

Pleasant Hill Library Board of Trustees
January 28, 2021 6:00 p.m.

ROLL CALL: President Diver called the meeting to order at 6:02 p.m. Trustees Present: Michael Diver, Vanessa Sedrel, Jill Duden, and Steve Messer. Also present: Library Director John Lerdal, City Manager Ben Champ, Communications Specialist Candace Bell, and City Councilman Leonard Murray.

APPROVAL OF THE AGENDA: DUDEN/SEDREL moved to approve the agenda. All ayes.

APPROVE MINUTES: MESSER/DUDEN moved to approve the minutes of the December 17, 2020 meeting. All ayes.

PUBLIC INPUT: None.

CONSENT AGENDA: SEDREL/DUDEN moved to approve bills from December 17, 2020 through January 28, 2021 in the amount of \$7,368.49 and meeting dates of February 25 and March 25, 2020. All ayes.

NEW BUSINESS:

Covidvirus update: Curbside activity is going well. The entryway lobby is currently closed. Des Moines public libraries opened back up yesterday. Covid numbers are declining in general. The Mayor's proclamation runs through February 6th to be closed. Discussion surrounded reopening of the Library. DUDEN/SEDREL moved to approve reopening the Library February 8th pending Mayor and City approval. All Ayes.

Library FY 21/22 Budget Update: Lerdal presented at a recent City Council meeting. He said overall there seemed to be an agreement with the presented Library budget. In terms of the staffing plan, the priority at this time is an upgrade of one of the full time positions to an Assistant Director position. Lerdal discussed the upcoming staffing projections in the following years up to 2024.

Open Library Board Position: Lerdal said 2 applications have been received. A decision will be coming up soon.

Building Renovation: Police and Fire departments have moved out of the Library building basically. They will be operating out of their new public safety building east of town. No timeline has been completely solidified on the Library renovation. Lerdal has met the project managers and those involved in the building renovation project and has established a good relationship with them.

OLD BUSINESS:

- a. Library Activities: Facebook Storytime programs are available. 'Tales on Trails' will be set up around Copper Creek lake (theme/story will be changed out every month); the Library has a Zoom account now which opens up possibilities for other groups and options.

LIBRARY DIRECTOR'S REPORT:

December curbside pickup was 60% of normal inside circulation. The Library got a new phone system so we apologize for any dropped calls or confusion as we get to know the new system. A new cleaning service has started and it's looking good. In April will hear about Hoopla and hopeful to get a FB grant for that. Hopeful there is money to spare for online access for our patrons.

AGENDA ITEMS FOR NEXT MEETING:

- a. Covidvirus Update
- b. Building Renovation
- c. Library FY 21/22 Budget

TRUSTEES' COMMENTS:

- a. Michael Diver—Thanks as always to Candace for setting up this meeting and to Lynette for the notes that you take.
- b. Jill Duden—Thanks to John for always coming up with new ideas and programs.
- c. Steve Messer—Proud to be a part of the Board and John keep doing what you're doing.
- d. Vanessa Sedrel—None.

ADJOURNMENT:

Meeting adjourned at 6:38 p.m.

Lynette Fadden
Recording Secretary