urban Thoroughfares for Walkable Communities; and,
 - g. National Association of City Transportation Officials (NACTO) Urban Street Design Guide.

DRAFT



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016

TO: MAYOR & CITY COUNCIL

FROM: J. BENJAMIN CHAMP, AICP, EDFP, ASLA
ASSISTANT CITY MANAGER / COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: ORDINANCE 801
AMENDMENTS TO CHAPTER 136 SIDEWALK REGULATIONS

BACKGROUND:

During a recent City Council work session focused on the Complete Streets Policy, the Council initiated a discussion on sidewalk width. The Complete Streets policy stems from the recently approved Comprehensive Plan and the new Parks, Recreation, and Open Space Plan. This policy effort and its goals of providing community connectivity, accommodating all users, and promoting healthy lifestyles, are directly related to sidewalk width. Following the discussion, staff has drafted updates to two sections of the City's Code that regulate the width of sidewalks. Following is an ordinance updating Chapter 136, *Sidewalk Regulations*. Elsewhere on the agenda is a partner ordinance updating Chapter 175, *Subdivision Regulations*.

Chapter 136 has a stated purpose to *...enhance safe passage by citizens on sidewalks, to place the responsibility for the maintenance, repair, replacement or reconstruction of sidewalks upon the abutting property owner and to minimize the liability for the City*. Two general changes to the Chapter are included in the amending ordinance. First, changes to section 136.04 *Responsibility for Maintenance* has been updated to include public sidewalks that may be located in an easement on private property to go along with the existing responsibilities for sidewalks on adjacent public property. Second, the minimum width for new sidewalks has been increased to six feet in section 136.08 Sidewalk Standards. The larger width is already in portions of the community by covenant and provides a positive user experience. It is important to note that the larger width would be available but not required for repair and replacement for existing sidewalks; however, some sidewalks in the community are less than four feet in width and any replacement would be required to be the greater of at least four feet or the existing width. Snow removal responsibilities are not modified in the ordinance and would remain at a minimum clearing width of 36". Following is the first reading of an ordinance adding these updates to Chapter 136.

ALTERNATIVES:

Not approve the first reading of the ordinance. However, the sidewalk regulation improvements would be delayed or terminated.



FINANCIAL CONSIDERATIONS:

A modest increase of material cost for an additional required foot of width on new development sidewalk projects.

RECOMMENDATION:

Consider approval of the first reading of an ordinance amending Chapter 136 Sidewalk Regulations.

ORDINANCE NO. 801

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PLEASANT HILL, IOWA BY AMENDING CHAPTER 136 SIDEWALK REGULATIONS

BE IT ENACTED by the City Council of the City of Pleasant Hill, Iowa:

Section 1: Chapter 136.04 RESPONSIBILITY FOR MAINTENANCE of the City Code of the City of Pleasant Hill, Iowa is hereby deleted in its entirety:

Section 2: Chapter 136.04 RESPONSIBILITY FOR MAINTENANCE of the City Code of the City of Pleasant Hill, Iowa hereby shall read as follows:

136.04 RESPONSIBILITY FOR MAINTENANCE.

It is the responsibility of the abutting property owners to maintain in a safe and hazard-free condition any public sidewalk. The public sidewalk may be located within an easement dedicated for public use on private property or may be located on public property outside the lot and property lines and inside the curb lines or traveled portion of the public street.

Section 3: Chapter 136.08 SIDEWALK STANDARDS of the City Code of the City of Pleasant Hill, Iowa is hereby deleted in its entirety:

Section 4: Chapter 136.08 SIDEWALK STANDARDS of the City Code of the City of Pleasant Hill, Iowa hereby shall read as follows:

136.08 SIDEWALK STANDARDS.

Sidewalks repaired, replaced or constructed under the provisions of this Chapter shall be constructed in accordance with the Americans with Disabilities Act (ADA) standards. All new sidewalks shall be a minimum of six (6) feet in width. The repair and replacement of existing sidewalks less than six (6) feet in width shall be constructed to a minimum width equal to the existing width distance or four (4) feet, whichever is greater. All sidewalks shall be constructed of Portland Cement Concrete and shall be placed on undisturbed or compacted earth, or shall be brought to grade with a minimum $\frac{3}{4}$ inch rock based product, or a course crushed concrete product compacted for a solid base, and shall be in accordance with the Iowa Statewide Urban Designs and Specification (SUDAS) design standards and specifications. An official copy of the specifications is on file in the Community Development Department. All such work shall be done under the direction and supervision of and subject to inspection and approval of the Building Official. If such work does not comply with the provisions of this chapter, the Building Official, after notice to the property owner, shall cause the sidewalks to be constructed in the proper manner and assess the cost for such work against the abutting property for collection in the same manner as a property tax.

NOW, THEREFORE, be it ordained by the Pleasant Hill City Council, City of Pleasant Hill, Iowa, that Chapter 136 SIDEWALK REGULATIONS be amended to include the aforementioned.

FURTHER, this ordinance shall be in effect following its final passage, approval, and publication provided by law.

PASSED AND APPROVED by the Pleasant Hill City Council on this ____day of _____, 2016.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner City Clerk/Finance Director



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016

TO: MAYOR & CITY COUNCIL

FROM: J. BENJAMIN CHAMP, AICP, EDFP, ASLA
ASSISTANT CITY MANAGER / COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: ORDINANCE 802
AMENDMENTS TO CHAPTER 175 SUBDIVISION REGULATIONS

BACKGROUND:

During a recent City Council work session focused on the Complete Streets Policy, the Council initiated a discussion on sidewalk width. The Complete Streets policy stems from the recently approved Comprehensive Plan and the new Parks, Recreation, and Open Space Plan. This policy effort and its goals of providing community connectivity, accommodating all users, and promoting healthy lifestyles, are directly related to sidewalk width. Following the discussion, staff has drafted updates to two sections of the City's Code that regulate the width of sidewalks. Following is an ordinance updating Chapter 175, *Subdivision Regulations*. Elsewhere on the agenda is a partner ordinance updating Chapter 136, *Sidewalk Regulations*.

Chapter 175 has a stated purpose to *...establish minimum standards for the design and development of all new subdivisions so that existing developments will be protected and so that adequate provisions are made for public utilities and other public requirements and to improve the health, safety, and general welfare*. Modifications to the Sidewalks portion of the Improvements section of the Chapter are included in the amending ordinance. The language is updated to require sidewalk on both sides of private streets that are being dedicated for public use to add clarity to the existing language for both sides of streets. Past practice has been both sides of publicly owned streets and one side of private streets. The width for sidewalks has also been increased to six feet in the same section of the Chapter. The larger width is already in portions of the community by covenant and provides a positive user experience. It is important to note that Chapter 175 only deals with new subdivision developments and would not apply to existing developed areas. Following is the first reading of an ordinance adding these updates to Chapter 175.

ALTERNATIVES:

Not approve the first reading of the ordinance. However, the subdivision regulation improvements would be delayed or terminated.



FINANCIAL CONSIDERATIONS:

A modest increase of material cost for an additional required foot of width on new development sidewalk projects.

RECOMMENDATION:

Consider approval of the first reading of an ordinance amending Chapter 175 Subdivision Regulations.

ORDINANCE NO. 802

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PLEASANT HILL, IOWA BY AMENDING CHAPTER 175 SUBDIVISION REGULATIONS

BE IT ENACTED by the City Council of the City of Pleasant Hill, Iowa:

Section 1: Chapter 175.05 SUBDIVISION STANDARDS of the City Code of the City of Pleasant Hill, Iowa is hereby amended by deleting in its entirety Subsection D. SIDEWALKS from Section 4. IMPROVEMENTS.

Section 2: Chapter 175.05 SUBDIVISION STANDARDS of the City Code of the City of Pleasant Hill, Iowa is hereby amended by inserting a new Subsection D. SIDEWALKS into Section 4. IMPROVEMENTS that shall read as follows:

D. Sidewalks.

Sidewalks shall be constructed in accordance with ADA standards on both sides of all streets **publicly or privately owned and being dedicated for public use**. Sidewalks shall be a minimum of **six (6)** feet in width and shall be constructed of Portland cement concrete in accordance with designs and specifications approved by the Council and at grades approved by the Community Development Director or his/her designee. Sidewalks on corner lots shall be built to the curb line on both frontages in accordance with ADA standards.

NOW, THEREFORE, be it ordained by the Pleasant Hill City Council, City of Pleasant Hill, Iowa, that Chapter 175 SUBDIVISION REGULATIONS be amended to include the aforementioned.

FURTHER, this ordinance shall be in effect following its final passage, approval, and publication provided by law.

PASSED AND APPROVED by the Pleasant Hill City Council on this ____day of _____, 2016.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner City Clerk/Finance Director



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016
TO: MAYOR AND CITY COUNCIL
FROM: DONALD SANDOR, CITY MANAGER
SUBJECT: RESOLUTION APPROVING POLICY ON CITY CONTRIBUTIONS

BACKGROUND:

The City has various organizations it makes financial contributions to, either in cash or in kind service through staff assistance. There has not been any guidelines or policy in the past to help make a determination if a request for a contribution should be approved or not, as there are many worthy organizations. The proposed policy will provide some guidance in deciding whether or not to make a financial contribution to an organization in the future. The finance committee has reviewed the policy.

