



AGENDA

PLEASANT HILL PARKS AND RECREATION COMMISSION REGULAR MEETING

THURSDAY, MARCH 11, 2021
6:00 PM

Due to the COVID-19 pandemic, no public location is possible. This meeting will be conducted as an electronic meeting. All commissioners and staff will be participating in this meeting by electronic means. Meeting minutes will continue to be provided per the City's normal course of business. Members of the public may attend the electronic meeting or submit comments to the Community Development Department prior to 4:30 PM on March 11, 2021.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/191567629>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 191-567-629

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/191567629>

1. CALL TO ORDER / ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES FEBRUARY 11, 2021 REGULAR MEETING
4. TIME TO ADDRESS THE COMMISSION – FIVE (5) MINUTE LIMIT
5. NEW BUSINESS ITEMS
6. REPORTS
 - a. GOVERNOR/MAYOR PROCLAMATION

Next Regularly Scheduled Meeting
April 8, 2021

- b. UPDATE: COPPER CREEK LAKE PARK RECREATIONAL RENTALS
 - c. UPDATE: 6010 E OAKWOOD DRIVE ACQUISITION
 - d. SUNRISE PARK TEMPORARY CLOSURE
7. FUTURE AGENDA ITEMS/COMMISSIONER COMMENTS
- a. PARK NAMING POLICY
8. ADJOURNMENT

**PLEASANT HILL PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES
FEBRUARY 11, 2021**

Given the Governor's prohibition on gatherings of ten or more persons during the COVID19 outbreak, no public meeting location was available. All commissioners and staff participated in this meeting by electronic means.

1. CALL TO ORDER/ROLL CALL

Pleasant Hill Park and Recreation Commission Regular Session was called to order at 6:01 P.M. on February 11, 2021 by Chairperson Will via www.gotomeeting.com. Present: Austin Bittner, Matthew Keller, Loren Lown, and Matthew Will. Absent: Adam Fendrick and Olivia Smith.

2. APPROVAL OF AGENDA

LOWN/BITTNER moved to approve the agenda. Ayes: Unanimous. Motion carried.

3. APPROVAL OF MINUTES OF JANUARY 14, 2021 REGULAR MEETING

BITTNER/LOWN moved to approve the minutes of the January 14, 2021 regular meeting. Ayes: Unanimous. Motion carried.

4. TIME TO ADDRESS THE COMMISSION (5 MINUTE LIMIT)

None

5. NEW BUSINESS

A. REVIEW AND RECOMMENDATION – COPPER CREEK RECREATIONAL RENTALS

Request for Proposals (RFP) is recommended to identify qualified vendors to operate recreational rental equipment at Copper Creek Lake Park to provide an additional amenity, similar to offerings of Des Moines at Easter Lake and Raccoon River Park in West Des Moines, as well as advance the strategic plan by supporting expanded use of the park. The existing concessionaire space near the south side of Copper Creek Lake Park that has been identified as a location to provide recreational rental equipment.

Commissioners and City Staff discussed types of rentals to be available and lake regulations of motorized water craft; future addition of bike rentals; proposed storage area and previous usage of concessions space; onsite storage and city vs owner liability of equipment; and creation of RFP review sub-committee;

KELLER/LOWN moved to have a Commissioners Lown, Keller, and Bittner on a sub-committee to review the RFP for rentals on Copper Creek Lake. Ayes: Unanimous. Motion carried.

LOWN/BITTNER moved to recommend an RFP for Copper Creek Lake recreational rentals. Ayes: Unanimous. Motion carried.

6. REPORTS

Next Regularly Scheduled Meeting
April 8, 2021

- Meacham property – upcoming virtual neighborhood meeting to discuss park development; public input and suggestions; neighborhood survey; and high-level park concepts.

7. FUTURE AGENDA ITEMS/COMMISSIONERS' COMMENTS

- Public Facilities Naming Policy – beginning stages of policy development. Commissioners requested involvement in policy development and review.

