

**PLEASANT HILL CITY COUNCIL
REGULAR SESSION
JANUARY 12, 2016
6:30 PM**

1. CALL TO ORDER/ROLL CALL

Mayor Kurovski called the Pleasant Hill City Council meeting to order on January 12, 2016 at 6:30 p.m. in the City Council Chambers. PRESENT: Jeff Mullen, Curt Gause, Dean Cooper, Mark Konrad and Mayor Sara Kurovski. ABSENT: Barb Malone.

2. APPROVAL OF AGENDA

Cooper/Mullen moved to approve the agenda as presented. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

3. PUBLIC INPUT (5 MINUTES FOR ITEMS NOT ON THE AGENDA)

There was none.

4. CONSENT ITEMS

Konrad/Mullen moved to approve the **CONSENT ITEMS**: Approve the 2016 City Calendar, **Resolution #011216-01**- Approve Official Depositories, **Resolution #011216-02** - Approve Official Publications, Council Minutes - dated 12-22-15, Claims Listing dated 01-12-16, **Resolution #011216-03**– Authorization of Destruction of Records, **Resolution #011216-04** – Approval of Lien Schedule, Liquor License Renewal – Fiesta Mexican Restaurant, 1100 N. Hickory Blvd #203, Letter of Support of MAC Homeland Security Services Agreement. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

5. MAYOR APPOINTMENTS

Cooper/Konrad moved to approve the **Mayor Appointments** with the amendment to item 5b changing the alternate to the Metro Waste Authority from Sara Kurovski to Curt Gause in Resolution 011216-05. Finance Committee Appointment (Curt Gause and Mark Konrad), **Resolution #011216-05** - Appointment to Metro Waste Authority Appointment (Barb Malone with alternate Sara Kurovski Curt Gause), Council Liaison to the Board of Adjustment (Dean Cooper), Council Liaison to Planning/Zoning Commission (Curt Gause), Council Liaison to Library Board of Trustees (Barb Malone), Council Liaison to Park/Recreation Commission (Dean Cooper), Chamber of Commerce Representative (Jeff Mullen), Metropolitan Advisory Committee (MAC) (Sara Kurovski), Mayor Pro Tem (Mark Konrad), **Resolution #011216-06** - Metropolitan Planning Organization (MPO) Representatives, Management Committee and Technical Committee (Management Committee Jeff Mullen with alternate Sara Kurovski; Technical Committee Ben Champ with alternate Madeline Sturms), Convention and Visitors Bureau representatives (Sara Kurovski with alternate Dean Cooper). ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

6. COUNCIL APPOINTMENTS

Konrad/Mullen moved to approve the Council Appointments: **Resolution #011216-07** - Appoint Representative to the Polk County Emergency Management Commission (Curt Gause and alternate Barb Malone), **Resolution #011216-08** - Appoint 911 Service Board Representatives (Fire Chief Tom Solberg with alternate Police Chief Al Pizzano), **Resolution #011216-09** - Appoint Representatives to the Wastewater Reclamation Authority (WRA), Management Committee and Technical Committee. (Management Committee Don Sandor with alternate Ben Champ; technical committee Gary Patterson with alternate Russ Paul), Appointment to Eastern Polk Regional Development (Sara Kurovski), Appointment to the Central Iowa Regional Drinking Water Commission (CIRDWC). (Len Murray with alternate Madeline Sturms). ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

7. BUSINESS ITEMS

- a. **Resolution #011216-10** - Approval of Goal Setting Report 12-1-15
Mullen/Cooper moved to approve **Resolution #011216-10** - Approval of Goal Setting Report 12-1-15. City Manager Don Sandor explained this is the final report from the December 1, 2015 goal setting session as prepared and submitted by Jeff Schott. The city council can adopt the report now with all the new council seats filled to represent all of them. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

- b. **Resolution #011216-11** – Approval of Payment Application No. 4, Change Order No. 1, and Project Acceptance for the 2015 Maintenance Building Addition Project
Cooper/Konrad moved to approve **Resolution #011216-11** – Approval of Payment Application No. 4, Change Order No. 1, and Project Acceptance for the 2015 Maintenance Building Addition Project. Assistant City Manager Ben Champ explained the City Engineer, Snyder and Associates, recommends approval of the final payment application for the 2015 Maintenance Building Addition project along with the change order. The project is now complete and can be accepted with retainage to be released after 30 days. Councilmember Cooper asked Public Works Director Gary Patterson if everything was ok in the project, to which Mr. Patterson answered that it was. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

