



AGENDA

PARKS & RECREATION COMMISSION REGULAR SESSION

CITY HALL
CITY COUNCIL CHAMBERS
5160 MAPLE DRIVE
PLEASANT HILL IA 50327-8440

THURSDAY, July 14, 2016
6:00 PM

1. CALL TO ORDER / ROLL CALL
2. OATH OF OFFICE
 - a. MATT WILL
 - b. MATT KELLER
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES MAY 12, 2016
5. TIME TO ADDRESS THE COMMISSION – FIVE (5) MINUTE LIMIT
 - a. PRESENTATION BY TEVA DAWSON, DES MOINES MPO WATER TRAILS
6. NEW BUSINESS
 - A. REVIEW AND RECOMMENDATION FOR VETERAN'S MEMORIAL LOCATION & DESIGN PLAN
7. REPORTS
 - a. JUNE SPECIAL EVENTS UPDATE
 - b. MASTER PARKS PLAN UPDATE
 - c. CELL PHONE TOWER – SUNRISE PARK
8. FUTURE AGENDA ITEMS/COMMISSIONERS' COMMENTS
9. ADJOURNMENT

◆ Next Regularly Scheduled Meeting August 11, 2016 – 6:00 PM

PLEASANT HILL PARK & RECREATION COMMISSION
May 12, 2016

1. CALL TO ORDER/ROLL CALL

Chair Loren Lown called the regular meeting of the Pleasant Hill Park and Recreation Commission to order at 6:00 p.m. Present: Anne Johns, Loren Lown, Dan Schmitz, Olivia Smith and Penny Thomsen. Absent: Gary Denning and David Dunfee.

2. APPROVAL OF AGENDA

SMITH/THOMSEN moved to approve the agenda. Ayes: Johns, Lown, Schmitz, Smith, Thomsen. Nays: None. Motion carried.

3. APPROVAL OF MINUTES OF APRIL 14, 2016 REGULAR MEETING

SCHMITZ/SMITH moved to approve the minutes. Ayes: Johns, Lown, Schmitz, Smith, Thomsen. Nays: None. Motion carried.

4. PRESENTATION – Kimberly Boggus from the Des Moines Bicycle Collective was present to discuss the mission and goals of the Collective. They are working with communities to advocate and help increase trails and their usage. The Collective works to help develop partnerships between public and private entities. Discussion was held regarding the lack of safe access to downtown areas and the Easter Lake area. The Martin Luther King extension to Pleasant Hill will help with access to downtown. Safety on the streets is stressed and additional trails for those who do not want to ride on the street. The Bicycle Collective holds bike rodeos and maintenance workshops throughout the metro area and will work with communities to hold a community driven workshop. The website, dmbikecollective.org, can provide information on all programs, etc. Park Supervisor Ellis thanked the Collective for their leadership in learning safety and advocating for greater infrastructure for trails in the local area.

5. TIME TO ADDRESS THE COMMISSION (5 MINUTE LIMIT) – None

6. NEW BUSINESS

a. Review and Recommendation for a New Batting Cage at Doanes Park – In 2015 the batting cages were removed from the park due to safety issues and the improvements to the garage. The Little League is asking to replace the cages with a new structure. The Little League has agreed to pay for the supplies and assist with installation of the cages. The new structure will have minimal posts with netting that would be removed at the end of the little league season. If they want to use a pitching machine, they will need to bring it on the days they plan to use it. It will be placed in the open area behind the garage and will be positioned to not interfere with future trails through the park. JOHNS/SCHMITZ moved to approve the Little League's request to purchase and install a batting cage at Doanes Park. Ayes: Johns, Lown, Schmitz, Smith, Thomsen. Nays: None. Motion carried.

7. REPORTS

a. Earth Day Trash Bash – The City hosted 53 volunteers, 113 hours (6 staff hours) were spent removing debris and invasive species along the Gay Lea Wilson trail. Six to seven truck loads of debris were removed north of Copper Creek Lake to Easton along 42nd Street. Stickers were placed on storm sewers throughout the city. The Christy Lane trail area was mowed and trees removed.

b. Master Park Plan Update – City staff and Confluence staff recently met with the student council at Four-Mile Elementary. They were shown maps of the area and examples of playground equipment. They were interested in seeing green space with a natural feeling at the park. The next step will be the beginning of the design phase.

c. Youngstown Trail Update – The trail cement has been poured. The grading and finish work should be completed soon.

d. Four Mile Creek Bank Stabilization – The rip rap is in place with less material used than planned. The products used to keep the deepest and fastest water flow in the middle of the creek has been completed also. The grading, seeding and placing of live stakes (trees) will be completed soon.

e. Christy Lane Trail – The fence row of trees will be cleaned up along with other debris, weeds, etc. The area will be easier to maintain once this is completed.