ALTERNATIVES:

Not approve the policy, or modify provisions of the proposed policy.

FINANCIAL CONSIDERATIONS:

None with this action.

RECOMMENDATION:

Approve the resolution that adopts the contribution policy.

RESOLUTION #030816-05

A RESOLUTION APPROVING A CONTRIBUTION POLICY

WHEREAS, the City Council wishes to adopt a policy regarding the approval of contributions;
and

WHEREAS, the City has developed and reviewed the attached policy;

THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County,
Iowa, does hereby approve the attached Contribution Policy.

ADOPTED this 8th day of March, 2016

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director

CITY OF PLEASANT HILL, IOWA POLICY ON CONTRIBUTIONS

The purpose of this policy is to provide guidelines to the elected officials, city staff and the public regarding when the City of Pleasant Hill will consider a charitable contribution to an outside agency or event.

State Code allows for cities to make contributions if the City Council determines the contribution is in the public interest and that it has a demonstrated public purpose.

This policy does not apply to organizations where the City has a contractual arrangement that provides for payment, through a 28E agreement or other Council approved commitment. Examples of these agreements would include Eastern Polk Regional Development Group, Des Moines Convention and Visitors Bureau, and other similar arrangements.

Guidelines that shall be considered when making a determination of a contribution include:

- a. A religious organization or event will not be considered
- b. A political organization or event will not be considered
- c. A governmental activity of another governmental agency will not be considered (unless Pleasant Hill is a party to the activity)
- d. An individual pursuing individual interest will not be considered
- e. The event should be held in Pleasant Hill or is a direct benefit to Pleasant Hill residents
- f. The organization is a non-profit entity per IRS
- g. Donations are one time or for one year only. A contribution in one year does not assure a contribution will be made in the future.

Requests will be made in writing to the City Manager for review. If the request meets the listed criteria, the request will be presented to the Finance Committee for consideration. If the request is for \$1,000 or less the Finance Committee has the authority to approve or deny the request. If the request is greater than \$1,000.00 it will be presented to Council for consideration with a recommendation to approve or deny from the Finance Committee. If the request is outside the bounds of the current budget the requesting agency may apply for the following fiscal year if appropriate. Any contribution that is specifically itemized in the approved City budget will be considered approved and will not need additional consideration.

(3/8/16)



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016

TO: MAYOR AND CITY COUNCIL

FROM: MADELINE STURMS, AICP, CPM
SENIOR PLANNER

SUBJECT: APPROVAL OF IOWA DOT FEDERAL AID AGREEMENT FOR STP FUNDS
PLEASANT HILL BLVD & VANDALIA RD INTERSECTION PROJECT

BACKGROUND:

The City of Pleasant Hill has been working with the City of Des Moines to plan and construct the SE Connector as a transportation corridor connecting the Highway 5/65 Bypass to downtown Des Moines for several years. The City of Des Moines initiated the project that begins as an extension to the Martin Luther King Jr. Parkway in the City's downtown. Roadway improvements move east from downtown through the industrial southeast quadrant of the City and will be reaching SE 30th Street in 2016. The next portions of the project will bridge the connection from SE 30th to the Bypass. The City was awarded Surface Transportation Project (STP) Funds to fund portions of the design and construction and the attached resolution approves the agreement with the IDOT for receipt of the funding for eligible costs.

ALTERNATIVES:

Not approve the resolution and agreement however this would delay or terminate the project.

FINANCIAL CONSIDERATIONS:

Funding for the design, acquisition, and construction would come from capital improvement project funds and Surface Transportation Project (STP) funds awarded through the Des Moines Area Metropolitan Planning Organization.

RECOMMENDATION:

Consider approval of the attached resolution approving the agreement for the Iowa DOT Federal Aid Agreement for STP Funds.

RESOLUTION #030816-06

**A RESOLUTION APPROVING THE IOWA DEPARTMENT OF TRANSPORTATION
FEDERAL AID AGREEMENT FOR A SURFACE TRANSPORTATION PROGRAM PROJECT**

WHEREAS, the City was awarded STP Funding to finance portions of the Pleasant Hill Blvd and Vandalia Rd Intersection Project; and

WHEREAS, the attached agreement is the next step to formalize receipt of STP funding from the Iowa Department of Transportation for the project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Pleasant Hill, Iowa that the attached agreement is hereby approved.

ADOPTED March 8, 2016.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director

**IOWA DEPARTMENT OF TRANSPORTATION
Federal-aid Agreement
For a Surface Transportation Program Project**

Recipient: City of Pleasant Hill

Project No.: STP-U-6102(613)—70-77

Iowa DOT Agreement No.: 1-16-STPU-002

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between the City of Pleasant Hill, Iowa (hereinafter referred to as the Recipient) and the Iowa Department of Transportation (hereinafter referred to as the Department). Iowa Code Sections 306A.7 and 307.44 provide for the Recipient and the Department to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds. Federal regulations require Federal funds to be administered by the Department.

The Recipient has received Federal funding through the Surface Transportation Program (STP), which was continued by the Moving Ahead for Progress in the 21st Century (MAP-21), Public Law 112-141, now codified at Section 133(b) of Title 23, United States Code (U.S.C.). STP funds are available for construction, reconstruction, rehabilitation, resurfacing, restoration and operational or safety improvement projects on Federal-aid highways, bridges on any public road, and several other types of projects, as specified in 23 U.S.C. 133(b). Federal-aid highways include all Federal Functional Classifications, except for rural minor collectors or local roads.

Pursuant to the terms of this agreement, applicable statutes, and administrative rules, the Department agrees to provide STP funding to the Recipient for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The Recipient shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The Department's contact person will be the District 1 Local Systems Engineer. The Recipient's contact person shall be the City Engineer.
3. The Recipient shall be responsible for the development and completion of the following described STP project:

Pleasant Hill Boulevard & Vandalia Road Improvements. (See attached Project Location Map)
4. Eligible project activities will be limited to the following: construction, engineering, inspection, and right-of-way acquisition. Under certain circumstances, eligible activities may also include utility relocation or railroad work that is required for construction of the project.
5. The Recipient shall receive reimbursement for costs of authorized and approved eligible project activities from STP funds. The portion of the project costs reimbursed by STP funds shall be limited to a maximum of either 80 percent of eligible costs or the amount stipulated in the Des Moines Area Metropolitan Planning Organization current Transportation Improvement Program (TIP) and approved in the current Statewide Transportation Improvement Program (STIP), whichever is less.
6. If the project described in Section 3. Drops out of the Des Moines Area Metropolitan Planning Organization current TIP or the approved current STIP prior to obligation of Federal funds, and the Recipient fails to reprogram the project in the appropriate TIP and STIP within 3 years, this agreement shall become null and void.
7. The Recipient shall let the project for bids through the Department.
8. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.

- 9. It is the intent of both parties that no third party beneficiaries be created by this agreement.
- 10. This agreement shall be executed and delivered in two or more copies, each of which so executed and delivered shall be deemed to be an original and shall constitute but one and the same agreement.
- 11. This agreement and the attached Exhibit 1 constitute the entire agreement between the Department and the Recipient concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the Department and the Recipient.

IN WITNESS WHEREOF, each of the parties hereto has executed this agreement as of the date shown opposite its signature below.

By _____ Date _____, 20____

Title of city official

I, _____, certify that I am the City Clerk of Pleasant Hill, and that _____, who signed said Agreement for and on behalf of the city was duly authorized to execute the same by virtue of a formal resolution duly passed and adopted by the city on the _____ day of _____, 20_____.

Signed _____ Date _____, 20____

City Clerk of Pleasant Hill, Iowa

IOWA DEPARTMENT OF TRANSPORTATION
Highway Division

By _____ Date _____, 20____

Gregg Durbin, P.E.
Local Systems Engineer
District 1

EXHIBIT 1**General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects**

Unless otherwise specified in this agreement, the Recipient shall be responsible for the following:

1. General Requirements.

- a. The Recipient shall take the necessary actions to comply with applicable State and Federal laws and regulations. To assist the Recipient, the Department has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: http://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm. The Recipient shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the Recipient shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the Recipient shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability. The Recipient agrees to comply with the requirements outlined in I.M. 1.070, Title VI and Nondiscrimination Requirements.
- c. The Recipient shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in I.M. 1.080, ADA Requirements. When pedestrian facilities are constructed, reconstructed, or altered, the Recipient shall make such facilities compliant with the ADA and Section 504.
- d. To the extent allowable by law, the Recipient agrees to indemnify, defend, and hold the Department harmless from any action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the Department's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by the 49 CFR 18.26, the Recipient is responsible for obtaining audits in accordance with the Single Audit Act Amendments of 1996 (31 U.S. c. 7501-7507) and Subpart F of 2 CFR 200. Subpart F of 2 CFR 200 stipulates that non-Federal entities expending \$750,000 or more in Federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The Federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown on the first page of this agreement. If the Recipient will pay initial project costs and request reimbursement from the Department, the Recipient shall report this project on its SEFA. If the Department will pay initial project costs and then credit those accounts from which initial costs were paid, the Department will report this project on its SEFA. In this case, the Recipient shall not report this project on its SEFA.
- f. The Recipient shall supply the Department with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170,
- g. The Recipient shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:
 - i. The Recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts.
 - ii. The Recipient shall comply with the requirements of I.M. 3.710, DBE Guidelines.

iii. The Department's DBE program, as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the Department shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The Federal government, legislature or governor fail in the sole opinion of the Department to appropriate funds sufficient to allow the Department to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Department to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Department in its sole discretion; or 3) If the Department's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The Department shall provide the Recipient with written notice of termination pursuant to this section.