8. ADJOURNMENT

KELLER/BITTNER moved to adjourn. Ayes: Unanimous. Motion carried. Meeting adjourned at 6:45 P.M.

- NEXT SCHEDULED MEETING – March 11, 2021 – 6:00 P.M. – meetings virtual format until further notice

Jennifer Bartles
Recording Secretary

PROCLAMATION OF EMERGENCY

Whereas, the World Health Organization has reported an outbreak of tens of thousands of cases and thousands of deaths associated with Novel Coronavirus 2019 (COVID-19) in multiple countries across the globe; and

Whereas, the World Health Organization has declared that COVID-19 should now be characterized as a pandemic, meaning that states and governments should act appropriately to contain any potential outbreak; and

Whereas, on January 31, 2020, the United States Department of Health and Human Services declared a national public health emergency; and

Whereas, the Centers for Disease Control and Prevention have confirmed an outbreak of COVID-19 and cases have been identified in all 50 states; and

Whereas, on March 9, 2020, multiple individuals tested presumptive positive for COVID-19 within the state of Iowa; and

Whereas, on March 9, 2020, the State of Iowa declared a State of Disaster related to the outbreak of COVID-19; and

Whereas, on March 13, 2020, the President of the United States declared a National Emergency to combat the outbreak of COVID-19; and

Whereas, on November 16, 2020, I issued a Proclamation of Emergency for the City of Pleasant Hill related to the outbreak of COVID-19; and

Whereas, on March 5, 2021, the Governor of Iowa extended the Proclamation of Disaster Emergency through April 4, 2021; and

Whereas, the Center of Disease Control recommends social distancing to slow the spread of COVID-19; and

Whereas, temporary relief from portions of the City's zoning ordinance would facilitate the ability of some business operations to creatively serve the public; and

Whereas, it may continue to be necessary for the City of Pleasant Hill to act quickly and decisively to implement the disaster response plan of any State or Federal agency, or to otherwise act in the best interest of the citizens of the City of Pleasant Hill during this time of emergency to ensure continuity of city operations; and

Now, Therefore, I, Sara Kurovski, Mayor of the City of Pleasant Hill, Iowa, proclaim an extension to the **Time of Emergency** for the entire City of Pleasant Hill, Iowa, pursuant to Iowa Code § 372.14 and Section 15.02 of the City of Pleasant Hill Code of Ordinances and do hereby state the following:

Section 1. That during this Time of Emergency, I may, if necessary, provide direction and coordinate public safety operations and efforts related to preventing the spread of COVID-19 so that the City can act quickly and decisively to protect the City and its citizens, including ordering the curtailment or the cessation of certain activities in the City.

Section 2. That I am temporarily authorizing the City Manager to suspend any provisions of the Employee Handbook for the City of Pleasant Hill and take other necessary actions regarding City personnel in order to implement the recommendations of the World Health Organization, Centers for Disease Control and Prevention, Federal Government and State of Iowa of preventing the spread of COVID-19. This may include, but is not limited to, suspending pre-approved travel, preventing attendance at large gatherings or conferences, providing resources for staff to work from home, and any other necessary actions.

Section 3. That it may become necessary to close City facilities, limit services, and modify hours of operation. These changes may require some City employees to stay home from work. I hereby authorize the City Manager to continue to pay all employees, including part-time and seasonal employees, in the event those employees are ordered to stay home from work.

Section 4. That the Doanes' Park Youth Center shall be closed to the public beginning November 18, 2020. That the Library is closed until reopening to the public on February 8, 2021. Library and Recreation services will also remain available to the extent possible through curbside pick up and drop off of Library materials and electronic access to programming. City Parks will remain open and available to the public.

Section 5. The provisions of this proclamation shall be effective immediately and this proclamation of emergency shall expire on April 4, 2021 at 11:59 p.m.

Section 6. This proclamation may be amended, extended, or repealed at any time.

ADOPTED this 5th day of March 2021.

Sara Kurovski, Mayor

ATTEST:

J. Benjamin Champ, City Manager