8. FUTURE AGENDA ITEMS/COMMISSIONERS' COMMENTS

a. The kybo at 56th Street and 163 needs to be straightened. Park Supervisor Ellis will look into removing the kybo.

b. A MPO representative will speak at the July meeting regarding the water trail study.

c. The Des Moines River boat ramp area has been flooded recently. Grading work and adding material and rip rap in the mud holes has continued. It is suggested that the area be paved to eliminate the issue of mud. This will be dependent on funding.

d. The ELKS have been granted a Beacon grant in the amount of \$2,000. They are looking into using the funds to establish a tree distribution program. They will be looking at neighborhoods that are in need of trees to receive the trees at a reduced rate to the property owners.

9. ADJOURNMENT

THOMSEN/SMITH moved to adjourn. Ayes: Johns, Lown, Schmitz, Smith, Thomsen. Nays: None. Motion carried. Meeting adjourned at 7:10 p.m.

- NEXT SCHEDULED MEETING – June 9, 2016



**CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION**

DATE: JULY 11, 2016
TO: PARKS & RECREATION COMMISSION
FROM: RICK COURCIER
SUBJECT: VETERANS MEMORIAL SITE PLAN

BACKGROUND:

John Lerdal from the Pleasant Hill Lions Club presented to the Commission in February proposing a Veteran's Memorial. There was a general consensus from the Commission for staff to continue to work with the Pleasant Hill Lions Club to consider locations for the Memorial and to create a design plan to bring back to the Commission for review and recommendation. The Pleasant Hill Lions Club has been working with a local Architect and staff to identify a site for the Memorial and to develop different design options.

ALTERNATIVES:

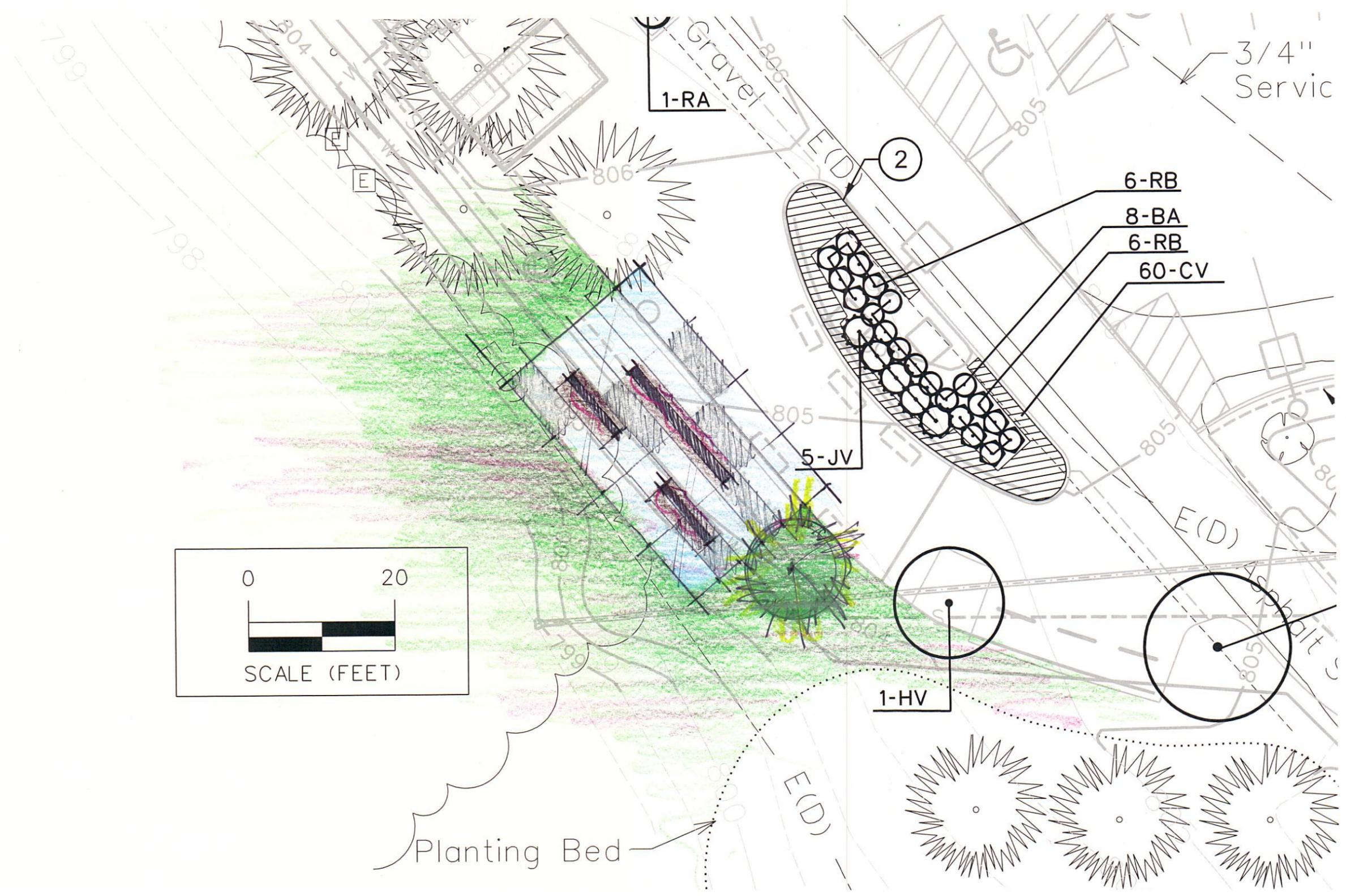
Not approve the location and design plan.