2. Programming and Federal Authorization.

- a. The Recipient shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The Recipient shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the Department, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, Federal funds cannot be authorized.
- b. Before beginning any work for which Federal funding reimbursement will be requested, the Recipient shall contact the Department to obtain the procedures necessary to secure FHWA authorization. The Recipient shall submit a written request for FHWA authorization to the Department. After reviewing the Recipient's request, the Department will forward the request to the FHWA for authorization and obligation of Federal funds. The Department will notify the Recipient when FHWA authorization is obtained. The cost of work performed prior to FHWA authorization will not be reimbursed with Federal funds.

3. Federal Participation in Work Performed by Recipient Employees.

- a. If Federal reimbursement will be requested for engineering, construction inspection, right-of-way acquisition or other services provided by employees of the Recipient, the Recipient shall follow the procedures in I.M. 3.310, Federal-aid Participation in In-House Services.
- b. If Federal reimbursement will be requested for construction performed by employees of the Recipient, the Recipient shall follow the procedures in I.M. 3.810, Federal-aid Construction by Local Agency Forces.
- c. If the Recipient desires to claim indirect costs associated with work performed by its employees, the Recipient shall prepare and submit to the Department an indirect cost rate proposal and related documentation in accordance with the requirements of 2 CFR 225. Before incurring any indirect costs, such indirect cost rate proposal shall be certified by the FHWA or the Federal agency providing the largest amount of Federal funds to the Recipient.

4. Design and Consultant Services

- a. The Recipient shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the Department in the Guide and applicable I.M.s.

- b. If the Recipient requests Federal funds for consultant services, the Recipient and the Consultant shall prepare a contract for consultant services in accordance with 23 CFR Part 172. These regulations require a qualifications-based selection process. The Recipient shall follow the procedures for selecting and using consultants outlined in I.M. 3.305, Federal-aid Participation in Consultant Costs.
- c. If Preliminary Engineering (PE) work is Federally funded, and if right-of-way acquisition or actual construction of the road is not started by the close of the tenth fiscal year following the fiscal year in which the Federal funds were authorized, the Recipient shall repay to the Department the amount of Federal funds reimbursed to the Recipient for such PE work. PE includes work that is part of the development of the PS&E for a construction project. This includes environmental studies and documents, preliminary design, and final design up through and including the preparation of bidding documents. PE does not include planning or other activities that are not intended to lead to a construction project. Examples include planning, conceptual, or feasibility studies.

5. Environmental Requirements and other Agreements or Permits.

- a. The Recipient shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location approval. The Recipient shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in I.M. 3.105, Concept Statement Instructions, 3.110, Environmental Data Sheet Instructions, 3.112, FHWA Environmental Concurrence Process, and 3.114, Cultural Resource Guidelines.
- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the Recipient shall follow the procedures in I.M. 3.120, Farmland Protection Policy Act Guidelines.
- c. The Recipient shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the Department, or other agencies as required. The Recipient shall follow the procedures in I.M. 3.130, 404 Permit Process, 3.140, Storm Water Permits, 3.150, Highway Improvements in the Vicinity of Airports or Heliports, and 3.160, Asbestos Inspection, Removal and Notification Requirements.
- d. In all contracts entered into by the Recipient, and all subcontracts, in connection with this project that exceed \$100,000, the Recipient shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the Recipient shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

6. Right-of-Way, Railroads and Utilities.

- a. The Recipient shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in I.M. 3.605, Right-of-Way Acquisition, and the Department's Office of Right of Way Local Public Agency Manual. The Recipient shall contact the Department for assistance, as necessary, to ensure compliance with the required procedures, even if no Federal funds are used for right-of-way activities. The Recipient shall obtain environmental concurrence before acquiring any needed right-of-way. With prior approval, hardship and protective buying is possible. If the Recipient requests Federal funding for right-of-way acquisition, the Recipient shall also obtain FHWA authorization before purchasing any needed right-of-way.
- b. If the project right-of-way is Federally funded and if the actual construction is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the Federal funds were authorized, the Recipient shall repay the amount of Federal funds reimbursed for right-of-way costs to the Department.
- c. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the Recipient shall obtain agreements, easements, or permits as needed from the railroad. The Recipient shall follow the procedures in I.M. 3.670, Work on Railroad Right-of-Way, and I.M. 3.680, Federal-aid Projects Involving Railroads.

- d. The Recipient shall comply with the Policy for Accommodating Utilities on City and County Federal-aid Highway Right of Way for projects on non-primary Federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the Recipient shall follow the Iowa DOT Policy for Accommodating Utilities on Primary Road System. Certain utility relocation, alteration, adjustment, or removal costs to the Recipient for the project may be eligible for Federal funding reimbursement. The Recipient should also use the procedures outlined in I.M. 3.640, Utility Accommodation and Coordination, as a guide to coordinating with utilities.
- e. If the Recipient desires Federal reimbursement for utility costs, it shall submit a request for FHWA Authorization prior to beginning any utility relocation work, in accordance with the procedures outlined in I.M. 3.650, Federal-aid Participation in Utility Relocations.

7. Contract Procurement.

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer or architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the Department, the Recipient shall be responsible for the following:
 - i. Prepare and submit the PS&E and other contract documents to the Department for review and approval in accordance with I.M. 3.505, Check and Final Plans and I.M. 3.510, Check and Final Bridge or Culvert Plans, as applicable.
 - ii. The contract documents shall use the Department's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the Recipient for individual construction items shall be approved by the Department
 - iii. Follow the procedures in I.M. 3.730, Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, execute the contract documents and return to Department.
- c. For projects that are let locally by the Recipient, the Recipient shall follow the procedures in I.M. 3.720, Local Letting Process, Federal-aid.
- d. The Recipient shall forward a completed Project Development Certification (Form 730002) to the Department in accordance with I.M. 3.750, Project Development Certifications Instructions. The project shall not receive FHWA Authorization for construction or be advertized for bids until after the Department has reviewed and approved the Project Development Certification.
- e. If the Recipient is a city, the Recipient shall comply with the public hearing requirements of the Iowa Code section 26.12.
- f. The Recipient shall not provide the contractor with notice to proceed until after receiving written notice the Iowa DOT has concurred in the contract award.

8. Construction.

- a. A full-time employee of the Recipient shall serve as the person in responsible charge of the construction project. For cities that do not have any full time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the Department.
- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 IAC Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.

- c. For projects let through the Department, the project shall be constructed under the Department's Standard Specifications for Highway and Bridge Construction and the Recipient shall comply with the procedures and responsibilities for materials testing according to the Department's Materials I.M.s. Available on-line at: <http://www.iowadot.gov/erl/current/IM/navigation/nav.htm>.
- d. For projects let locally, the Recipient shall provide materials testing and certifications as required by the approved specifications.
- e. If the Department provides any materials testing services to the Recipient, the Department will bill the Recipient for such testing services according to its normal policy as per Materials I.M. 103.
- f. The Recipient shall follow the procedures in I.M. 3.805, Construction Inspection, and the Department's Construction Manual, as applicable, for conducting construction inspection activities.

