



# Mechanical Permit Application

City of Pleasant Hill  
5160 Maple Drive, Suite A  
Pleasant Hill, IA 50327  
515-309-9461

Building Address	Date of Application	Date of Issue	Payment	Permit Number		
OWNER	Name:		Item	Quantity	Unit Fee	Total
	Address:		Furnace or Heater	_____	_____	_____
	City:	State:      Zip:	Boiler	_____	_____	_____
	Phone:	Cell:	Geo Thermal System	_____	_____	_____
	Email:		Air Conditioner	_____	_____	_____
			Refrigeration Units	_____	_____	_____
CONTRACTOR	Name:		Evaporative Cooler	_____	_____	_____
	Address:		Water Heater	_____	_____	_____
	City:	State:      Zip:	Fireplace	_____	_____	_____
	Phone:	Cell:	Fire Dampers	_____	_____	_____
	Email:		Hood - Type 1	_____	_____	_____
	Iowa Contractor License #		Hood - All Others	_____	_____	_____
<b>FLAT FEES FOR NEW SINGLE, 2-FAMILY, OR TOWNHOME UNITS</b>			Air Handling Ducts	_____	_____	_____
<b>Permit Fee</b>			Appliance Vent	_____	_____	_____
One Furnace/One AC Unit	\$	_____	Ventilation Fan	_____	_____	_____
Additional Units	\$	_____	Gas Piping	_____	_____	_____
Residential Remodel	\$	_____	Misc. Items Not Listed	_____	_____	_____
<b>Subtotal</b>	\$	_____	Sub-Total	_____	_____	_____
			Basic Fee	_____	_____	_____
			Flat Fee Total (from column to the left)	_____	_____	_____
			<b>Final Total</b>	_____	_____	_____
<b>NOTE – READ CAREFULLY</b>			I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND STATE THAT ALL INFORMATION LISTED IS CORRECT, AND AGREE TO COMPLY WITH ALL CITY ORDINANCES AND STATE LAWS REGULATING BUILDING CONSTRUCTION. I FURTHER AGREE TO INDEMNIFY AND HOLD THE CITY HARMLESS FROM ANY AND ALL CLAIMS ARISING FROM THE ISSUANCE OF, OR INSPECTIONS PERFORMED IN CONJUNCTION WITH THE ISSUANCE OF THIS PERMIT IN ACCORDANCE WITH 1.04 OF THE CITY CODE.			
Except as provided by law, where mechanical work has been started prior to obtaining a permit, the regular fee therefore shall be doubled.			Applicant (Please Print)			
It is the responsibility of permittee to call for all inspections.			Applicant Signature			
<b>ALL WORK MUST BE INSPECTED. Phone (515) 309 - 9461.</b>			Date			
Permits are non-transferable; all work shall be performed by permittee or his employee.			<input type="checkbox"/> Approved <input type="checkbox"/> Denied			
No mechanical work shall be concealed or covered until approved by the Inspector. Work that is not tagged with an approval shall be considered unapproved.			Building Official			
(EXPIRES 180 DAYS FROM DATE OF ISSUE)			Date			

Permits and accompanying documents may be emailed to: [jbartles@pleasanthilliowa.org](mailto:jbartles@pleasanthilliowa.org). Payment can be made with a credit card over the phone at 515-309-9461. Other payment options are: in-person at our office, located at 5160 Maple Drive, Suite A, between 8am and 4:30 pm, Monday-Friday, or by sending a check in the mail. Approved permits and receipts will be emailed to the applicant, unless paying in person or otherwise specified by applicant.

## Mechanical Permit Fee Schedule

### FLAT FEES FOR NEW SINGLE, 2-FAMILY, OR TOWNHOME UNITS ONLY

One furnace and one AC Unit	\$100.00
Each additional Furnace or AC unit	\$12.00
Residential Remodel	\$40.00

### MECHANICAL FEES FOR OTHER THAN FLAT FEES LISTED ABOVE

Furnace or Heater	\$12.00
Boiler	\$12.00
Geo Thermal System	\$35.00
Air Conditioner	\$12.00
Refrigeration Unit	\$12.00
Evaporative cooler	\$7.00
Water Heater	\$8.00
Fireplace	\$20.00
Fire Dampers	\$5.00
Hood - Type I (Includes Duct)	\$12.00
Hood - All Others (Includes Duct)	\$8.00
Air Handling Ducts	\$9.00
Appliance Vent	\$7.00
Ventilation Fan	\$5.00
Gas Piping (per outlet)	\$4.00
Misc. item not listed	\$8.00
Basic Fee (does not apply to flat fees)	\$25.00