

**PLEASANT HILL PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES
MARCH 11, 2021**

Given the Governor's prohibition on gatherings of ten or more persons during the COVID19 outbreak, no public meeting location was available. All commissioners and staff participated in this meeting by electronic means.

1. CALL TO ORDER/ROLL CALL

Pleasant Hill Park and Recreation Commission Regular Session was called to order at 6:00 P.M. on March 11, 2021 by Chairperson Will via www.gotomeeting.com. Present: Austin Bittner, Adam Fendrick, Matthew Keller, Loren Lown, and Matthew Will. Absent: Olivia Smith.

2. APPROVAL OF AGENDA

LOWN/KELLER moved to approve the agenda. Ayes: Unanimous. Motion carried.

3. APPROVAL OF MINUTES OF FEBRUARY 11, 2021 REGULAR MEETING

Commissioner Fendrick stated the roll call should list him as present instead of absent.

LOWN/KELLER moved to approve the minutes of the February 11, 2021 regular meeting subject to correction of roll call. Ayes: Unanimous. Motion carried.

4. TIME TO ADDRESS THE COMMISSION (5 MINUTE LIMIT)

None

5. NEW BUSINESS

A. NONE

6. REPORTS

A. GOVERNOR/MAYOR PROCLAMATION

Extended 30 days; outside activities will occur as weather allows; and soccer and little leagues will be moving forward as usual.

B. UPDATE: COPPER CREEK LAKE PARK RECREATIONAL RENTALS

RFP revisions have been made; council approve release of RFP and open for applications until 3/25; some applications have already been received; and same sub-committee will review applied vendors.

Commissioner Keller and city staff discussed requirements regarding applicant provided location and elevations of proposed storage area; liability of City concessions building only vs applicants equipment and storage facility; and legal and insurance review and approval of RFP specifics.

C. UPDATE: 6010 E OAKWOOD DRIVE ACQUISITION

Council passed property acquisition; positive feedback from community input survey; approx. 60 respondents to survey; and community input will continue to be gathered throughout development process.

D. SUNRISE PARK TEMPORARY CLOSURE

Water tower scheduled for painting and repairs starting 4/19 - 5/31; soccer club has been informed of potential interruptions; parts impacted include playground, Footsol court, and parking lot; soccer fields, restrooms, and shed still useable; and community notification and electronic signage at park.

Commissioners and City Staff discussed timeline; project process; replacement of old logo with new city logo; removal of outdated equipment; and projected end date.

7. FUTURE AGENDA ITEMS/COMMISSIONERS' COMMENTS

- PARK NAMING POLICY - Policy draft has been started; will include the City as a hole (streets, buildings, parks, etc.); and will presented to Commission when initial draft is complete.
- Commissioner Fendrick discussed Polk County Conservation's purchase of the parcel north of Copper Creek Lake Park for the development of a soft surface trail network and mountain bike park; bike trail designer has submitted trail plans for area development; designs will be subject to public input and comments; and Four Mile Creek stake holders meeting schedule. Commissioners discussed future presentation of proposed plans.
- Park Updates – increased permeant full-time and part-time staffing enables quick and efficient winter park clean-up; restrooms have been cleaned ahead of schedule due to nice weather; garbage clean-up and seasonal tree-pruning; staff training and development – shade tree short course; permits approved for proscribed burning; Hickory Glen Park pond is full; DNR anticipate large fish kill due to weather; Spring Clean-up Event April 10th; compost and mulch will be available with location to be determined; Spring Tree Spree in addition to Fall tree spree – theme is understory trees – Redbud, Serviceberry, and other native ornamentals, such as Austria aka Hawthorn/Ironwood.
- Commissioners and City Staff discussed eastern shoreline of Copper Creek Lake; site challenges due to frequent flooding and beaver activity on plant section and survivability; development agreement with Edgewater Townhome HOA; limited City enforcement of native planting on private property; and potential brainstorming fieldtrip.
- Commissioners discussed recent nice weather and increase of park usage after winter thaw.
- Youngstown Trail Phase 3 – construction will occur as Pine Valley Plat 2 develops to the south.

8. ADJOURNMENT

LOWN/BITTNER moved to adjourn. Ayes: Unanimous. Motion carried. Meeting adjourned at 6:47 P.M.

- NEXT SCHEDULED MEETING – April 8, 2021 – 6:00 P.M. – meetings virtual format until further notice

Jennifer Bartles
Recording Secretary