FINANCIAL CONSIDERATIONS:

Pleasant Hill Lions Club is leading the campaign to solidify funding for the cost and installation of the project. The City will be responsible for the annual maintenance of the site once completed.

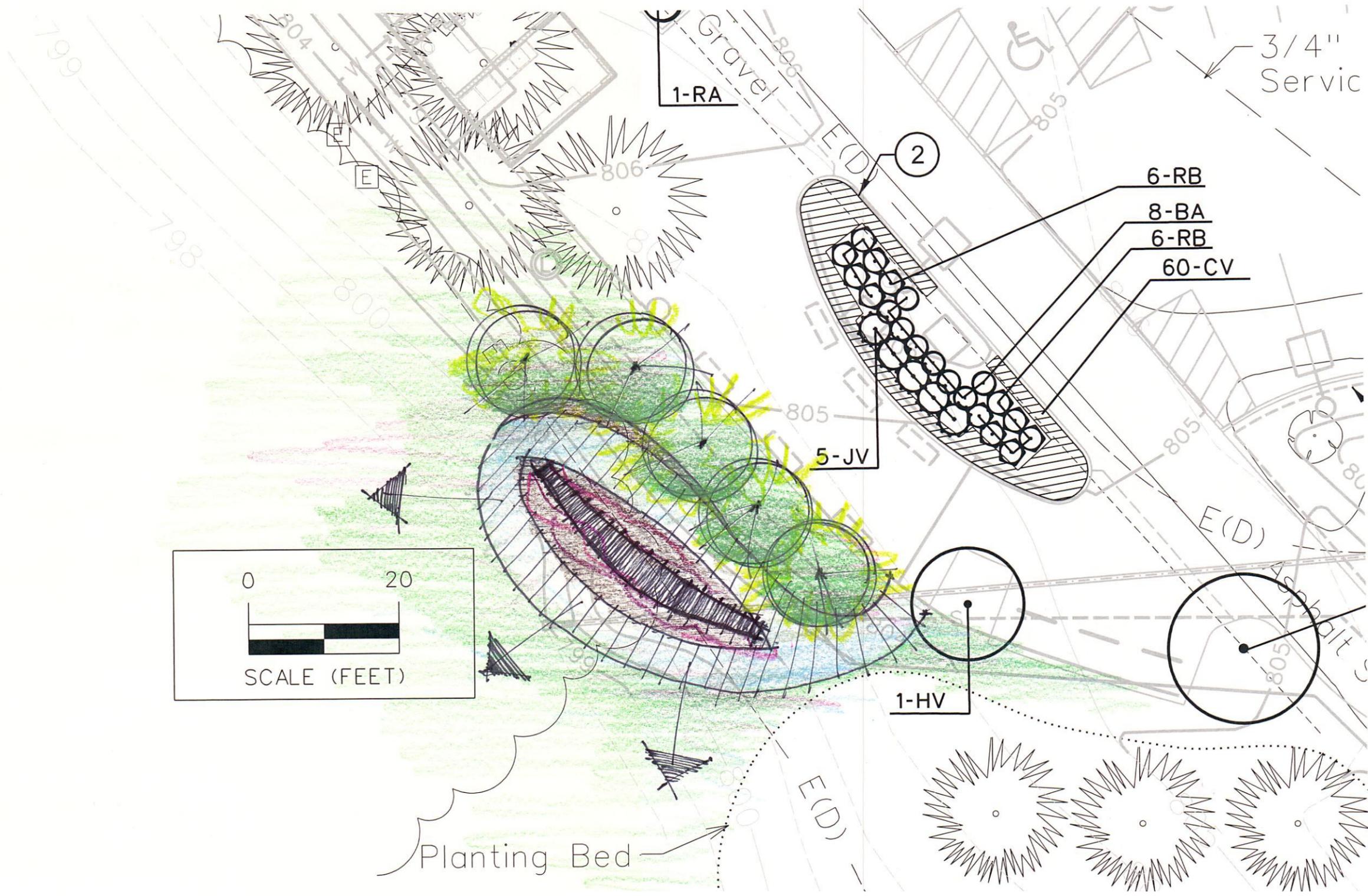
RECOMMENDATION:

Approve the Veteran's Memorial Location and Design Plan



Site Sketch 1

Pleasant Hill Veterans Memorial



Site Sketch 4

Pleasant Hill Veterans Memorial

AGENDA ITEM SHEET

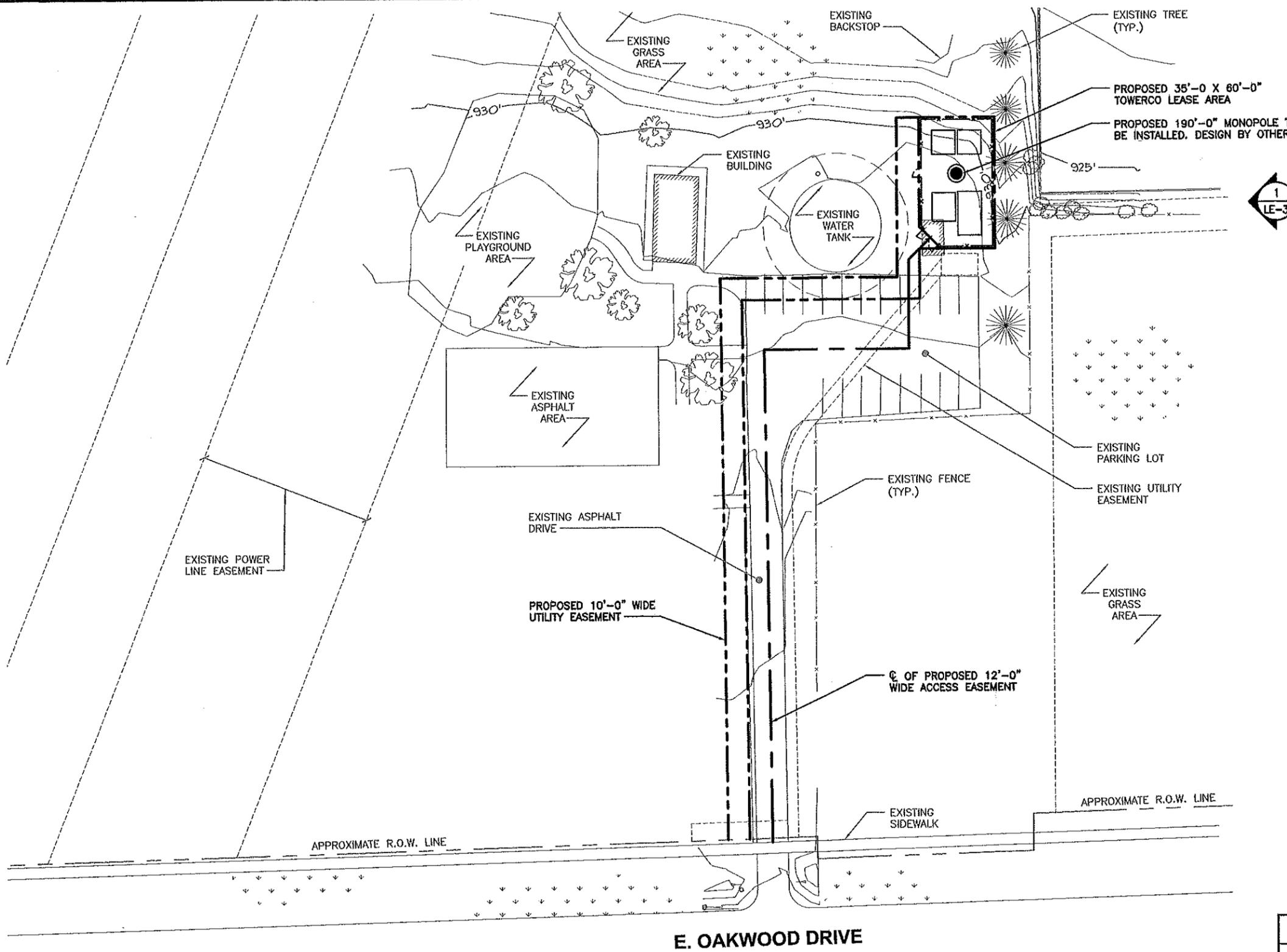
PARKS AND RECREATION COMMISSION

JULY 14, 2016

REQUESTED BY:	J. BENJAMIN CHAMP, AICP, EDFP, ASLA ASSISTANT CITY MANAGER
REFER TO:	PARKS AND RECREATION COMMISSION
SUBJECT:	SITE PLAN SUNRISE PARK WIRELESS TOWER RELOCATION

The City has been working with TowerCo, a wireless telecommunications company, on potential improvements to Sunrise Park. Located at 5414 East Oakwood Drive, the Park was developed around a utility corridor containing one of the City's water towers and large above ground power lines. The water tank has provided lease space for cellular telecommunications equipment for many years in an effort to reduce overall infrastructure clutter in the community. This has been a common practice in communities nationwide to encourage and in some cases require the co-location of these facilities on existing towers or public infrastructure. Full control of the City's water system was transferred to Des Moines Water in 2005 and as the controlling entity the agency is no longer comfortable having the telecommunications equipment on the tower. The wiring and other apparatus makes cleaning, painting, and movement within and on the tower difficult and unsafe. Des Moines Water Works has recommended the City work to provide an alternate facility on the same site to improve safety and still meet the existing lease needs. Attached is a site plan for a new 190' tall monopole directly adjacent to the water tower. The proposal has been reviewed by public works and parks department staff members and they have found it to be generally harmonious with their operations at the site.

The project is intended for introduction at this meeting with discussion from staff and the City Attorney regarding the approval process. Following discussion, the appropriate Commission action would be to refer the item back to staff for the site plan to return at the next meeting for consideration of approval.