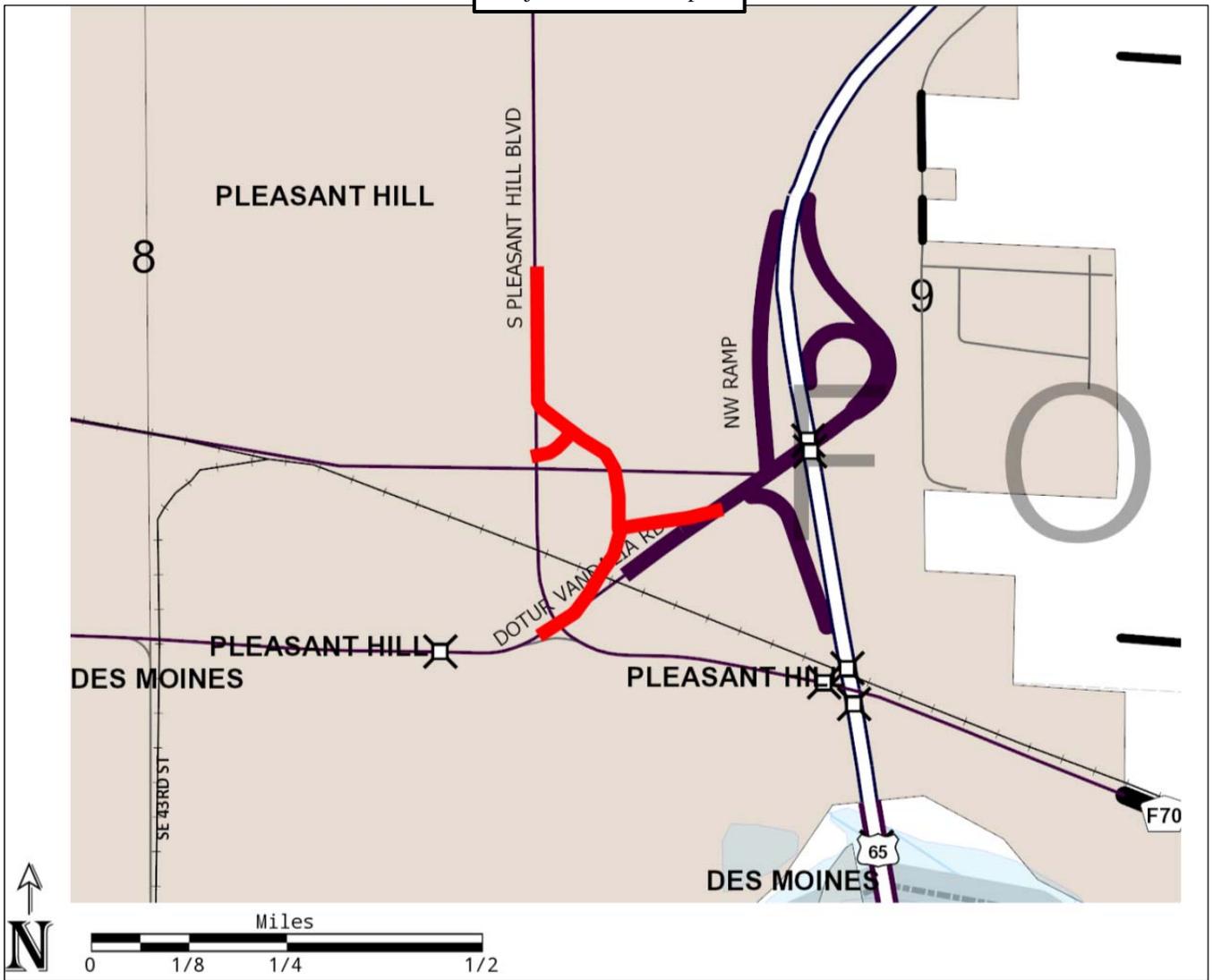
9. Reimbursements.

- a. After costs have been incurred, the Recipient shall submit to the Department periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least annually but not more than bi-weekly.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the Department by August 1 if possible, but no later than August 15.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the Recipient, are reasonable and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.
- d. The Department will reimburse the Recipient for properly documented and certified claims for eligible project costs. The Department may withhold up to 5% of the Federal share of construction costs or 5% of the total Federal funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the Department determines the Recipient has been overpaid, the Recipient shall reimburse the overpaid amount to the Department. After the final audit or review is complete and after the Recipient has provided all required paperwork, the Department will release the Federal funds withheld.
- e. The total funds collected by the Recipient for this project shall not exceed the total project costs. The total funds collected shall include any Federal or State funds received, any special assessments made by the Recipient (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the Recipient does exceed the total project costs, the Recipient shall either:
 - 1) in the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
 - 2) refund to the Department all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the Department will either credit reimbursement billings to the FHWA or credit the appropriate State fund account in the amount of refunds received from the Recipient.

10. Project Close-out.

- a. Within 30 days of completion of construction and / or other activities authorized by this agreement, the Recipient shall provide written notification completed pre-audit checklist to the Department. The Recipient shall follow and request a final audit, in accordance with the procedures in I.M. 3.910, Final Review, Audit, and Close-out Procedures for Federal-aid Projects.
- b. For construction projects, the Recipient shall provide a certification by a professional engineer or architect, as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of Federal funds shall be made only after the Department accepts the project as complete.
- d. The Recipient shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The Recipient shall also make these materials available at all reasonable times for inspection by the Department, FHWA, or any authorized representatives of the Federal Government. Copies of these materials shall be furnished by the Recipient if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval of the final closure document, the Department will notify the Recipient of the record retention date.
- e. The Recipient shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the Department and the FHWA.

Project Location Map





CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016

TO: MAYOR AND CITY COUNCIL

FROM: MADELINE STURMS, AICP, CPM
SENIOR PLANNER

SUBJECT: AMENDMENT TO INTERGOVERNMENTAL AGREEMENT WITH CITY OF DES MOINES FOR PLANNING AND DEVELOPMENT OF THE SOUTHEAST CONNECTOR

BACKGROUND:

The City of Pleasant Hill has been working with the City of Des Moines to plan and construct the SE Connector as a transportation corridor connecting the Highway 5/65 Bypass to downtown Des Moines for several years. The City of Des Moines initiated the project that begins as an extension to the Martin Luther King Jr. Parkway in the City's downtown. Roadway improvements move east from downtown through the industrial southeast quadrant of the City and will be reaching SE 30th Street in 2016. The next portions of the project will bridge the connection from SE 30th to the Bypass. The attached agreement has been developed between the two communities to formalize the coordination that has been taking place to ensure that the investments being made will be coordinated for the long term. Funding coordination, marketing, corridor preservation, design, and construction are all important components of the agreement. The original agreement did not include language to authorize Des Moines to lead property acquisition on behalf of the City of Pleasant Hill.

ALTERNATIVES:

Not approve the agreement.

FINANCIAL CONSIDERATIONS:

The agreement is intended to assist in marketing the project and applying for grants to achieve the approximately \$50M remaining funding needs.

RECOMMENDATION:

Consider approval of the attached resolution approving the amendment to the intergovernmental agreement with the City of Des Moines.

RESOLUTION #030816-07

A RESOLUTION APPROVING AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF DES MOINES FOR SOUTHEAST CONNECTOR PLANNING AND DEVELOPMENT

WHEREAS, the City of Pleasant Hill approved an agreement with the City of Des Moines on November 24, 2015 for the coordination of funding, design and corridor preservation for the Southeast Connector; and

WHEREAS, the Southeast Connector is a public improvement project for a roadway connection between downtown Des Moines and the US 65 Beltway in Pleasant Hill; and

WHEREAS, Pleasant Hill has requested that the City of Des Moines act as acquisition agent for the City, which will require an amendment to the agreement to include acquisition of property, interests for the project and related matters; and

WHEREAS, the attached amendment to the intergovernmental agreement has been developed to outline coordination responsibilities moving forward;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Pleasant Hill, Iowa, that the attached amendment to the intergovernmental agreement with the City of Des Moines for the Southeast Connector is hereby approved.

ADOPTED March 08, 2016

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director

**FIRST AMENDMENT TO AGREEMENT
BETWEEN THE CITY OF PLEASANT HILL, IOWA AND THE CITY OF DES
MOINES, IOWA FOR THE COORDINATION OF FUNDING, DESIGN AND
CORRIDOR PRESERVATION OF THE SOUTHEAST CONNECTOR**

THIS FIRST AMENDMENT is made and entered into by and between the City of Pleasant Hill, Iowa, a municipal corporation, (hereinafter referred to as “City of Pleasant Hill” or “Pleasant Hill”) and the City of Des Moines, Iowa, a municipal corporation (hereinafter referred to as “City of Des Moines” or “Des Moines”); and

WHEREAS, Pleasant Hill and Des Moines have entered into an Agreement (hereinafter referred to as “the Agreement”) approved by the City Council of the City of Des Moines on December 7, 2015, by Roll Call 15-2038 and by the City Council of the City of Pleasant Hill on November 24, 2015 by Resolution no. 112415-08 for the coordination of funding, design and corridor preservation of the Southeast Connector; and

WHEREAS, said Southeast Connector is a public improvement project undertaken by the City of Des Moines, which connects downtown Des Moines as an extension of Martin Luther King (MLK) Jr. Parkway, through the industrial southeast quadrant of the City of Des Moines to the U.S. 65 Beltway in Pleasant Hill;

WHEREAS, Pleasant Hill has undertaken a public improvement project known as the Pleasant Hill Boulevard and Vandalia Road Intersection Project (hereinafter referred to as “Pleasant Hill Boulevard and Vandalia Road Intersection”), which will realign the intersection of Pleasant Hill Boulevard and Vandalia Road to allow for future east-west connection to the Southeast Connector; and

WHEREAS, the parties would like to amend the Agreement to include terms and responsibilities associated with the Pleasant Hill Boulevard and Vandalia Road Intersection Project and the preservation of property for the Southeast Connector; and

NOW, THEREFORE, the parties do hereby agree to amend the Agreement to add the following article, with all other language of the Agreement remaining the same:

Article 7 – Acquisition for the Pleasant Hill Boulevard and Vandalia Road Intersection and
Preservation of Property for the Southeast Connector

- 7.1 Acquisition Interests. Pleasant Hill needs to acquire property for the Pleasant Hill Boulevard and Vandalia Road Intersection which is contiguous to property necessary for the SE Connector. For the sake of continuity of acquisition, the property needed for the Pleasant Hill Boulevard and Vandalia Road Intersection and the property that is contiguous to the property and needed for the SE Connector that is owned by one owner shall be acquired as one acquisition. This Amendment sets forth the responsibilities between Pleasant Hill and Des Moines for acquisition and the costs of said acquisition.

