

**PLEASANT HILL CITY COUNCIL
REGULAR SESSION
JULY 26, 2016
6:30 PM**

1. CALL TO ORDER/ROLL CALL

Mayor Kurovski called the Pleasant Hill City Council meeting to order on July 26, 2016 at 6:30 p.m. in the City Council Chambers. PRESENT: Jeff Mullen, Curt Gause, Dean Cooper, Mark Konrad, and Mayor Sara Kurovski. ABSENT: Barb Malone.

2. APPROVAL OF AGENDA

Cooper/Gause moved to approve the agenda. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

3. PRESENTATION FOR RUTH MATTIX RETIREMENT

Assistant City Manager Ben Champ presented Building Clerk Ruth Mattix with a Retirement Plaque and thanked her for her 20 years of dedicated service to the City of Pleasant Hill.

4. PRESENTATION OF BOARD MEMBER PLAQUES

Service plaques were announced for the following boards & commission members: Pat Harvey, Cemetery Committee: 1972-2016; Dan Herrin, Library Board: 2008-2016; David Dunfee, Parks & Recreation: 2013-2016; and Dan Schmitz, Parks & Recreation: 2013-2016.

5. PUBLIC INPUT (5 MINUTES FOR ITEMS NOT ON THE AGENDA)

There were none.

6. CONSENT ITEMS

Konrad/Gause moved to approve the **CONSENT ITEMS**: Council Minutes - dated 07-12-16, Claims Listing - dated 07-26-16, Revenue Report - dated 06-30-16, Expenditure Report - dated 06-30-16, Treasurers Report - dated 06-30-16, Police Department Report - dated June 2016, Park and Recreation Minutes dated 07-14-16, **Resolution #072616-01** – Transfer of Funds – Emergency Fund to Equipment Replacement Fund, **Resolution #072616-02** – Transfer of Funds – Employee Benefits Fund to General Fund, **Resolution #072616-03** – Approval of Payment Application No. 3 – 2016 Patching Project. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

7. BUSINESS ITEMS

a. Approve Special Event Application and Sound Permit for Art in the Park, 9-17-16

Cooper/Gause moved to approve Special Event Application and Sound Permit for Art in the Park, 9-17-16. City Manager Don Sandor said Recreation Manager Rick Courcier organized this new event and let him give more detail. Mr. Courcier introduced Nora Schatzberg as the event planner. Ms. Schatzberg said this will be an art festival along the Copper Creek Lake trail called "Art on the Lake". The event is an invitation only art fair with several artists committed to the event. There will be entertainment during the fair that may include performance art, dancing, and musicians. Food carts will be local food restaurants in Pleasant Hill. The kids tent will have an art project for the kids to do. Mr. Sandor said the event will be on September 17, 2016 from 11:00am to 5:00pm. The Council Members thanked Ms. Schatzberg and said they looked forward to it. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

b. Third Reading of **Ordinance 806** – Rezoning R-4 Planned Unit Development to I-2 Light Industrial-Portion of 1460 Sloans Way

Konrad/Mullen moved to approve the Third Reading of **Ordinance 806** – Rezoning R-4 Planned Unit Development to I-2 Light Industrial-Portion of 1460 Sloans Way. Assistant City Manager Ben Champ said this third reading is the same as the first two readings, and that no comments have been received since last reading. This ordinance will bring zoning into compliance. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

- c. **Resolution #072616-04**- Approval of change in parking provisions on Constitution Boulevard
Cooper/Gause moved to approve **Resolution #072616-04**- Approval of change in parking provisions on Constitution Boulevard. City Manager Don Sandor said City staff has received comments regarding the parking arrangement on Constitution Boulevard. Currently the parking is allowed on the east side of the street and prohibited on the west side of the street. All the mailboxes are on the east side of the street which results in fewer parking places to allow for the mailboxes, or on occasion the mailboxes being blocked by vehicles. By moving the parking to the west side and prohibiting the parking on the east side the mailboxes will not be affected and more on street parking will be available. The no parking signs were already moved as a trial and letters were sent to the residents to get their opinion on the change. Of the 22 letters sent only 3 residents have responded as of this writing, 2 in favor of the change and 1 opposed. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.
- d. **Resolution #072616-05** – Approval of SRO agreement with Southeast Polk School District
Mullen/Konrad moved to approve **Resolution #072616-05** – Approval of SRO agreement with Southeast Polk School District. City Manager Don Sandor said The City of Pleasant Hill entered into an agreement with Southeast Polk School district to provide two school resource officers (SRO), one for the high school and one for the middle school, starting with the 2009-2010 school year. The police officers also teach a drug prevention program in the district. The school district and city police department are both pleased with the working arrangement that has developed during the past school years, and would like to continue with the agreement for the 16-17 school year. The contact between the police officers and the students is beneficial in reducing and solving crimes. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.
- e. **Resolution #072616-06** – Approval of Contract with ETC Institute for Community Survey
Konrad/Mullen moved to approve **Resolution #072616-06** – Approval of Contract with ETC Institute for Community Survey. Development & Communications Specialist Janet Wilwerding explained the process for a community survey and why ETC's contract was chosen. During the budgeting process for the current fiscal year, the City Council prioritized funding to perform a community survey. An outside consultant is needed for this process in order to perform a statistically valid survey that can be replicated for tracking and possible comparison with similar communities. Staff prepared a Request for Qualifications (RFQ) and four responses were received. Following review of the submissions and reference checks with other Iowa communities, the contract with ETC Institute was developed. The survey will be completed over the next three months and will include a combination of mail, phone, email and online formats with a goal of 300 completed surveys for compilation in a final report. Selected questions will also have the capability to be geocoded to help determine if differences in results occur from portions of the community. The Council Members confirmed the cost was within budget and thanked Ms. Wilwerding for her diligent research. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0.

8. CLOSING COMMENT

Councilmember Gause announced that the Metro Waste Committee voted last week against comingling yard waste and trash since there are still too many uncertainties. They will table the discussion for three years when the contracts for the haulers are up for renewal again.

Mayor Kurovski talked about the Bravo board orientation and announced it was nice to see the economic development impact \$3 million in grants had on the metro communities by causing \$121 million to inflow into those communities from the grants.

City Manager Don Sandor reminded everyone that Jazz in July would be Thursday evening, Family Fun Fest would be this Saturday, and there would also be a work session next Tuesday, August 2nd at 5:30pm.

Recreation Manager Rick Courcier announced that they installed a bike work station at Copper Creek Lake Park to help riders repair and maintain their bikes along the route. Mr. Courcier also announce that the soccer club had record numbers this year with 54 teams and 526 participants.

Library Director John Lerdal was happy to announce that they added a new database to the library website called Mango. It provides seven languages that users can learn in a user friendly format via instruction lessons. Mr. Lerdal also said the summer reading program successfully wrapped up at the Youth Center.

9. ADJOURNMENT

Mullen/Gause moved to adjourn the meeting. ROLL CALL: AYES: Mullen, Gause, Cooper, Konrad. NAYS: None. Motion carried 4-0. The meeting was adjourned at 6:54 p.m.

Sara Kurovski, Mayor

ATTEST:

Dena J. Spooner, City Clerk/Finance Director