OVERALL SITE PLAN
 SCALE: 1" = 50'-0"
 1

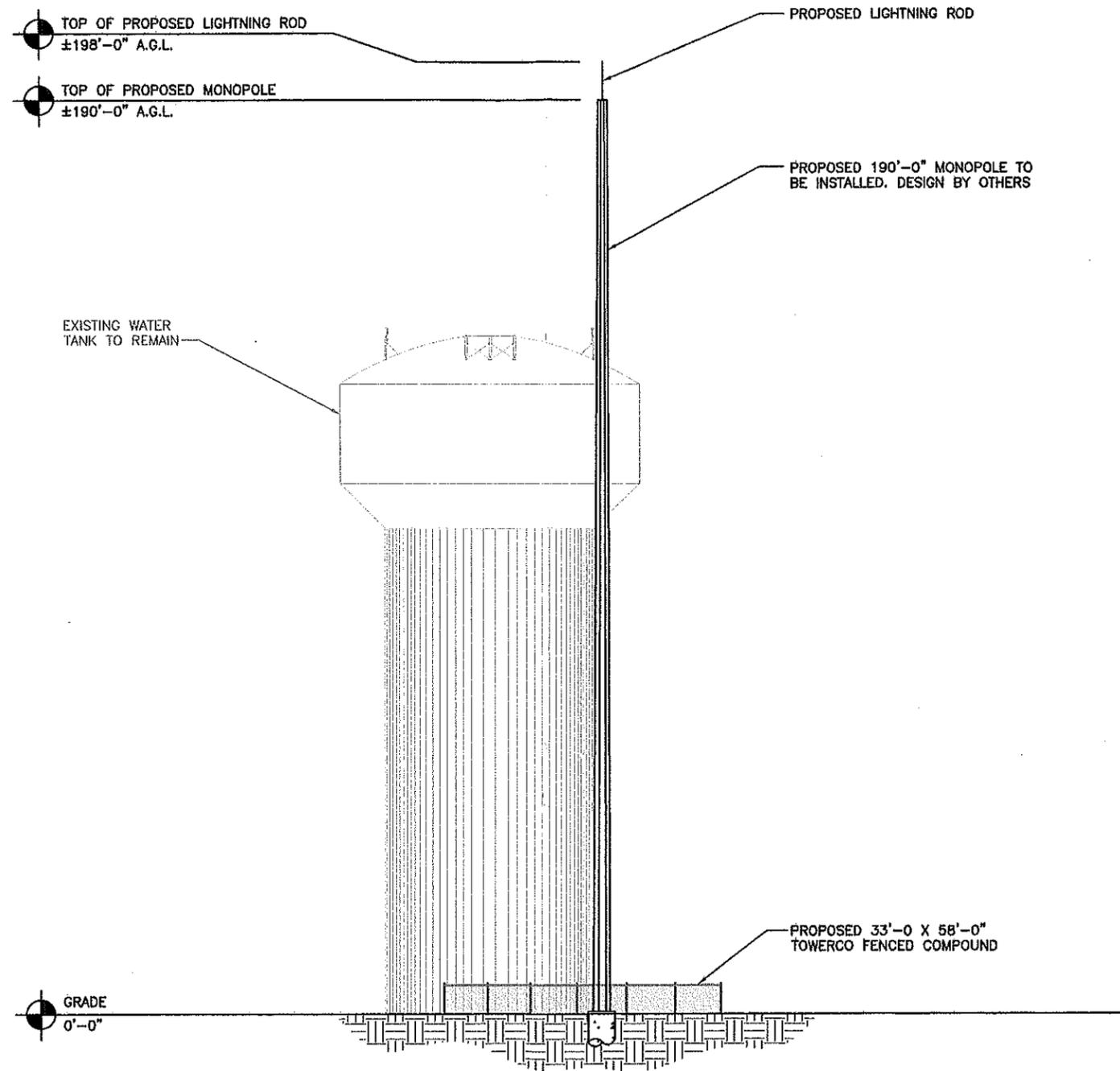
W-T
W-T COMMUNICATION DESIGN GROUP, LLC.
 WIRELESS INFRASTRUCTURE
 2675 Pralum Avenue
 Hoffman Estates, Illinois 60192
 PH: (224) 293-6333 FAX: (224) 293-6444
 www.wtengineering.com



SITE NAME: SUNRISE PARK
TOWERCO SITE ID: IA-0227
 5414 OAKWOOD DRIVE
 PLEASANT HILL, IA 50319
 POLK COUNTY

REV	DATE	REVISIONS	BY	CHK	APP'D
A	01.21.16	LEASE EXHIBIT	SC	SAC	JKR

PROJECT NUMBER T1600003
DRAWING TITLE OVERALL SITE PLAN
DRAWING NUMBER LE-1



EAST TOWER ELEVATION
SCALE: 1" = 30'-0"