- A. All property interests needed for the Pleasant Hill Boulevard and Vandalia Road Intersection are shown on Exhibit C to this Agreement and shall be acquired and held by Pleasant Hill.
- B. A portion of said property interests identified on Exhibit C shall be acquired and held by Pleasant Hill for the future benefit of the Southeast Connector (herein “SE Connector Portion”), as identified with hash marks on Exhibit C. Further terms and conditions regarding the SE Connector Portion are provided in paragraph 7.6 herein.
- C. All property interests identified on Exhibit C, including the SE Connector Portion, shall be acquired and held by Pleasant Hill.

7.2 Acquisition Procedures.

- A. Pre-Authorization Hearings. Pleasant Hill shall solely be responsible for all hearings and notices required by Iowa Code Chapter 6B prior to the authorization of acquisition of the property interests set forth in 7.1 herein, including but not limited to agricultural land hearings.
- B. Authorization to Acquire. Pleasant Hill, in its sole discretion, shall authorize the acquisition of all property interests identified in Exhibit C by gift, negotiation, or eminent domain.
- C. Acquisition Services. Des Moines shall provide acquisition services to Pleasant Hill for the property interests set forth in Section 7.1 herein in accordance with the requirements set forth in Iowa Code Chapter 6B, except for eminent domain services which shall be the responsibility of Pleasant Hill. The fair market value of each acquisition interest shall be established by Pleasant Hill. Any voluntary settlement negotiated above said fair market value must be authorized and approved by Pleasant Hill. Pleasant Hill shall have sole authority to execute the transfer documents associated with the acquisition interests.
- D. Condemnation Proceedings. If the efforts to acquire the property interests set forth in 7.1 reach an impasse Des Moines shall provide all negotiation records for the subject property to Pleasant Hill. Pleasant Hill shall then become solely responsible for pursuing all necessary condemnation proceedings and any appeal therefrom. Pleasant Hill shall have the sole authority to authorize a settlement amount and to decide to appeal a compensation commission award all with a recommendation from Des Moines City Real Estate Manager as to the property interests set forth in Section 7.1.B. herein. Pleasant Hill shall determine the litigation strategy associated with any such appeal keeping Des Moines apprised of the litigation.

7.3 Costs of Acquisition Procedures.

- A. Pre-Authorization Hearings. Pleasant Hill shall solely bear all costs, expenses, recording fees, publication fees, Pleasant Hill staff time, and attorney fees required for hearings and notices identified in paragraph 7.2(A).
- B. Authorization to Acquire. Pleasant Hill shall solely bear all costs, expenses, recording fees, publication fees, staff time, and attorney fees required for the authorization of

acquisition of property interests identified in Exhibit C by gift, negotiation, or eminent domain.

- C. Acquisition Services. Des Moines shall provide acquisition services set forth in 7.2(C) herein at no cost to Pleasant Hill in exchange for any condemnation services provided by Pleasant Hill if necessary for the acquisition set forth in 7.1(D) herein. However, Pleasant Hill shall solely bear all costs and expenses associated with said acquisition services, including but not limited to title work, appraisals, and recording costs. Des Moines shall order services for title work, appraisals and recording costs on behalf of Pleasant Hill for direct payment by Pleasant Hill to the applicable service provider. Pleasant Hill agrees to make timely direct payment to the applicable service provider upon transmittal of the invoice to Pleasant Hill. Any negotiated voluntary settlement amount shall be paid solely by Pleasant Hill.
- D. Condemnation Proceedings. Pleasant Hill shall solely bear all costs and expenses associated with all condemnation proceedings commenced pursuant to paragraph 7.2(D) herein and any appeal therefrom, including but not limited to title work, appraisal fees, expert witness fees, court costs, recording fees, service fees, filing fees, publication fees, Pleasant Hill staff time, and attorney fees. Any settlement amount awarded by a compensation commission, determined by a court following an appeal from a compensation commission award, or reached by settlement negotiations during the course of condemnation or resulting litigation shall be paid solely by Pleasant Hill.

7.4 Funding of the Pleasant Hill Boulevard and Vandalia Road Intersection. Pleasant Hill shall solely finance the Pleasant Hill Boulevard and Vandalia Road Intersection and all acquisition costs for said project in its entirety, including the SE Connector Portion. Nothing herein prevents Pleasant Hill from securing or using any grant funds available for such acquisition.

7.5 Construction Costs for the Pleasant Hill Boulevard and Vandalia Road Intersection. Pleasant Hill shall solely bear all costs associated with the construction of the Pleasant Hill Boulevard and Vandalia Road Intersection. Nothing herein prevents Pleasant Hill from securing or using any grant funds available for such construction costs.

7.6 SE Connector Portion. The SE Connector Portion, described in paragraph 7.1(B) herein and depicted with hash marks on Exhibit C, is needed for the future development of the Southeast Connector.

- A. Continuity of Acquisition Interests. For the sake of continuity of acquisition, the SE Connector Portion shall be acquired by Pleasant Hill in conjunction with the acquisition of all other property interests identified on Exhibit C. The acquisition of the SE Connector Portion shall be done in accordance with the terms and conditions set forth in paragraph 7.2 and 7.3 herein.
- B. Reimbursement to Pleasant Hill. Within thirty (30) days of the closing, condemnation award or final disposition of the appeal thereof, whichever is later, Des Moines shall reimburse Pleasant Hill for the actual land cost of the SE Connector Portion on a per

acre pro-rata basis. The land cost shall not include any costs associated with or awarded pursuant to Section 6B.33 of the Iowa Code. It is the intention of Pleasant Hill and Des Moines that Des Moines shall not be responsible for or provide any reimbursement for other costs, fees, or expenses associated with Pleasant Hill's acquisition or maintenance of the SE Connector Portion, including but not limited to title work, appraisal costs or attorney fees.

- C. Preservation for Flood Mitigation. Upon acquisition of the property identified in Exhibit C, Pleasant Hill hereby agrees to maintain the SE Connector Portion exclusively for flood mitigation purposes and to dedicate said SE Connector Portion for use as right-of-way for flood mitigation for the Southeast Connector. All use of the SE Connector Portion by Pleasant Hill shall be consistent with all use restrictions appropriate for said flood mitigation, including but not limited to: no change in grade allowed, no installation of utilities, buildings, structures, landscaping, or other miscellaneous obstructions within the pond limits.
- D. Future Right of Entry. At such time Des Moines is prepared to begin construction of the Southeast Connector surrounding the Pleasant Hill Boulevard and Vandalia Road Intersection, Pleasant Hill shall grant Des Moines a temporary right of entry onto the SE Connector Portion for the future construction of flood mitigation work. Once acquired, Pleasant Hill shall retain ownership of the SE Connector Portion at all times.

7.7 Hold Harmless, Indemnification and Insurance. This paragraph shall only apply to the services provided by Des Moines to Pleasant Hill pursuant to paragraph 7.2 herein, and all other provisions of this Agreement shall be subject to the indemnification provision set forth in paragraph 6.2 of the Agreement.

- A. Hold Harmless and Indemnification. To the fullest extent permitted by law, Pleasant Hill hereby agrees to indemnify, defend, pay on behalf of, and hold harmless Des Moines, its officers, employees, agents, and assigns from and against any and all injury, damage, claims, demands, suits, loss or liability to any third party or parties, including costs or expenses (including but not limited to reasonable attorneys' fees and court costs) by reason of personal injury, including bodily injury or death, and property damages, including loss or use thereof, which arises out of the voluntary negotiations for the acquisition of property interests identified on Exhibit C, unless such injury, damage, claims, demands, suits, loss or liability to any third party or parties, including costs or expenses (including but not limited to reasonable attorneys' fees and court costs) are caused by the gross negligence or willful misconduct of Des Moines' officers, employees, agents or assigns. This requirement shall survive the termination of this Agreement.
- B. Insurance. Pleasant Hill hereby agrees to purchase and maintain insurance and to waive subrogation against Des Moines in accordance with the provisions included in Attachment A.

The parties hereby agree that this First Amendment to Agreement shall be effective upon the approval and execution by both parties.

