



AGENDA

PLEASANT HILL PARKS AND RECREATION COMMISSION REGULAR MEETING

THURSDAY, JUNE 10, 2021
6:00 PM

Due to the COVID-19 pandemic, no public location is possible. This meeting will be conducted as an electronic meeting. All commissioners and staff will be participating in this meeting by electronic means. Meeting minutes will continue to be provided per the City's normal course of business. Members of the public may attend the electronic meeting or submit comments to the Community Development Department prior to 4:30 PM on June 10, 2021.

Please join my meeting from your computer, tablet or smartphone.

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1. CALL TO ORDER / ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES MAY 13, 2021 REGULAR MEETING
4. TIME TO ADDRESS THE COMMISSION – FIVE (5) MINUTE LIMIT
5. NEW BUSINESS ITEMS
 - a. POLICY: NAMING OF CITY OWNED PARKS, TRAILS, FACILITIES, AND STREETS

Next Regularly Scheduled Meeting
July 8, 2021 at Hickory Glen Park

6. REPORTS
 - a. MONTHLY REPORT (MAY)
7. FUTURE AGENDA ITEMS/COMMISSIONER COMMENTS
8. ADJOURNMENT

PLEASANT HILL PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES
MAY 13, 2021

Given the Governor's prohibition on gatherings of ten or more persons during the COVID19 outbreak, no public meeting location was available. All commissioners and staff participated in this meeting by electronic means.

1. CALL TO ORDER/ROLL CALL

Pleasant Hill Park and Recreation Commission Regular Session was called to order at 6:00 P.M. on May 13, 2021 by Chairperson Will via www.gotomeeting.com. Present: Austin Bittner, Adam Fendrick, Matthew Keller, Loren Lown, Olivia Smith, and Matthew Will. Absent: None.

2. APPROVAL OF AGENDA

FENDRICK/BITTNER moved to approve the agenda. Ayes: Unanimous. Motion carried.

3. APPROVAL OF MINUTES OF APRIL 8, 2021 REGULAR MEETING

LOWN/BITTNER moved to approve the minutes of the April 8, 2021 regular meeting. Ayes: Unanimous. Motion carried.

4. PRESENTATIONS

A. UPDATE FROM PLEASANT HILL ART FOUNDATION

Pleasant Hill Arts Commissioners (PAC) Amanda James and Regina Glawe discussed master plan process of 2015/2016; creation of Arts Commission; and Inside-out program. James and Glawe discussed history of the roundabout public art project; 127 artists responded to the RFP; selected top 2 artist; loved both; one for roundabout and one suited for public interaction; 1st sculpture *The Phoenix* installation this summer; 2nd sculpture in Hickory Glen park; location TBD; *Pleasant Hill Gate* installation 2022; model on display at the library; 93% funds raised through grants and public donations; 2 weeks left for Bravo grand deadline.

Commissioners, PAC, Councilman Grooters, and staff discussed interactivity of *Pleasant Hill Gate* and the best placement for the piece; interest in getting artist's input for placement; July on-site meeting potential for artist's conversation; remaining fundraising efforts and strategies; fund usage of future grants, prairie meadows is specific for gate sculpture. Regina discussed integrating Copper Creek Lake with an art installation to showcase Copper Creek Lake Park and possibility of future mural projects at Futsal court.

5. TIME TO ADDRESS THE COMMISSION (5 MINUTE LIMIT)

Next Regularly Scheduled Meeting
July 8, 2021 at Hickory Glen Park

None

6. NEW BUSINESS

A. REVIEW AND RECOMMENDATION – DAR MAR PARK

Neighborhood interest in establishing DarMar as a pocket park. City has shared neighbors 'The Parks, Recreation and Open Space Plan', limitations for the potential use due to sizing constraints parking concerns, and proximity of additional parks with neighborhood residents.

Kim Groove – 711 N Shadyview Dr – discussed her appreciation of the park plan and City's willingness to look at it in the future; quiet and reflective park; her desire for DarMar not to be overlooked due to the larger scale parks; small parks have merit/value especially with COVID restrictions; best for the really young and older residents without interference of crowds, yoga etc.; and requests some improvements to the park.

