

**PLEASANT HILL CITY COUNCIL
REGULAR SESSION
APRIL 12, 2016
6:30 PM**

1. CALL TO ORDER/ROLL CALL

Mayor Kurovski called the Pleasant Hill City Council meeting to order on April 12, 2016 at 6:30 p.m. in the City Council Chambers. PRESENT: Jeff Mullen, Curt Gause, Dean Cooper, Barb Malone, Mark Konrad and Mayor Sara Kurovski. ABSENT: none.

2. APPROVAL OF AGENDA

Malone/Mullen moved to approve the agenda. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.

3. NATIONAL VOLUNTEER WEEK PROCLAMATION

Mayor Kurovski proclaimed the week of April 10-17, 2016 National Volunteer Week, and thanked everyone for their volunteerism, as well as preparation of the ceremony. City Manager Don Sandor honored each volunteer group during the ceremony for their commitment and service to the community.

4. PUBLIC INPUT (5 MINUTES FOR ITEMS NOT ON THE AGENDA)

Steve Turdik, a Pleasant Hill resident, requested that the bank who owns a vacant property in his neighborhood, be contacted to either clean it up or tear it down, as it was becoming a safety hazard and nuisance.

5. CONSENT ITEMS

Konrad/Malone moved to approve the **CONSENT ITEMS**: Council Minutes - dated 03-22-16, Council Minutes - dated 03-29-16, Claims Listing - dated 04-12-16, Tax Abatement Report dated March 2016, Public Works Dept Report - dated March 2016, Police Department Monthly Report- March 2016, Park and Recreation Minutes dated 03-10-16, **Resolution #041216-01** – Approval of Lien Schedule, **Resolution #041216-02** – Approval of Sale of City Equipment. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.

6. BUSINESS ITEMS

a. Third Reading of **Ordinance No. 801** – Amending Chapter 136 Sidewalk Regulations

Cooper/Gause moved to approve the Third Reading of **Ordinance No. 801** – Amending Chapter 136 Sidewalk Regulations. Assistant City Manager Ben Champ said that this is the one of two ordinance presented for a third reading in regards to two sections of the City's Code that regulate the width of sidewalks: an ordinance updating Chapter 136, Sidewalk Regulations, and a partner ordinance updating Chapter 175, Subdivision Regulations. There have been no changes since the second reading. Ordinance 801 would require all new sidewalks in new developments to be six feet. Existing sidewalks may be replaced/repared at the same width as is. A future ADA study will address those issues later so this ordinance addresses new development portions only for now. City Manager Don Sandor added that all Ordinances would now contain language approved by legal to be effective upon approval and publication, so that would negate the need for a second motion at third readings. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.

b. Third Reading of **Ordinance No. 802** – Amending Chapter 175 Subdivision Regulations

Mullen/Konrad moved to approve the Third Reading of **Ordinance No. 802** – Amending Chapter 175 Subdivision Regulations. Assistant City Manager Ben Champ explained this was the second piece of the above mentioned ordinance changes and would include the same language as Ordinance 801. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.

c. Second reading of **Ordinance 803** - Amending Chapter 98 Sewer Service Charges

Cooper/Malone moved to approve the Second reading of **Ordinance 803** - An Ordinance Amending Chapter 98 Sewer Service Charges. City Manager Don Sandor said that during the preparation of the FY 17 budget it was identified that the rates for sanitary sewer service needed to be increased. The City of Pleasant Hill is a member of the WRA and as a member must pay annually to the WRA for the City's proportionate share of operation and maintenance costs and for debt service payments. The WRA has approved a new facility plan which calls for significant capital improvements and bonding in the upcoming fiscal years. The additional bonding will increase Pleasant Hill's debt payments to the WRA. This rate increase is being imposed at this time to help get ahead of a

more significant increase that would be required at one time otherwise. The City has also seen an increase in operational costs from the WRA due to an increase in the percentage of flow going to the treatment facility attributed to Pleasant Hill. The rate increase proposed in this ordinance is 5%. That increase will impact the average residential customer by \$1.22 per month. This increase would become effective July 1, 2016. The ordinance approval is being requested at this time to provide sufficient time for the Des Moines Water Works to make the necessary changes to their billing program prior to the July 1 effective date. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.

