

Pleasant Hill Library Board of Trustees
March 25, 2021 6:00 p.m.

ROLL CALL: President Diver called the meeting to order at 6:02 p.m. Trustees Present: Michael Diver, Vanessa Sedrel, Jill Duden, and Steve Messer. Also present: Library Director John Lerdal, City Manager Ben Champ, Communications Specialist Candace Bell, and City Councilman Leonard Murray.

APPROVAL OF THE AGENDA: MESSER/DUDEN moved to approve the agenda. All ayes.

APPROVE MINUTES: DUDEN/MESSER moved to approve the minutes of the February 25, 2021 meeting. All ayes.

PUBLIC INPUT: None.

CONSENT AGENDA: DUDEN/MESSER moved to approve bills from February 25, 2021 through March 25, 2021 in the amount of \$8,561.96 and meeting dates of April 22, 2021 and May 27, 2021. All ayes.

NEW BUSINESS:

Spring Activities: BEAR program has 150 children signed up. The Adult Reading Challenge has 40 signed up. Book discussions continue online. Facebook with Four Mile students continues. Kindercare recording continues. The Parks and Rec department is hiding Easter eggs in the parks and prizes are being claimed at the Library. Grab and go continues. Adventure Pass is close to be ready. We are looking at the possibility of doing a digital family game night. Summer Reading program presenters and performers have been contacted. The circulation numbers are getting close to normal and Library attendance is slowly increasing.

Grant Proposals: Facebook has awarded the library grant for a product called Hoopla that will provide access to eBooks, online audiobooks, music albums and videos on demand for patrons.

Polk County Betterment Grant: It will primarily be used for software programs for students. We are hopeful to hear a result in April.

Library FY 20/21 Budget Update: Lerdal presented several possibilities of how to utilize funds. One possibility is safety updates in the building. Other possibilities include an Innovative Mobile app catalog and more publicity.

OLD BUSINESS:

- a. Building Renovation: The storage unit in front of the Library has been removed. Everything in storage has been moved to the garage. A sign has been put up stating the Library is Open Now. Renovation is certainly underway and demolition continues.

LIBRARY DIRECTOR'S REPORT: Some sad news about a long-time patron passing away. They made the Library the recipient of their memorial funds. A couple contributions have already been received and are greatly appreciated. In terms of the budget, Lerdal wants to look at getting a product to upgrade the library catalog as well. He spoke to a representative regarding this and was told that it will be available free of charge. Lerdal wants to thank Candace Bell for the help with setting up all the meetings and appreciates her technical help. Also thank you Lynette as well for getting the minutes out while working from home. City Council has approved an employee handbook upgrade. One noteworthy change is the addition of MLK Day to the list of paid holidays and providing a vacation benefit for part time employees with five years of service. Other changes to the handbook were simply to bring the handbook up to what the standards are, including lactation rooms and take-home vehicles for the Public Safety Department.

AGENDA ITEMS FOR NEXT MEETING:

- a. Building Renovation
- b. Potential FY End spending
- c. Grant Updates
- d. Adult Education Community programs

TRUSTEES' COMMENTS:

- a. Michael Diver—none
- b. Jill Duden—none
- c. Steve Messer—Have a good Easter
- d. Vanessa Sedrel—none

ADJOURNMENT:

Meeting adjourned at 6:41 p.m.

Lynette Fadden
Recording Secretary