Commissioners and City Staff discussed future maintenance as open space (mowing and basic upkeep); potential selling and reclaiming of parcel; potential and park applicability for future trail connection, smaller art piece, and relocation of community gardens; park budget; future parks plan is biggest hurdle to develop the park; and use of a public survey about micro/pocket parks to gather broader community input as to value of small neighborhood park.

FENDRICK/KELLER moved to not revisit the Parks, Recreation and Open Space plan, continue with established recommendations, and obtain community input regarding pocket parks for future discussion. Ayes: Unanimous. Motion carried.

7. REPORTS

A. MONTHLY REPORT (APRIL)

- Site plan approval of SEP high school stadium and Spring Creek Trail completion
- Trail development projects – new trails are 10' standard; SEP trail is 12' to allow for emergency vehicle (FD, EMS) access; Youngstown phase 3 – Pine valley development cost sharing with city for 50% of expenses (reimbursement after construction) should be completed by the end of the summer.
- 5 special events – Chill on the Hill; Farmers Market; food trucks at Dones Park for evening games; Fishing Derby; and Nod to Situational Awareness Walk Event. Arbor Day/Earth Day –Spring Tree Spree, starting small this spring with ornamentals and a nice selection of trees.

8. FUTURE AGENDA ITEMS/COMMISSIONERS' COMMENTS

- Commissioner Smith thanked fellow commissioners and stated it's been great being on the commission over the last 6 years.

- July meeting on-site at Hickory Glen Park
- Water Craft Rentals at Copper Creek – Stand-up Paddle Board owner is working on dock construction plans, location, and sizing to present to council for approval. Not a permanent structure; will be added onto in the future for accessibility for water crafts with estimated June/July start time for rentals.

9. ADJOURNMENT

LOWN/BITTNER moved to adjourn. Ayes: Unanimous. Motion carried. Meeting adjourned at 7:11pm.

- NEXT SCHEDULED MEETING – June 10, 2021 – 6:00 P.M. – meetings virtual format until further notice

Jennifer Bartles
Recording Secretary



CITY OF PLEASANT HILL, IOWA
CITY COUNCIL AGENDA COMMUNICATION

DATE: JUNE 10, 2021

TO: PARKS AND RECREATION COMMISSION

FROM: RYAN MERRITT, PARKS AND RECREATION MANAGER

SUBJECT: POLICY FOR THE NAMING OF CITY OWNED PARKS, TRAILS, FACILITIES, AND STREETS

BACKGROUND:

The City of Pleasant Hill does not currently have a park naming policy in place. With the prospect of future growth and addition of parklands and structures, it is imperative to adopt a systematic and consistent approach for naming and renaming of parks, trails, facilities and streets.

Throughout the City's history, there have been opportunities to provide naming rights for appropriate civic features. For example, the Ralph Grant Stage at Doanes Park and Martha Miller Drive. With the acquisition of parklands, the occasional need to recognize individuals and civic groups may arise and a naming policy will guide name recognition and establish its uniform application.

ALTERNATIVES:

Continue to consider naming on an ad hoc basis and choose not to proceed with this policy.

FINANCIAL CONSIDERATIONS:

N/A

RECOMMENDATION:

Staff recommends that the Commission submits the policy to Council for review

ATTACHMENTS:

Attachment(s): Policy for the naming of City owned parks, trails, facilities, and streets



MAY 2021

Trees Planted	130 (200+ Bare Root Stock Gravel Bed Nursery)
Volunteers	12 (Hickory Glen SEP HS Seniors)
Volunteer Hours for May	48
Total Volunteers/Hours	77 / 243
Park Shelter/Facility Rentals	29
Programs Offered	3
Grants	1 (\$2,500 Teq Ball Table)
Parks Special Events	0
Event Attendance	
Special Event Requests	5
Percentage of Athletic Fields Utilized	97%
Revenue Collected	\$1,820

Engagement Analytics for April

Social Media Reach	1.3K
Net Followers	+21 (761 Total)
Website Page Visits	489 (58% from search engines)
Unique Page Visits	389

Monthly Highlights:

- Meacham Property on track for demo beginning late June
- Installed permanent trail counter near CCL through MPO grant (remote access/user specificity)
- New summer programming (Martial Arts, Project Runway, Chess Camp, Junior Coding, Fencing)
- US Youth Soccer Grant - \$2,500 Teq Ball Table

Ryan Merritt
Parks and Recreation

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