- d. First Reading of **Ordinance 804** - Amending Chapter 115 Cemetery
Konrad/Mullen moved to approve the First Reading of **Ordinance 804** - Amending Chapter 115 Cemetery. City Manager Don Sandor said the Cemetery Committee has met several times over the last few months with City staff to update the Cemetery Ordinance. The updates were included in the packet, marked in red. Additional changes proposed include 1) the fee schedule from the original ordinance will be removed from the Ordinance and be approved as a separate Fee Schedule Resolution at the third reading of the new Ordinance, 2) the section allowing weapons at Military Funerals only should include at Law Enforcement Funerals also, 3) some grammar errors from tracked changes needed correcting, 4) there was some question about the City's liability that needed to be researched by the City's attorney and insurance carrier, 5) walking through the cemetery in some areas without walkways may necessitate stepping over existing graves. Cemetery Committee Chair Norman Gustafson thanked the Council and Mayor for allowing the Columbarium's to be added to the Cemetery, and said Pleasant Hill had a fine cemetery. Mr. Gustafson said after a lot of work on the Ordinance updates between the Committee and staff, he recommended it's approval along with the previous points well taken. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.
- e. **Resolution #041216-03** – Approve Homeland Security 28E Agreement
Malone/Gause moved to approve **Resolution #041216-03** – Approve Homeland Security 28E Agreement. City Manager Don Sandor explained the current agreement expired in June 2015 and the City of Des Moines is reaching out to other communities to determine if they desire to remain a part of the agreement. The City Council approved a letter of support on January 12, 2016 and the City of Des Moines has now followed up with a formal 28E agreement retroactive to July 1, 2015 expiring June 30, 2018. The services provided through this agreement could not be matched by the City of Pleasant Hill at any reasonable cost. The cost will remain the same at \$11,542 per year. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.
- f. **Resolution #041216-04** – Approval of job description for Equipment Operator II
Mullen/Gause moved to approve **Resolution #041216-04** – Approval of job description for Equipment Operator II. City Manager Don Sandor explained one change in the new union contract with the public works employees effective July 1, 2016 is the establishment of a classification titled Equipment Operator II. The current contract has classifications of Equipment Operator I and Crew Chief. The new contract retains the Equipment Operator I classification and replaces the Crew Chief classification with Equipment Operator II. The City did not have a job description for the Crew Chief classification. The Equipment Operator II job description was developed using the Equipment Operator I job description and job descriptions from other communities. The union representatives have reviewed the proposed job description and agree with it. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.
- g. Approve Requests for Copper Creek Triathlon, Sunday, June 26, 2016
Motion to Approve Use of the Lake Park Shelter
Motion to Approve Applications for Street Closing Permits-8:00 a.m. to 11:00 a.m. for bike race and run
Motion to Approve Application for Noise Permit, 7:45 a.m. to 11:00 a.m.
Malone/Cooper moved to approve the Requests for Copper Creek Triathlon, Sunday, June 26, 2016. City Manager Don Sandor said Katherine Harrington is proposing the annual Copper Creek Triathlon for June 26, 2016. This event has been well run in the past. The Clerk's Office has received all necessary applications. Everything is the same as the previous years. Mr. Sandor mentioned a sidebar note that the Special Events application now has a smoking/non-smoking box section to coincide with the new no-smoking in the Parks Policy. Mike McGinn was available for questions. Councilmember Konrad asked if residents would receive mailings about the road closures. Mr. Sandor said Riley Resources does two mailing notices to inform them. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0.

7. CLOSING COMMENTS

Councilmember Konrad let Public Works Director Gary Patterson know that the stop sign at 60th & Oakwood had been hit, and needed replaced.

Mayor Kurovski gave rave reviews about the Star Wars showings at the Library over the weekend. She also attended the regional water meetings, adding that it was good to hear from all the parties involved, but no solution had been reached yet. The Mayor also talked about the CVB's attempts to attract larger hotels and crowds to encourage growth, and that Zach Nunn had informed her the legislator should hear the TIF discussions this week. The Mayor concluded with a quote she enjoyed from Brian Gallagher at the United Way luncheon - "Big acts occur from small ones".

Police Chief Al Pizzano announced the speed signs for University Avenue had been approved by the DOT, so would be moving forward on those. He also announced that one of their Officers would be going through the Metro Star Program with the Homeland Security, so we will have a representative. The Chief concluded by thanking the community for all their support during the recent tragedy involving Officers Susan Ferrell and Carlos Puente-Morales. He said the Fire Department helped the Elks Club raise over \$6,000 at their benefit for the two families.

8. ADJOURNMENT

Konrad/Malone moved to adjourn the meeting. ROLL CALL: AYES: Mullen, Gause, Cooper, Malone, Konrad. NAYS: None. Motion carried 5-0. The meeting was adjourned at 6:58 p.m.

Sara Kurovski, Mayor

ATTEST:

Dena J. Spooner, City Clerk/Finance Director