

**PLEASANT HILL CEMETERY COMMITTEE MEETING**  
**March 16, 2016**  
**2:45 P.M.**

The regular meeting of the Pleasant Hill Cemetery Committee was called to order at 2:45 p.m. Present: Norm Gustafson, Patsy Harvey, and Steve Shelburg. Absent: Ellie Marchant and Crystal Parsons. Also present: Public Works Director Gary Patterson and Assistant Public Works Director Russ Paul.

1. SHELBURG/HARVEY moved to approve the agenda. All ayes. Motion carried.
2. SHELBURG/HARVEY moved to approve the minutes of the February 24, 2016 meeting. All ayes. Motion carried.
3. Cemetery Ordinance Changes – The committee reviewed the edited version of the proposed changes to the ordinance with discussion. Discussion was held regarding all new purchasers going forward to receive a copy of the ordinance with their receipt. All ordinances are available on the website for viewing. The new ordinance will be posted when the three readings have been completed and approval by the City Council. The revised ordinance will be presented to the City Council at the April 12, 2016 meeting. Chair Gustafson will attend the meeting to answer any questions from the City Council members, or public that is present. HARVEY/SHELBURG moved to approve the ordinance as presented.
4. Other Business  
Cemetery clean up is in process under the existing ordinance until the new one is approved.

Heritage Trees – information regarding this will be presented at the next meeting. Public Works Director Patterson stated that many of the trees already have someone buried under them or the spaces have been sold. This will be discussed further at the next meeting.

Steve Shelburg asked if the cemetery has an area for pet burials or if that is something that could be considered. There is not an area at this time and the ordinance specifies that only human bodies can be buried at the cemetery.

The flags in the cemetery are part of the surveying/pinning for GIS. The flags are where survey pins are already located. This is a very time consuming task and is being worked on right now by a graduate student from Iowa State. Once this is completed the maps can be placed on line.

5. Adjournment – SHELBURG/HARVEY moved to adjourn. All ayes. Meeting adjourned at 3:27 p.m.

Cindy Konrad  
Recording Secretary