Dated this ___ day of _____, 2016.

CITY OF PLEASANT HILL, IOWA

By: _____

Sara Kurovski, Mayor

ATTEST:

By: _____

Dena Spooner, City Clerk

STATE OF IOWA)

) ss:

COUNTY OF POLK)

On this ___ day of _____, 2016, before me, the undersigned, a Notary Public in the State of Iowa, personally appeared SARA KUROVSKI and DENA SPOONER, to me personally known, and who, being by me duly sworn did state that they are the Mayor and City Clerk, respectively, of the City of Pleasant Hill, Iowa, a municipal corporation; that the seal affixed to the foregoing instrument is the corporate seal of the corporation; that the instrument was signed on behalf of the City of Pleasant Hill, Iowa, by authority of its City Council, as contained in the Resolution adopted by City Council under Roll Call No. 16-_____ of City Council on the ___ day of _____, 2016 and that SARA KUROVSKI and DENA SPOONER acknowledged the execution of the instrument to be the voluntary act and deed of the City of Pleasant Hill, Iowa, by it and by them voluntarily executed.

Notary Public in the State of Iowa

ATTACHMENT A

STANDARD INSURANCE REQUIREMENTS

1. GENERAL

The CITY OF PLEASANT HILL shall protect itself and the CITY OF DES MOINES throughout the duration of the Agreement by purchasing and maintaining insurance, as indicated below. The CITY OF PLEASANT HILL may satisfy this insurance requirement through the use of insurance and self-insurance or equivalent coverage provided through a local government risk pool pursuant to Chapter 670.7 of the Iowa Code. Said insurance shall be provided by an insurance company(ies), “admitted” and “nonadmitted” to do business in the State of Iowa, having no less than an A. M. Best Rating of “B+.” All policies shall be written on a per occurrence basis, not a claims-made basis. CITY OF PLEASANT HILL shall submit Certificates of Insurance or other evidence of coverage, as provided in paragraph 2.F below, confirming coverage prior to the Addendum to Agreement execution or commencement of work and/or services included in this Addendum to Agreement.

2. INSURANCE REQUIREMENTS

A. WORKER’S COMPENSATION & EMPLOYER’S LIABILITY INSURANCE: The CITY OF PLEASANT HILL shall procure and maintain during the life of this Agreement, Worker’s Compensation Insurance, including *Employer’s Liability Coverage*, in accordance with all applicable statutes of the State of Iowa. The coverage limits shall include \$500,000 each accident for Bodily Injury by Accident, \$500,000 each accident for Bodily Injury by Disease, and \$500,000 policy limit for Bodily Injury by Disease.

This requirement is waived if, under the law as stated in Chapter 85 of the Code of Iowa, any of the above is not required to carry such coverage or has been approved by the State of Iowa’s Insurance Commissioner’s Office to self-insure this coverage.

B. COMMERCIAL GENERAL LIABILITY INSURANCE: The CITY OF PLEASANT HILL shall procure and maintain during the life of this Agreement, Commercial General Liability insurance on a per occurrence basis with limits of liability not less than \$2,000,000 per occurrence and aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability, (b) Premises and Operations, (c) Products and Completed Operations, (d) Independent Contractors Coverage, (e) Personal and Advertising Injury and (f) deletion of Explosion, Collapse and Underground (XCU), where applicable.

Coverage shall be no less comprehensive and no more restrictive than the coverage provided by a standard form Commercial General Liability Policy (ISO CG 0001, Ed 07/98 with standard exclusions “a” through “o” or any subsequent ISO equivalent or a non-ISO equivalent form).

- C. AUTOMOBILE LIABILITY INSURANCE: The CITY OF PLEASANT HILL shall procure and maintain during the life of this Agreement, Automobile Liability Insurance with limits of liability of not less than \$2,000,000 per occurrence combined single limit including Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- D. UMBRELLA/EXCESS INSURANCE: The General Liability and Automobile Liability Insurance requirements above may be satisfied with a combination of primary and Umbrella/Excess Insurance. The Umbrella/Excess Insurance shall also be written on a per occurrence basis.
- E. SUBCONTRACTORS: The CITY OF PLEASANT HILL shall require that any of its agents and subcontractors who perform work and/or services pursuant to the provisions of this Agreement meet the same insurance requirements as are required of the Party. The option of self-insurance is not extended to subcontractors.
- F. PROOF OF INSURANCE: The CITY OF PLEASANT HILL shall provide to the CITY OF DES MOINES proof that all required insurance or coverage is in force by submitting to the CITY OF DES MOINES one or more of the following: (1) a Certificate(s) of Insurance utilizing the latest version of the ACORD form, (2) a Letter of Self-insurance/ Insurance, or (3) other evidence of coverage satisfactory to the CITY OF DES MOINES of coverage through a local government risk pool. The form(s) of proof of insurance or coverage shall specify the title of the Agreement.

3. WAIVER OF SUBROGATION

- A. WAIVER OF SUBROGATION: To the fullest extent permitted by law, CITY OF PLEASANT HILL hereby releases the CITY OF DES MOINES including its elected and appointed officials, agents, employees and volunteers and others working on their behalf from and against any and all liability or responsibility to the CITY OF PLEASANT HILL or anyone claiming through or under the CITY OF PLEASANT HILL by way of subrogation or otherwise, for any loss for which the CITY OF PLEASANT HILL has agreed to defend, indemnify and hold harmless the CITY OF DES MOINES as provided in paragraph 7.7, “Hold Harmless, Indemnification and Insurance” of the Agreement to which this Attachment A is included and made part thereof. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this Agreement. The CITY OF PLEASANT HILL policies of insurance shall contain a clause or endorsement to the effect that such releases shall not adversely affect or impair such policies or prejudice the right of the CITY OF PLEASANT HILL to recover thereunder.



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016

TO: MAYOR & CITY COUNCIL

FROM: J. BENJAMIN CHAMP, AICP, EDFP, ASLA
ASSISTANT CITY MANAGER / COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: SITE PLAN
MAGELLAN MIDSTREAM PARTNERS, L.P. TANK ADDITION PROJECT

BACKGROUND:

The Planning and Zoning Commission and the City Council have worked with Magellan Midstream Partners, L.P. on several expansion projects over the last few years. Staff has continued to work with the company on another major investment over the last few months. Magellan is now proposing two additional above ground storage tanks for their operations in the southwest corner of the City. The two tanks are identical in size to the most recent tank expansions to the facility and will measure sixty feet in height. They will be placed in the northeast corner of the site adjacent to the most recent tank additions and will be served by the recently extended 12" water main for fire protection. The project will be constructed within the existing confines of the Magellan operation and located in the I-3 Heavy Industrial zoning district that does not contain architectural standard requirements. The exterior of the tanks will be painted and match the others in the tank farm. The project has followed the same review process as the most recent tank projects and has been reviewed by the Fire Chief and the City Engineer. The attached resolution provides for the approval of the site plan for the two new storage tanks.

ALTERNATIVES:

Not approve the resolution. However, the project would be delayed or terminated.

FINANCIAL CONSIDERATIONS:

N/A

RECOMMENDATION:

Consider approval of the attached resolution approving the site plan for the Magellan Midstream Partners, L.P. tank addition project.

RESOLUTION #030816-08

**A RESOLUTION APPROVING SITE PLAN FOR MAGELLAN MIDSTREAM PARTNERS,
L.P.**

WHEREAS, the Pleasant Hill City Council and the Planning and Zoning Commission have reviewed a Site Plan for an expansion to Magellan Midstream Partners, L.P.; and

WHEREAS, the Site Plan has been found to be in compliance with City requirements;

THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County, Iowa, does hereby approve the Site Plan for the project.