- c. **Resolution #011216-12**– Approval of revisions to Fire Chief job description
Mullen/Gause moved to approve **Resolution #011216-12**– Approval of revisions to Fire Chief job description. City Manager Don Sandor explained that due to operational changes in the Fire Department, including the addition of part-time day time staffing, it is the opinion that the requirement for the administrative Fire Chief to have an EMT-I and EMT-P is no longer needed. The attached job description requires CPR and AED certification as a minimum requirement and states that the City may require additional EMT training. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

- d. **Resolution #011216-13** – Approval of Professional Services Agreement – Pleasant Hill Park Master Plan
Cooper/Mullen moved to approve **Resolution #011216-13** – Approval of Professional Services Agreement – Pleasant Hill Park Master Plan. Senior Planner Madeline Sturms explained that the City Council has purchased an undeveloped 77 acre parcel for the establishment of the City's first park east of the bypass. Located in an area south of SE 6th Avenue, west of SE 68th Street, and adjacent to Four-Mile Elementary School, the property will require a series of investments over many years to develop and maintain the area as a park. The master planning process for the newly acquired parkland is an important next step following the recently approved Comprehensive Plan and the Parks, Recreation, and Open Space Plan. Those planning efforts provide a larger context for the details of this effort to follow. Confluence is an award winning firm with both national and lowa experience and the firm is locally headquartered in Des Moines. The firm will lead a process over the next several months with several opportunities for public input and coordination with local park and recreation leaders with goal completion of Summer 2016. Councilmember Mullen said he was happy they were moving forward to develop the parkland quickly. Councilmember Cooper asked what steps Confluence would take in the process. Matt Carlile, Associate Principal with Confluence, explained that they would identify all the stakeholders and gather feedback in order to create the kind of park that Pleasant Hill wants and what their needs are. Mr. Carlile said that the more people brought in at the beginning would give a better end product. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

- e. **Resolution #011216-14** - Approval of Prairie Meadows Grant Application
Konrad/Gause moved to approve **Resolution #011216-14** - Approval of Prairie Meadows Grant Application. City Manager Don Sandor explained that it is time to submit the annual grant requests to Prairie Meadow before the January 29, 2016 deadline. The proposed application is requesting \$99,999 for a project estimated at a total cost of \$120,373. This project will improve the communication for emergency response providers, the City's SRO officers, EMS and fire. Currently there are locations throughout the schools where a signal from the radios cannot penetrate. This application is being supported by SEP, the Polk County Sherriff department and Altoona. The balance of the funds needed for the completion of the project will come from a variety of sources, including Pleasant Hill, Southeast Polk School district, other affected governmental agencies, and other grant

opportunities are being pursued. Police Chief Al Pizzano said they were in the process of receiving support letters, and would then submit the application once all were received. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

f. **Resolution #011216-15** – Approval of Plans, Specifications, and Letting Schedule for the 2016 Street Repair Project

Cooper/Mullen moved to approve **Resolution #011216-15** – Approval of Plans, Specifications, and Letting Schedule for the 2016 Street Repair Project. Assistant City Manager Ben Champ explained this resolution is for the next phase of annual patch repair projects identified by City Council and staff. The package is proposed for a bid letting date of February 3, 2016 and potential contract award on February 9, 2016. City Manager Don Sandor explained that this project will cost more than originally budgeted, however the increased amount received from the Road Use Tax will cover the increased expenditure and allow the patching program to extend the life of the streets repaired by maintaining the roadway integrity and deferring the need for full reconstruction. Mr. Sandor said the City is therefore very grateful for the additional Road Use Tax revenue. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

8. CLOSING COMMENTS

Police Chief Al Pizzano reported that the police coverage of Presidential Candidate Ben Carson's appearance went well. His team worked well with Secret Service and State Patrol. Chief Pizzano also reported that the Sergeant's exam results would be coming soon, and then they would be able to assign a new police sergeant.

Fire Chief Tom Solberg reported that the Iowa State Bureau of EMS did an onsite inspection last week to make sure they were meeting all the state and federal regulations. He was proud to announce that there were no deficiencies, which is a rare finding. Chief Solberg said that spoke highly of his team and he was very proud of them.

Public Works Director Gary Patterson reported on the new maintenance building addition, and said his guys really appreciated being able to wash the salt and sand off of their snow removal equipment inside where there was heat and lighting on bad weather days. Mr. Patterson also gave an update on the salt storage facility in Grimes as well as at their facility on Vandalia Drive to provide coverage for the community.

City Manager Don Sandor announced there would be a council work session on the budget next Tuesday, January 19, 2016 at 6:00 p.m.

9. ADJOURNMENT

Mullen/Cooper moved to adjourn the meeting. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0. The meeting was adjourned at 6:51 p.m.

Sara Kurovski, Mayor

ATTEST:

Dena J. Spooner, City Clerk/Finance Director