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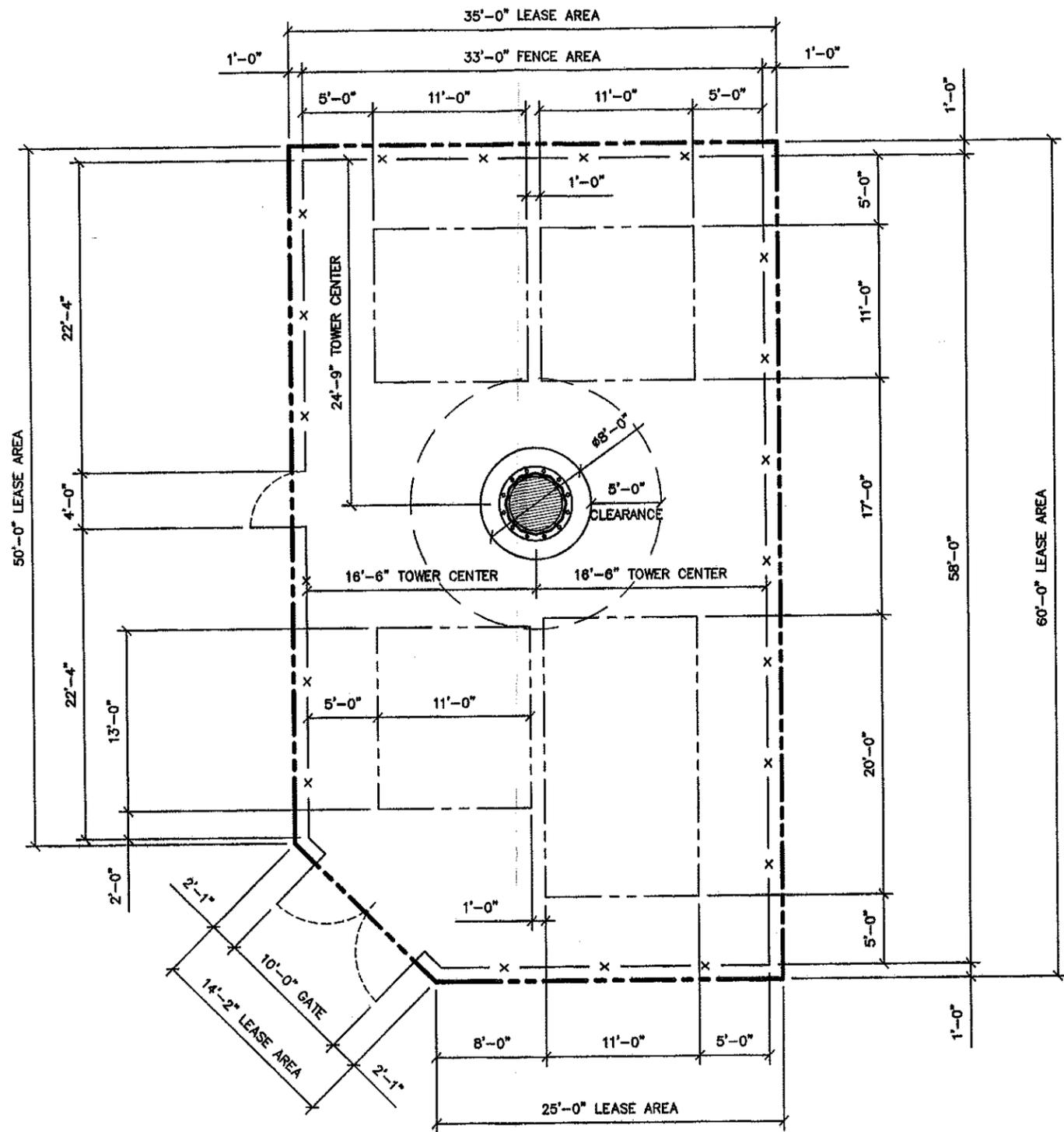
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REV	DATE	REVISIONS	BY	CHK	APP'D
A	01.21.16	LEASE EXHIBIT	SC	SAC	JKR

PROJECT NUMBER
T1600003

DRAWING TITLE
EAST TOWER ELEVATION

DRAWING NUMBER
LE-3



GEOMETRIC SITE PLAN
 SCALE: 1" = 10'-0"

1

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TowerCo

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 POLK COUNTY

REV	DATE	REVISIONS	BY	CHK	APP'D
A	01.21.16	LEASE EXHIBIT	SC	SAC	JKR

PROJECT NUMBER T1600003
DRAWING TITLE GEOMETRIC SITE PLAN
DRAWING NUMBER LE-4