ADOPTED this 8th day of March, 2016.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director



NEW GASO. TANK 2702 & F.O. TANK 2703 PROJECT

AFE: 280-2016-

CIVIL/PIPING/MECHANICAL CONSTRUCTION DRAWINGS

DES MOINES TERMINAL 201

2503 SE 43RD STREET, DES MOINES, IOWA 50327

ISSUED FOR
DATE: 01.12.2016
PERMIT



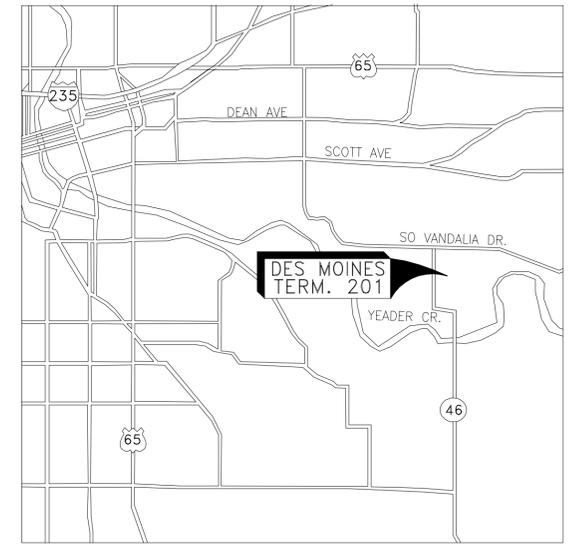
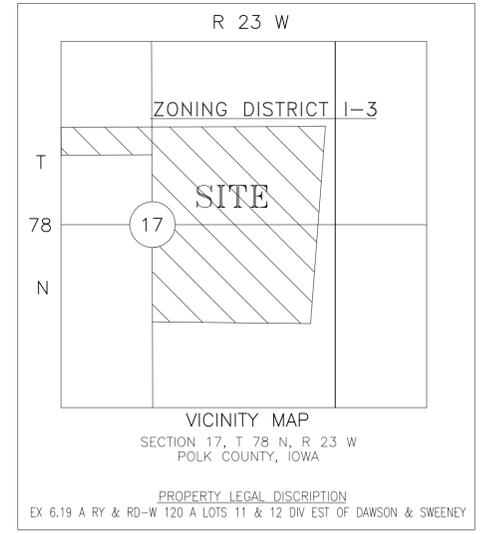
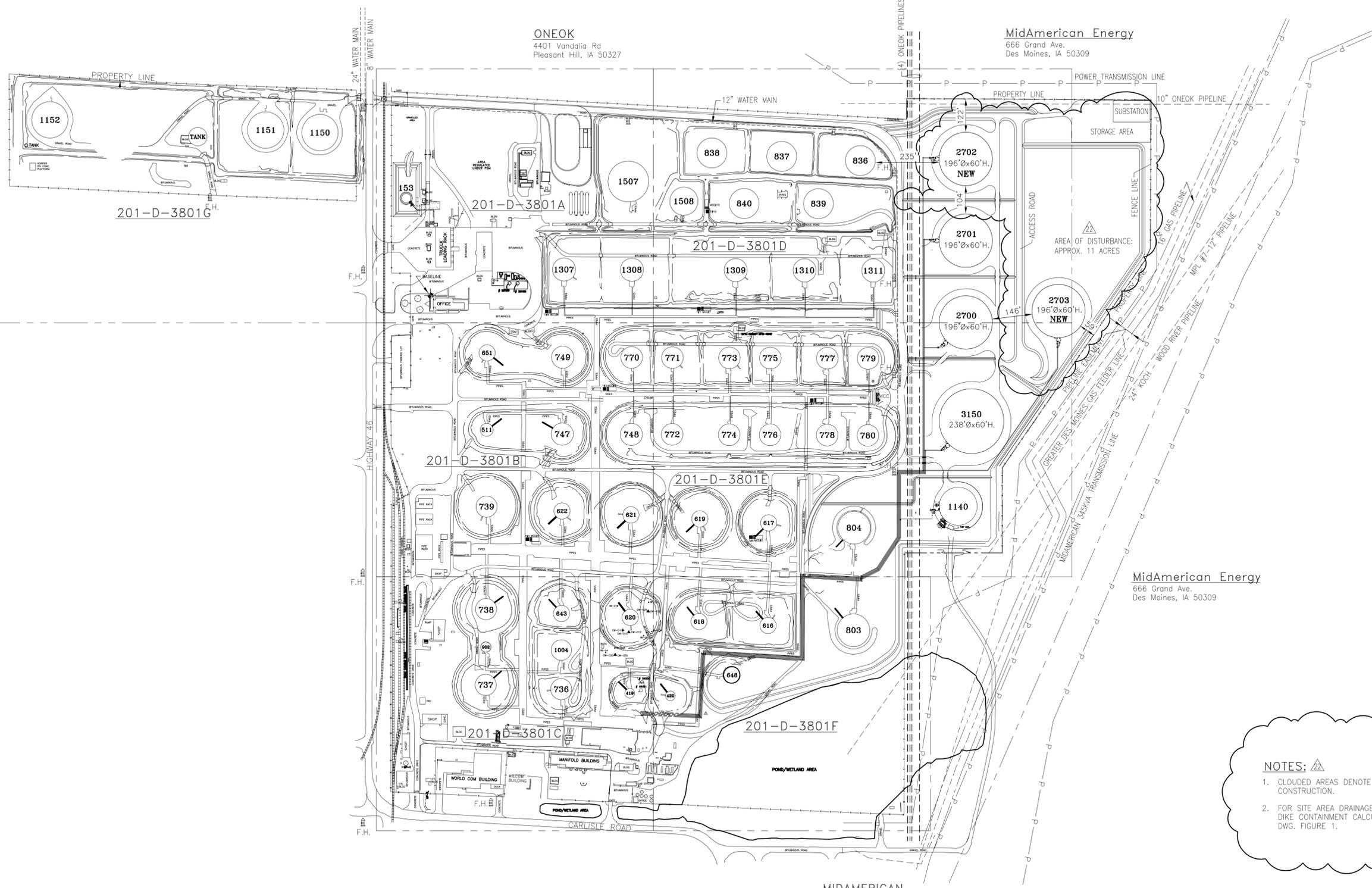
2702
NEW

2701

2703
NEW

2700

3150



LOCATION MAP
NO SCALE

1 INCH EQUALS 200 FEET
 BASIS FOR BEARING: STATE PLANE COORDINATE SYSTEM, IOWA SOUTH ZONE (AS PER GPS OBSERVATION OF CITY OF DES MOINES CONTROL MONUMENT NO. 28 RECORD COORDINATES: X=1619214.04 Y=566650.21
 N. LAT.=41°33'18.94898" W. LONG.=93°34'38.88503"
 BASIS FOR ELEVATION: ON-SITE G.L.P.L. BENCHMARK. ELEVATION 783.47'
 CONTOUR INTERVAL = 1 FOOT

NOTES:

1. CLOUDED AREAS DENOTE NEW PROPOSED CONSTRUCTION.
2. FOR SITE AREA DRAINAGE DIAGRAM AND DIKE CONTAINMENT CALCULATIONS SEE DWG. FIGURE 1.

22	REVISED PER NEW TANKS 2702 & 2703 INSTALLATION, AFE: 280-2016--	d.b.	01.2016	d.s.b.	DW	DW
21	REVISED PER NEW GASOLINE TANK 2701 INSTALLATION, AFE: 280-2014--	d.b.	02.2014	d.s.b.	DW	DW
20	REVISED PER TANKS 3150 & 2700 INSTALLATION, AFE: 280-2011-2965	d.b.	02.2012	d.s.b.	DW	DW
19	NEW DWG. PER BIO-DIESEL INSTALLATION, AFE: 280-2011-2963	MDC	12-7-11	MCH		
18	AS-BUILT PER RED LINES FROM INSPECTOR	ARSEAL	7/26/10	TGJ	BAILEY	
17	BUTANE LOADING, OFFLOADING & STORAGE ADDITION	ARSEAL	3/18/09	TGJ	BAILEY	
REVISION NUMBER	DRAWN BY	DATE	CHECKED BY	PROJECT ENGINEER	APPROVED BY	



**KEY PLAN
TANK FARM PIPING**

DES MOINES	IOWA				
DRAWN BY	d.b./MTSI	SCALE	1"=200'	A.F.E.	280-2016--
DATE DRAWN	08.2006	DRAWING NO.			
CHECKED BY	MTSI				
PROJECT ENGINEER					
APPROVED BY	CW				

201-D-3801

ISSUED FOR
DATE: 01.11.2016
PERMIT

MAGELLAN
MIDSTREAM PARTNERS, L.P.
2503 SE 43RD ST., DES MOINES, IA 50327
PHONE: 515-261-6604

NEW TANKS PROJECT - AFE: 280-2014-
PROJECT MANAGER/ENGINEER - David Weaver
SITE PLAN PREPARED BY - Dann Bjorklund

**SIP
CRITICAL
DRAWING**



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016

TO: MAYOR & CITY COUNCIL

FROM: J. BENJAMIN CHAMP, AICP, EDFP, ASLA
ASSISTANT CITY MANAGER / COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: TRAILS AND GREENWAYS COMMITTEE
APPOINTMENT OF OLIVIA SMITH

BACKGROUND:

Several years ago, the City of Des Moines and Polk County Conservation established the Trails and Greenways Committee (TAG). The Committee was set up to make recommendations to the Des Moines Park Board and the Polk County Conservation Board and originally contained members only representing the two entities. In 2012, Loren Lown contacted the City of Pleasant Hill to recommend that the City request to be added as a member. Penny Thomson was appointed by the City Council to TAG following the request to be added to the Committee. At this time, Thomson and Lown have requested that another member of the Park and Recreation Commission serve as the City's representative to TAG and they have recommended Olivia Smith for the role to replace Thomson. Following is a resolution appointing Smith to the Trails and Greenways Committee.

ALTERNATIVES:

Not approve the resolution. However, the project would be delayed or terminated.

FINANCIAL CONSIDERATIONS:

N/A

RECOMMENDATION:

Consider approval of the attached resolution approving the appointment of Olivia Smith to the Trails and Greenways Committee.

RESOLUTION #030816-09

**A RESOLUTION APPROVING APPOINTMENT TO TRAILS AND GREENWAYS
COMMITTEE**

WHEREAS, the Pleasant Hill City Council wishes to appoint current Park and Recreation Commission member, Olivia Smith, as the City's representative to the Trails and Greenways Committee;

THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County, Iowa, does hereby appoint Olivia Smith to serve as the City's representative to the Trails and Greenways Committee.

ADOPTED this 8th day of March, 2016.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016

TO: MAYOR & CITY COUNCIL

FROM: J. BENJAMIN CHAMP, AICP, EDFP, ASLA
ASSISTANT CITY MANAGER / COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: NE 75th STREET IMPROVEMENTS PROJECT
STREET LIGHTING PROPOSAL FROM MIDAMERICAN ENERGY

BACKGROUND:

The City Engineer has developed the plans and specifications for the NE 75th Street Improvements Project. The project has been awarded to McAninch Corporation and work is underway. Street lighting in the community is provided by MidAmerican Energy under a franchise arrangement. The City Engineer and MidAmerican Energy have coordinated the design of street lighting to be installed with the roadway and the utility company has drafted the attached proposal for installation. The services include the installation of eight new LED fixtures at a cost of \$49,746.70. Following is a resolution that provides for the approval of the contract with MidAmerican Energy.

ALTERNATIVES:

Not approve the resolution. However, the project would be delayed or terminated.

FINANCIAL CONSIDERATIONS:

The contract would be paid from capital improvement project funds assigned to the roadway project.

RECOMMENDATION:

Consider approval of the attached resolution approving the street lighting proposal from MidAmerican Energy.

RESOLUTION #030816-10

A RESOLUTION APPROVING PROPOSAL FROM MIDAMERICAN ENERGY FOR STREET LIGHTING FOR NE 75th STREET EXTENSION

WHEREAS, MidAmerican Energy has provided the attached proposal for street lighting for the NE 75th Street Project in the amount of \$49,746.70; and

WHEREAS, street lighting is needed to serve the new roadway;

THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County, Iowa, does hereby approve the street lighting proposal from MidAmerican Energy.

ADOPTED this 8th day of March, 2016.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director



MidAmerican Energy
10510 Douglas Ave,
Urbandale, IA 50322

3/2/2016

City of Pleasant Hill
Attention: Ben Champ
5160 Maple Dr, Ste. A
Pleasant Hill, IA 50327

Dear Mr. Champ:

Enclosed are two (2) sets of our streetlight proposal for NE 75th Street Extension.

We Propose To:

Install:	8	250W	LED streetlights on a 8' arm on 30' black Steel poles
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These lights will be installed on black steel poles, served by underground conductors. These lights will be billed to the city at the wood pole, overhead rate. The applicant charge for this work is \$49,746.70.

MidAmerican Energy Company's street light proposal is based on the approved street light analysis provided by the City. MidAmerican Energy Company will install the lights based on the staked locations provided in the field by the customer.

Any signed proposal that the work is required before spring maybe subject to winter charges. This proposal is valid for 90 days and if MidAmerican Energy Company construction has not commenced within 12 months it may be voided.

If this proposal is satisfactory please sign and return one (1) copy to me. Please include payment of \$49,746.70. MidAmerican Energy Company will release the work upon receipt of the signed proposal and payment.

Please call me at (515) 252-6565 if you have any questions.

Sincerely,
MidAmerican Energy Company

Michael Younts
Customer Technician

Enclosures

Accepted By: _____

Date: _____ Date Service Required: _____



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: MARCH 8, 2016

TO: MAYOR & CITY COUNCIL

FROM: J. BENJAMIN CHAMP, AICP, EDFP, ASLA
ASSISTANT CITY MANAGER / COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: NE 75th STREET IMPROVEMENTS PROJECT
GAS MAIN PROPOSAL FROM MIDAMERICAN ENERGY

BACKGROUND:

The City Engineer has developed the plans and specifications for the NE 75th Street Improvements Project. The project has been awarded to McAninch Corporation and work is underway. Natural gas service in the community is provided by MidAmerican Energy under a franchise arrangement. The City Engineer and MidAmerican Energy have coordinated the design of a gas main to be installed with the roadway and the utility company has drafted the attached proposal for installation. The services include the installation of the line at a cost of \$47,902.29. Following is a resolution that provides for the approval of the contract with MidAmerican Energy.

ALTERNATIVES:

Not approve the resolution. However, the project would be delayed or terminated.

FINANCIAL CONSIDERATIONS:

The contract would be paid from capital improvement project funds assigned to the roadway project.

RECOMMENDATION:

Consider approval of the attached resolution approving the gas main proposal from MidAmerican Energy.

RESOLUTION #030816-11

**A RESOLUTION APPROVING PROPOSAL FROM MIDAMERICAN ENERGY FOR GAS
MAIN INSTALLATION FOR NE 75th STREET EXTENSION**

WHEREAS, MidAmerican Energy has provided the attached proposal for gas main installation for the NE 75th Street Project in the amount of \$47,902.29; and

WHEREAS, the gas main installation in coordination with the roadway improvements provides for minimal site disruption and will aid the future development of the area;

THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County, Iowa, does hereby approve the gas main proposal from MidAmerican Energy.

ADOPTED this 8th day of March, 2016.

Sara Kurovski, Mayor

ATTEST:

Dena Spooner, City Clerk/Finance Director

2/26/2016

City of Pleasant Hill
Attention: Ben Champ
5160 Maple Dr., Ste. A
Pleasant Hill, IA 50327

Reference: New gas main to serve NE 75th Street Extension

Dear Mr. Champ:

The enclosed drawing shows MidAmerican Energy Company's proposal for providing gas main at the above location. The applicant charge for this installation is \$47,902.29 which is a refundable Advance for Construction. This proposal is valid for 90 days and if MidAmerican Energy Company construction has not commenced within 12 months it may be voided.

The Applicant Agrees To:

1. Provide without cost to MidAmerican Energy Company such easements as are necessary for the installation and maintenance of MidAmerican Energy Company's facilities on private property.
2. The undersigned does hereby certify that the structure noted above, if intended primarily for human occupancy and if completed after April 1, 1984, meets the energy conservation standards as contained in the Iowa Administrative Code Section 661-16.800 sometimes known as the "State Building Code Thermal and Lighting Efficiency Standards."
3. Grade the service route to within four (4) inches of final grade and clear the route of construction materials, obstructions, trees, etc. Extra costs for additional excavation beyond normal trenching operations due to unforeseen underground obstructions shall be paid by the applicant.
4. Locate all underground facilities such as storm and sanitary sewer, septic lines, underground electric cable, communication cable, irrigation systems and water lines that are not located by members of One Call. MidAmerican Energy Company assumes no liability for private facilities not located.
5. The gas riser bracket must be installed at final grade.
6. It is specifically understood and agreed that the Applicant must certify that all of the above requirements shall be met or this Agreements shall be deemed null and void.

The Advance for Construction is subject to refund based on the following terms and conditions if additional customer(s) are connected:

1. Advance for construction payment shall not accrue interest.
2. Advance payment shall be subject to refund to the Applicant for a ten-year period from the date of the original advance payment.

3. Refunds shall be equal to three times estimated base revenue for each new customer connecting to the distribution extension; to the extent the base revenue exceeds the additional distribution costs incurred by MidAmerican Energy Company to serve individual customers.
4. The refund shall be equal to three times one year's actual use, less fuel expense costs.
5. Refunds will be made on the anniversary date of this Proposal.
6. MidAmerican Energy Company will make no refunds for revenue received after ten (10) years from the date of this Proposal.
7. At no time shall the total of refunds exceed the original Advance for Construction payment.
8. MidAmerican Energy Company will make no refunds for customers served from a further extension of the above described gas main extension.

If MidAmerican Energy Company is required to start construction of gas facilities during the winter season, the work will be subject to an additional winter construction charge.

It is MidAmerican Energy Company's responsibility to see that the various utility companies' facilities are located before our construction. This includes electric, natural gas, telephone, cable television, and generally water. It is the owner's responsibility to see that any privately owned systems such as water systems, irrigation systems, drain pipes, septic lines and underground wiring are located before MidAmerican Energy Company's construction. MidAmerican Energy Company assumes no liability for private facilities that are not located.

MidAmerican Energy Company installed facilities will remain the property of MidAmerican Energy Company.

If this proposal is satisfactory, please sign and return one (1) copy of this letter to me. MidAmerican Energy Company will release the work for scheduling upon receipt of a signed proposal, easement, and payment of \$47,902.29. Please keep us advised of your plans so we may schedule our construction work at the appropriate time. If you have any questions please call me at (515) 252-6565.

Please allow a minimum of ten (10) working days notice when requesting your gas meter.

Sincerely,
MidAmerican Energy Company



Michael Younts
Customer Technician

Enclosures

Accepted By: _____

Date: _____ Date Service Required: _____